



May 8, 2008

M E M O R A N D U M

TO: District Board of Trustees

FROM: William D. Law, Jr., President

RE: Annual Fire Safety, Sanitation, and Casualty Inspection

The State Requirements for Educational Facilities mandates that the College perform an annual safety inspection, and that the results of the inspection be submitted to the Board of Trustees for approval, by June 30 of each year. This report details another year of excellence for the College, with 12 deficiencies cited for all 6 campuses, and equals our best inspection report to date. This also represents seven consecutive years in which less than 30 deficiencies were cited.

Staff Resource: Teresa Smith

RECOMMENDED ACTION: Approve the report as presented.



Florida Community Colleges Risk Management Consortium

5700 SW 34th Street • Suite 1205 • Gainesville, Florida 32608
(352) 955-2190 • SunCom 625-2190 • Fax (352) 955-2069

December 13, 2007

MEMORANDUM

TO: George "Danny" Taylor
Tallahassee Community College

FROM: Piper Walton

SUBJECT: SREF Inspection

Attached is the Fire Safety, Sanitation and Casualty Inspection report for the 2007-2008 year. Please fill in the blank lines under column "**Correction Schedule**". Please have the facility administrator sign the form and keep on file at your college for future reference.

The State Requirements for Educational Facilities (SREF) mandates your annual Fire Safety, Casualty and Sanitation Inspection to be submitted to your board by June 30th of each year. After board approval, a copy must be sent to the Florida State Fire Marshall's office at the following address:

Florida State Fire Marshall's Office
Attn: Scott Langston, Fire Prevention
200 East Gaines Street
Tallahassee, FL 32399-0342

If you have any questions on the inspection, please contact me.

Enclosure

cc: Chauncey Fagler, FCCRMC
Dr. Glendon Forgey, TCC



Florida Community Colleges Risk Management Consortium
 Mr. Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected TALLAHASSEE CC
 FISH/FICE Number 990-001533
 Campus MAIN
 Address 444 APPELYARD DRIVE
 TALLAHASSEE, FL 32304

State Requirements for Educational Facilities (SREF) Inspection
 Fiscal Year 2007-2008

VMC	Bldg Name	Room Number	Deficiency Description	Times Cited	Correction Sched.
303	2	234	Fire caulk conduit penetration	0	01/30/2008
303	18	120A	Fire caulk conduit penetration	0	01/30/2008
	Between 11 & 18	Walkway	Patch cold joint to eliminate falling object hazard	0	10/30/2007
	Between 11 & 18	Walkway	Fill holes at handrail base with rock to eliminate trip hazard	0	10/30/2007
809	8	334	Fire alarm relay box open	0	10/15/2007
704	11	128	Compressed gas tanks uncapped	0	10/15/2007
704	11	128	Chain tanks in smaller groups to prevent falling	0	10/15/2007
	11	119 & 121	Remove coffee makers and coffee supplies from classrooms containing bio-hazard	0	10/24/2007
803	12	102A	Cables through ceiling need conduit	0	01/09/2008
301	38	108	Fire caulk conduit penetration	0	01/30/2008
301	35	211A	Fire caulk conduit penetration	0	01/30/2008
			Cont maint & Rep of Walks, Roads, Drives, and Parking		
			ALL OTHER BUILDINGS - NO DEFICIENCIES		

Total Number of deficiencies cited not involving serious life safety hazards:	11
Total Number of deficiencies cited involving serious life safety hazards:	0
Date Of The Next Inspection:	Oct-08

Signature of Inspector: <u><i>P. Walton</i></u>	* Violation Master Code
Date Signed: <u>December 13 2007</u>	Approval of Reports by Board (including letter) <input type="checkbox"/> Yes <input type="checkbox"/> No
Inspection Page: <u>1 Of 1</u>	
Inspection Type: Fire Safety, Casualty, and Sanitation	Signature of Facility Administrator Attesting and Review of Report
Date of Inspection: <u>October 15 2007</u>	Date Signed
	Acknowledging Awareness of Discovered Deficiencies



Florida Community Colleges Risk Management Consortium
 Mr. Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected TALLAHASSEE CC
 FISH/FICE Number 990-001533
 Campus PAT THOMAS LAW ENFORC
 Address HIGHWAY 90
 QUINCY, FL 32333

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2007-2008

VMC	Bldg Name	Room Number	Deficiency Description	Times Cited	Correction Sched.
			ALL BUILDINGS - NO DEFICIENCIES		
			Cont Maint & rep of walks, roads, drives, and prking		

Total Number of deficiencies cited not involving serious life safety hazards:	0
Total Number of deficiencies cited involving serious life safety hazards:	0
Date Of The Next Inspection:	Oct-08

Signature of Inspector: _____
 Date Signed: December 13 2007
 Inspection Page: 1 Of 1
 Inspection Type: Fire Safety, Casualty, and Sanitation
 Date of Inspection: Oct 15 2007

* Violation Master Code

Approval of Reports by Board (including letter) ___ Yes ___ No

Signature of Facility Administrator Attesting and Review of Report _____ Date Signed _____
 Acknowledging Awareness of Discovered Deficiencies



Florida Community Colleges Risk Management Consortium
 Mr. Piper Walton, Loss Prevention Manager
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 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected: TALLAHASSEE CC
 FISH/FICE Number: 990-001533
 Campus: WAKULLA CENTER
 Address: 5 CRESCENT WAY
 CRAWFORDVILLE, FL

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2007-2008

VMC	Bldg Name	Room Number	Deficiency Description	Times Cited	Correction Sched.
			NO DEFICIENCIES		
			Cont Maint & Rep of Walks, Roads, Drives, and Parking		

Total Number of deficiencies cited not involving serious life safety hazards:	0
Total Number of deficiencies cited involving serious life safety hazards:	0
Date Of The Next Inspection:	Oct-08

Signature of Inspector: *Piper Walton*
 Date Signed: December 13 2007
 Inspection Page: 1 Of 1
 Inspection Type: Fire Safety, Casualty, and Sanitation
 Date of Inspection: Oct 15 2007

* Violation Master Code
 Approval of Reports by Board (including letter) Yes No
 Signature of Facility Administrator Attesting and Review of Report _____
 Acknowledging Awareness of Discovered Deficiencies _____
 Date Signed _____



Florida Community Colleges Risk Management Consortium
 Mr. Piper Walton, Loss Prevention Manager
 5700 SW 34th St. Suite 1205
 Gainesville, Florida 32608
 (352) 955-2190

Community College Being Inspected
 FISH/FICE Number
 Campus
 Address

TALLAHASSEE CC
 990-001533
 TCC CAPITAL CENTER
 300 WEST PENSACOLA ST
 TALLAHASSEE

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2007-2008

VMC	Bldg Name	Room Number	Deficiency Description	Times Cited	Correction Sched.
		Classroom	Eyewash obstructed by TV, folding tables, and extension cord	0	10/18/2007
			ALL BUILDINGS - NO DEFICIENCIES		
			Cont Maint & Rep of Walks, Roads, Drives, and Parking		

Total Number of deficiencies cited not involving serious life safety hazards:	1
Total Number of deficiencies cited involving serious life safety hazards:	0
Date Of The Next Inspection:	Oct-08

Signature of Inspector: _____ Date Signed: <u>December 13 2007</u> Inspection Page: <u>1 Of 1</u> Inspection Type: Fire Safety, Casualty, and Sanitation Date of Inspection: <u>Oct 15 2007</u>	* Violation Master Code Approval of Reports by Board (including letter) ___ Yes ___ No Signature of Facility Administrator Attesting and Review of Report Acknowledging Awareness of Discovered Deficiencies	Date Signed: _____
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 Gainesville, Florida 32608
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Community College Being Inspected TALLAHASSEE CC
 FISH/FICE Number 990-001533
 Campus GADSDEN CAMPUS
 Address 339 EAST JEFFERSON
 QUINCY, FL 32351

**State Requirements for Educational Facilities (SREF) Inspection
 Fiscal Year 2007-2008**

VMC	Bldg Name	Room Number	Deficiency Description	Times Cited	Correction Sched.
			ALL BUILDINGS - NO DEFICIENCIES		
			CONT MAINT & Rep of Walks, Roads, Drives, and Parking		

Total Number of deficiencies cited not involving serious life safety hazards:	0
Total Number of deficiencies cited involving serious life safety hazards:	0
Date Of The Next Inspection:	Oct-08

Signature of Inspector: <u><i>P. Walton</i></u>		* Violation Master Code
Date Signed: <u>December 13 2007</u>	1 Of 1	Approval of Reports by Board (including letter) ___ Yes ___ No
Inspection Page:		
Inspection Type: Fire Safety, Casualty, and Sanitation		Date Signed
Date of Inspection: <u>Oct 15 2007</u>		Signature of Facility Administrator Attesting and Review of Report Acknowledging Awareness of Discovered Deficiencies



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 (352) 955-2190

Community College Being Inspected TALLAHASSEE CC
 FISH/FICE Number 990-001533
 Campus LIBRARY AUTOMATION
 Address 1753 WEST PAUL DIRAC DR
 TALLAHASSEE, FL 32308

State Requirements for Educational Facilities (SREF) Inspection
Fiscal Year 2007-2008

VMC	Bldg Name	Room Number	Deficiency Description	Times Cited	Correction Sched.
			ALL BUILDINGS - NO DEFICIENCIES		
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Total Number of deficiencies cited not involving serious life safety hazards:	0
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