



August 17, 2009

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Grants and Contracts - TCC as Fiscal Agent

Item Description:

This item requests that the Board approve the receipt of funding for the listed projects.

Overview:

The following are recommended for approval:

I. RECEIPT, AMENDMENT, EXTENSION OF RESOURCES

FLDOE – Improving the Quality of Life for Adults with Disabilities Grant

The goal of this project is to continue the development and implementation of a recreation and active leisure program for adults with disabilities in Gadsden, Leon and Wakulla counties. This project improves the quality of life for this audience by encouraging participation in and providing barrier-free access to physical activities and recreation currently unavailable or available only on a limited basis. These services are provided through the Florida Disabled Outdoors Association. The funding amount is \$35,821, with an indirect cost rate of 0%. The project period is from 7/1/2009 – 6/30/2010.

FLDOE – Amendment to the College Access Challenge Grant

TCC began serving as fiscal agent in FY 08/09, for the portion of the DOE College Access grant that has been earmarked for “buy-down” of hours purchased for tutoring services from SMARTHINKING by the State’s community colleges. The funding was originally Board approved in September 2008 and the project originally slated to run through 6/30/09. However, FLDOE wishes to extend the project until 8/15/09, and grant an additional \$4,000 for the purpose of providing stipends to 8 educators that will be assisting FLDOE with technical guidance for the grant in August. TCC has received 100 online tutoring hours free from SMARTHINKING for acting as fiscal agent for this project. The amended award amount is \$154,000 and the new award period will be 7/1/2008 – 8/15/2009. Since the end date of this project is prior to the Board meeting, we are requesting retroactive approval for the additional \$4,000 and extended timeframe.

FLDOE – Online Tutoring Service with Community Colleges Grant (In support of the College Access Challenge Grant)

This project funding is to provide a discounted rate of 35,000 hours of online tutoring services, via SMARTHINKING, to community colleges in Florida. The discounted hours will be purchased by community colleges at the rate of \$23.00 per hour instead of the regular rate of \$28.00 per hour. Of the 35,000 hours of online tutoring services, 30,000 hours are to be subsidized with funding from this project funding and 5,000 hours will be subsidized directly by SMARTHINKING. The project also provides for consultants and travel expenses to Tallahassee for technical guidance and review of vendor submissions for the postsecondary placement assessment. This event supports the College Access Challenge Grant's objective of providing resources for students to prepare for and succeed in postsecondary education. The amount of the award is \$154,000 and will run from 7/1/2009 - 6/30/2010. TCC will receive 100 online tutoring hours free from SMARTHINKING for acting as fiscal agent for this project.

Volunteer Florida/DCA - Emergency Management Program (Special Appropriation 1558)

To serve as fiscal agent for FY 2009-2010 providing contracted staff to support the Volunteer Florida / Department of Community Affairs emergency management program. Funding is provided under Special Appropriation 1558 from the Emergency Management Preparedness and Assistance Trust Fund. The scope of work for this award includes funding and administering national service (AmeriCorps) programs and community volunteer initiatives; managing volunteers and donations locally, nationally during times of disaster through ESF 15; providing training and technical assistance on issues related to volunteerism and civic engagement; developing and strengthening collaborative partnerships and promoting and supporting the inclusion of persons with disabilities in national service. The appropriation amount is \$300,000, with an indirect cost rate of 4.6%. The project period is from 7/1/2009 – 6/30/2010.

Volunteer Florida – FLDOE Commission on Community Service (Special Appropriation 116)

To serve as fiscal agent for FY 2009-2010 providing contracted staff for administrative functions for Volunteer Florida. This appropriation is to support Volunteer Florida in their effort of strengthening communities in Florida through volunteerism and service. The appropriation amount is \$589,845, with an indirect cost rate of 4.6%. The funding period is from 7/1/2009 – 6/30/2010.

Volunteer Florida –AmeriCorps Competitive Funding

To act as fiscal agent for FY 2009-2010 providing contracted staff to Volunteer Florida in support of its project of engaging AmeriCorps members and community volunteers in efforts to promote education, community service and life skills training. The national purpose of this Corporation for National and Community Service (CNCS) award is to assist the grantee in carrying out a national service program as authorized by the National and Community Service Act of 1990, as amended (42 U.S.C. §12501 et seq.). The award amount is \$1,173,292, with an indirect cost rate of 1.05%. The award period is from 7/1/2009 – 6/30/2010.

II. COMMITMENTS, EXPENDITURES, CONTRACTS FOR SERVICES

The following are all Volunteer Florida requests to pay sub-recipients from their funding:

City Year, Inc. (Paid from Contract 9ACHFL001)

To fund program in which AmeriCorps members will work with the Miami-Dade County Public Schools through City Year's model "Whole School Whole Child" in mentoring and tutoring; in addition to members working on civic engagement and disaster preparedness. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$611,827.00.

Polk Education Foundation: AmeriCorps Polk Reads (Paid from Contract 9ACHFL001)

To fund program in which AmeriCorps members provide one-on-one tutoring to struggling readers and conduct community literacy workshops for parents and caregivers. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$362,034.00.

Department of Environmental Protection (Paid from Contract 9RFHFL001)

To fund program in which AmeriCorps members build trails, improve compliance with the Americans with Disabilities Act and participate in resource management, such as exotic plant removal and prescribed burning. Period of funding is from 1/1/2010 through 12/31/2010. The funding amount is \$282,073.00.

Communities in Schools of Jacksonville: AmeriCorps Duval Reads (Paid from Contract 9RFHFL001)

To fund program in which AmeriCorps members provide reading and tutoring services to students in grades K-3. Members also participate in community events to promote, encourage and support family adult literacy. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$488,633.00.

Public Allies, Inc: Public Allies Miami (Paid from Contract 9RCHFL002)

To fund program in which AmeriCorps members work with community and faith-based organizations on projects that help build capacity of the organizations, increase volunteer participation and strengthen civic engagement. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$350,751.00.

City Year, Inc. (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members will work with the Miami-Dade County Public Schools through City Year's model "Whole School Whole Child" in mentoring and tutoring; in addition to members working on civic engagement and disaster preparedness. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$374,229.00.

School Board of Gadsden County: AmeriCorps Gadsden Reads (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members will provide community outreach to recruit literacy volunteers, provide tutoring for elementary school students in literacy and reading comprehension in D and F level schools. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$301,096.00.

Communities in Schools of Miami; Miami Reads! (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members provide individualized tutoring services to K-8 students and conduct community literacy workshops for parents and caregivers. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$311,859.00.

Northwest Florida State College (formerly Okaloosa Walton College); AmeriCorps English Coaches (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps tutors and recruited volunteers provide academic support to elementary school children reading below their grade level. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$350,603.00.

Communities in Schools of Jacksonville: AmeriCorps Duval Reads (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members provide reading and tutoring services to students in grades K-3. Members also participate in community events to promote, encourage and support family adult literacy. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$392,828.00.

Women in Distress of Broward County: Domestic Violence Prevention (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members will work at increasing awareness of domestic violence and ways to reduce and prevent such violence. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$249,487.00.

Palm Beach County Literacy Coalition: Literacy AmeriCorps Palm Beach County (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members will provide community outreach to recruit literacy volunteers, provide tutoring and enrichment activities for adults, families, children and youth. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$311,727.00.

South Florida Urban Ministries, Inc.; AmeriCorps SFLUM (Paid from Contract 06AFHFL001)

To fund program in which AmeriCorps members will work with at-risk children in after school programs to improve academic and social skills. Period of funding is from 8/1/2009 through 7/31/2010. The funding amount is \$249,605.00.

Department of Environmental Protection (Paid from Contract 06AFHFL001)

To fund a program in which AmeriCorps members build trails, improve compliance with the Americans with Disabilities Act and participate in resource management, such as exotic plant removal and prescribed burning. Period of funding is from 1/1/2010 through 12/31/2010. The funding amount is \$664,607.00.

Salient Facts:

The Board of Trustees has authority to contract with outside agencies for provider management.

Past Actions:

No previous action has been taken on any of the awards listed above, except for the College Access Challenge Grant, which was approved by the Board in September 2008, for \$150,000 with a project period of 7/1/2008 - 6/30/2009.

Future Actions:

No further activity on the part of the Board is necessary.

Funding/Financial Matters:

FLDOE's Improving the Quality of Life for Adults with Disabilities Grant, the College Access Challenge Grant amendment, and Online Tutoring Service with Community Colleges Grant will all be part of Fund 2, Restricted Funds. There will be no indirect earned from these items, though there were 100 free hours of online tutoring from SMARTHINKING given to TCC for the amended College Access Challenge Grant and there will be another 100 free hours of online tutoring from SMARTHINKING on this year's project. Volunteer Florida's Special Appropriations, 1558 and 116, as well as the AmeriCorps Competitive funding will all be part of Fund 6, Agency Funds. The potential indirect cost earned on these three items are as follows: Appropriation 1558 (\$13,193.12), Appropriation 116 (\$25,939.65), and AmeriCorps Competitive funding (\$12,191.55).

Staff Resource:

Teresa Smith

Recommended Action:

Authorize receipt of funds from the awards and amendments listed above. Additionally, authorize request to fund Volunteer Florida sub-recipients as noted.