



August 17, 2009

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Policy Change for 2009-10 Regarding Class Size

Item Description:

Change in Definition of Large Class

Overview:

Last year as part of the plan to reduce costs while maintaining the College's values, we asked the Deans to rework the guaranteed schedule to provide some savings. A plan was developed that included raising class sizes by a few students in certain classes during the 2008-09 academic year. For their regular load, full time faculty taught up to an additional one-half section of students as part of their regular contract. We were pleased with the response from faculty regarding this plan. They were supportive and were pleased to be able to contribute to managing the tight budget year.

For faculty who taught extra classes for extra pay and for adjunct faculty, there was the same adjustment upward in class size of 2 to 4 students per class. This adjustment required a change in Board Policy 05-18 regarding the definition of large classes.

Due to the continued budget constraints, the same change is recommended for 2009-2010. The faculty senate has been included in the discussion and is supportive of this recommendation.

The recommended change to Policy 05-18 is as follows:

CURRENT: Adjunct instructors assigned to teach a large class will be additionally compensated at a rate of fifteen (15) percent of course salary for each multiple of six (6) students above thirty-six (36) enrolled.

PROPOSED ONE YEAR CHANGE: Adjunct instructors assigned to teach a large class will be additionally compensated at a rate of fifteen (15) percent of course salary for each multiple of six (6) students above forty one (41) enrolled (above 35 for summer sessions).

Salient Facts:

If approved, class sizes in certain classes will increase by 2 to 4 seats per section.

Past Actions:

The Board approved this plan for the 2008-09 year as a one-year change.

Future Actions:

This approval will expire at the end of B Session 2010. It is hoped it will not need to be reinstated for the future.

Funding/Financial Matters:

This action will save approximately \$175,000.

Staff Resource:

Barbara Sloan

Recommended Action:

Recommend to approve change to Board Policy 05-18 as stated for the 2009-10 academic year.