



January 26, 2009

**M E M O R A N D U M**

**TO:** District Board of Trustees  
**FROM:** William D. Law, Jr., President  
**SUBJECT:** Attorney Invoice

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Attorney invoice totaling \$6,552.75 for the period November 1, 2008 through November 30, 2008 are recommended for approval.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:  
Authorize payment of invoices as presented.

# Johnson, Farrell & Mabile, LLC

115 N. Calhoun Street  
Tallahassee, FL 32301  
Tax ID # 11-3799979

December 2, 2008  
Billing through 11/30/2008

Invoice# 1121 WRM  
Our file# T00007 02276

Tallahassee Community College  
Jerry Schilling  
Assistant VP for Administrative Services  
444 Appleyard Drive  
Tallahassee, FL 32304-2895

Tallahassee Community College - General Business

## PROFESSIONAL SERVICES

11/03/2008	WRM	6.60	hrs.	825.00
Receipt and review of e-mail from R. Tolson re: FMLA questions (.2); Two telephone conferences with R. Tolson re: FMLA questions (.5); Receipt, review e-mail from R. Tolson re: retirement options (.1); Analysis re: statutes - cross-reference FMLA, recent questions (1.3); Conference with R. Tolson, S. Search, and V. Mayes re: FCHR complaint (1.0); Conference with J. Chapin and R. Tolson re: FMLA questions (.8); Receipt and review of e-mail from J. Schilling re: travel reimbursement (.1); Begin review of documents to prepare response to FCHR questions (2.6);				
11/04/2008	WRM	3.90	hrs.	487.50
Telephone conference with L. Mathis re: response to FCHR questions (.2); Two telephone conferences with J. Schilling re: whistleblower complaint (.2); Telephone conference with J. Schilling re: travel reimbursement (.1); Telephone conference with R. Tolson re: FCHR questions (.1); Two e-mails to B. Ellison re: whistleblower complaint (.2); Receipt and review of e-mail from B. Ellison re: whistleblower complaint (.1); Preparation of statement/answer to recent questions from FCHR (2.5); Analysis re: methods of travel reimbursement (.5);				
11/05/2008	WRM	4.90	hrs.	612.50
Receipt and review of e-mail from B. Sloan re: Blackboard Services contract (.1); Review and analysis of statement of work between TCC and Blackboard (.4); E-mail to B. Sloan re: Blackboard Services contract (.1); Receipt and review of e-mail from R. Tolson re: initiation of grievance procedure (.1); Two telephone conferences with R. Tolson re: initiation of grievance procedure (.4); Receipt and review of e-mails/correspondence re: background information re: initiation of grievance procedure (.4); Continued preparation of statement in response to FCHR questions (3.2); E-mail to J. Murdaugh and R. Tolson re: public records request to Department of Financial Services (.1); Receipt and review of e-mail from J. Murdaugh re: public records request to Department of Financial Services (.1);				

T00007 Tallahassee Community College	Invoice# 1121	Page 2
11/05/2008 WRM	2.30 hrs.	287.50
<p>Dictation and preparation of correspondence to V. Mayes re: response to FCHR questions (.2); Continued analysis of statutory travel reimbursement (.8); Telephone conference with J. Schilling re: travel reimbursement (.2); Receipt and review of e-mail from D. Godsill re: whistleblower complaint (.1); Telephone conference with D. Godsill re: whistleblower complaint (.1); Two telephone conferences with J. Schilling re: whistleblower complaint (.2); Telephone conference with R. Bush re: whistleblower complaint (.4); Begin review of Blackboard contract documents (.3);</p>		
11/06/2008 WRM	3.30 hrs.	412.50
<p>Receipt and review of five e-mails from S. Search re: response to FCHR questions (.5); Four e-mails to S. Search re: response to FCHR questions (.4); Receipt and review of two e-mails from V. Mayes re: response to FCHR questions (.2); Revise response to FCHR complaint per V. Mayes and S. Search (.4); Two e-mails to R. Tolson re: response to FCHR questions (.2); Telephone conference with J. Schilling re: whistleblower complaint (.1); Receipt and review of e-mail from R. Tolson re: response to FCHR questions (.1); Receipt and review of e-mail to R. Tolson with executed sworn statement by V. Mayes re: FCHR complaint (.1); Prepare exhibits for response to FCHR questions (1.2); Receipt and review of e-mail from R. Tolson with list of positions held re: FCHR complaint (.1);</p>		
11/06/2008 WRM	2.00 hrs.	250.00
<p>Revise second sworn statement re: FCHR complaint (.2); Receipt and review of e-mail from D. Godsill re: whistleblower complaint (.1); Receipt and review of e-mail from J. Schilling re: whistleblower complaint (.1); Complete review of Blackboard Services contract and amendment (.8); E-mail to B. Sloan re: Blackboard Services contract (.1); Receipt and review of e-mail to B. Ellison re: whistleblower complaint (.1); Receipt and review of e-mail from B. Sloan re: Blackboard Services contract (.1); Dictation and preparation of correspondence to L. Mathis re: FCHR complaint (.2); Telephone conference with N. Sneed re: FCHR complaint (.1); Receipt and review of e-mail from S. Search re: FCHR complaint and statement (.1); Receipt and review of e-mail from N. Sneed re: FCHR complaint and S. Search statement (.1);</p>		
11/10/2008 WRM	2.40 hrs.	300.00
<p>Receipt and review of e-mail from B. Mullowney re: information from community college attorney meeting (.1); Receipt and review of two e-mails from T. Smith re: Orange County school contract (.2); Review and analysis of Orange County schools contract (.5); E-mail to T. Smith re: Orange County schools contract (.2); Receipt and review of e-mail from B. Sloan re: Dental Hygiene Evaluation agreement (.1); Telephone conference with B. Leinback re: materials from community college attorney meeting (.1); Receipt and review of e-mail from T. Smith re: Smarthinking contract (.1); Receipt and review of e-mail from T. Smith re: Charter School startup (.1); Receipt and review two e-mails from R. Tolson with attached memo re: work environment question (.3); Telephone conference with R. Tolson re: work environment question (.2); Review and analysis of Charter School start-up grant (amended) (.5);</p>		

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11/10/2008	WRM	0.70 hrs.	87.50
E-mail to T. Smith re: Charter School start-up grant (.1); Review and analysis of statement of work/memo agreement with Smarthinking (.4); E-mail to T. Smith re: analysis of Smarthinking agreement and memo (.2);			
11/12/2008	WRM	1.50 hrs.	187.50
Telephone conference with B. Leinback re: community college workforce questions (.2); Receipt and review of correspondence from FCHR re: information request (.1); Two telephone conferences with R. Tolson re: employee grievance (.4); Receipt and review of three e-mails from R. Tolson re: employee grievance (.3); Receipt and review of four e-mails from C. Dominguez, T. O'Hern, D. Bennett and M. Miller re: serving alcohol at college events (.3); E-mail to R. Johnston re: serving of alcohol at campus events (.1); Receipt and review of 4-mails from C. Dominguez re: community college attorneys' list (.1);			
11/13/2008	WRM	1.30 hrs.	162.50
Receipt and review of e-mail from R. Johnston re: serving of alcohol at TCC events (.1); Telephone conference with R. Tolson re: FLSA questions (.1); Review TCC Board agenda for 11-17-08 (.8); Telephone conference with R. Tolson re: FLSA question and whistleblower complaint (.3);			
11/14/2008	WRM	1.70 hrs.	212.50
Receipt and review of three e-mails from T. Smith re: Egyptian students project (.3); Review and analysis of Egyptian students subaward agreement (1.1); E-mail to T. Smith re: review and analysis of Egyptian students agreement (.2); Receipt and review of e-mail from B. Sloan re: Dental Hygiene Grading System copyright (.1);			
11/17/2008	WRM	2.80 hrs.	350.00
Receipt and review of e-mail from R. Tolson re: employee grievances (.1); E-mail to R. Tolson re: employee grievances (.1); Receipt and review of e-mail from T. Smith re: Egyptian student agreement (.1); E-mail to T. Smith re: Egyptian student agreement (.1); Telephone conference with B. Law re: salary increment (.1); Attend 11-17-08 Board meeting (1.6); Conference with R. Tolson re: personnel questions (.3); Conference with C. Stallworth re: vendor lease and Ghazvini lease (.2); Conference with T. Smith, J. Schilling and B. Jones re: copying services contract (.2);			
11/18/2008	WRM	1.20 hrs.	150.00
E-mails to and from M. Schlein re: public records request to Dept. of Financial Services (.2); Telephone conference with L. Shields re: public records request to Dept. of Financial Services (.2); E-mails to J. Murdaugh and R. Tolson re: same (.1); Prepare e-mail to M. Haney re: Ghazvini Health Education lease (.1); Review e-mail from R. Tolson re: employee grievance (.1); E-mails to and from T. Stallworth re: vendor lease (.3); E-mails to and from J. Miller re: dependent health insurance (.2);			
11/20/2008	WRM	1.30 hrs.	162.50
Receipt and review of e-mail from M. Haney re: Ghazvini Health Center property lease (.1); E-mail to T. Stallworth re: Ghazvini Health Center			

Property lease (.1); Receipt and review of two e-mails from R. Tolson re: department health plan coverage (.2); E-mail to J. Miller re: dependent health plan coverage (.1); E-mail to R. Tolson dependant health plan coverage (.1); Receipt and review of e-mail from R. Tolson re: FMLA issues (.1); Receipt and review of e-mail from R. Tolson re: employee concerns (.1); Receipt and review of two e-mails from T. Stallworth re: vendor lease (.2); E-mail to T. Stallworth re: vendor lease (.1); Receipt and review of e-mail from T. Gray re: whistleblower complaint (.1); Receipt and review of e-mail froms. Graddick re: public records request to Department of Financial Service (.1);

11/20/2008 WRM 3.80 hrs. 475.00

Receipt and review of e-mail from A. Geraci re: 5% holdback (.1); Two e-mails to J. Schilling re: 5% hold back (.2); Receipt and review of two e-mails from B. Leinback re: intellectual property agreement (.2); Two e-mails to B. Leinback re: intellectual property agreement (.2); Two telephone conferences with T. Gray re: whistleblower complaint (.5); Telephone conference with R. Tolson re: employee complaints (.2); Receipt and review of e mail from J. Schilling re 5% hold back (.1); Review and analysis of vendor lease and amendments to lease (.7); Telephone conference with T. Stallworth re: vendor lease amendment (.2); E-mail to T. Stallworth re: vender lease amendment (.2); Receipt and review of three e-mails from R. Tolson re: employee grievance (.3); Prepare documents for review by T. Gray re: whistleblower complaint (.5); Dictation and preparation of correspondence to T. Gray re: whistleblower complaint (.3); E-mail to J. Schilling, R. Tolson re: whistleblower complaint (.1);

11/21/2008 WRM 2.70 hrs. 337.50

E-mails to and from T. Smith re: IKON Agreement and ELM Financial Aid Agreement (.3); Review and analysis of IKON Agreement (1.8); Begin review and analysis of ELM Agreement (.6);

11/23/2008 WRM 4.60 hrs. 575.00

Receipt and review of e-mail from J. Schilling re: Salter Mitchell agreement (.1); Review and analysis of Salter Mitchell agreement (.3); E-mal to J. Schilling re: Salter Mitchell agreement (.1); Continued analysis re: law related to Ikon agreement (.9); Dictation and preparation of correspondence to T. Smith re: Ikon agreement (.5); Receipt and review of e-mail to T. Smith re: Ikon agreement (.1); E-mail to T. Smith re: Ikon agreement (.1); Telephone conference with B. Law re: inquiry Sunshine Act (.2); Review, analysis of Florida Statute re: B. Law inquiry concerning Sunshine Act (2.3);

11/24/2008 WRM 2.90 hrs. 362.50

E-mails to and from R. Johnston re: PortoFino Security System claim (.3); Review e-mail from S. McKenzie re: 5% fund hold back (.1); Review e-mail from T. Smith re: Ikon agreement (.1); Prepare e-mail to J. Murdaugh and R. Tolson re: public records request (.1); Telephone conference with R. Tolson re: employee grievance (.2); Analysis of ADA and FMLA applied to employee grievance (.8); Complete review and analysis of ELM Agreement for financial aid (.7); E-mails to and from T. Smith re: ELM Agreement (.3); E-mails to and from B. Sloan re: FCHR

	claims (.2); Review e-mail from V. Mayes re: FCHR claim (.1);		
11/24/2008	WRM	1.00 hrs.	125.00
	Review and analysis of FCHR Determination and Investigation Report (.4); Prepare correspondence to B. Sloan re: same (.3); Telephone conferences (x2) with J. Schilling re: IKON Agreement and insurance provision (.2); Review e-mail from R. Tolson re: FCHR Determination (.1);		
11/26/2008	WRM	0.30 hrs.	37.50
	Two telephone conferences with B. Law re: Sunshine Act (.2); Receipt and review of e-mail from B. Law re: Sunshine Act (.1);		

**Total Fees** \$6,400.00

EXPENSES

06/30/2008	E105	Long distance telephone (actual charges) - conference with B. Malloway	1.65
09/18/2008	E105	Long distance telephone (actual charges) - conference with Jeanne Miller	0.15
09/22/2008	E105	Long distance telephone (actual charges) - conference with Jerome Miller	1.05
11/19/2008	E101	Copy Charges - 63 copies at .10 each	6.30
11/24/2008	E102	Department of Financial Services; Outside copies	143.50
11/28/2008	E101	Copy Charges - 1 copies at .10 each	0.10

**Total Expenses** \$152.75

Billing Summary - Summary by Timekeeper

Mabile, William R.	51.20 hrs	125.00 /hr	\$6,400.00
<b>TOTAL</b>	<b>51.20 hrs</b>		<b>\$6,400.00</b>

**Total fees for this matter** **\$6,400.00**

**Total disbursements for this matter** **\$152.75**

**Total balance now due** **\$6,552.75**