



June 10, 2008

## **MEMORANDUM**

**TO:** District Board of Trustees  
**FROM:** William D. Law, Jr., President  
**RE:** Capital Improvement Program (CIP) 2009-10 through 2013-14

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The College is required annually to submit its Capital Improvement Plan (CIP) to the Division of Community Colleges. This plan becomes part of the Florida Community College System Capital Improvement Plan submitted by the Commissioner for approval by the Governor, the House Appropriations Committee and the Senate Appropriations Committee. The funding source for the Capital Improvement Plan is the gross receipts tax. These funds are allocated annually to the school districts, community colleges and universities as part of the Public Education Capital Outlay (PECO) Appropriation.

This CIP plan represents the College's priorities for (1) renovation, (2) remodeling and (3) new construction projects. All projects must subsequently be recommended in the TCC Five Year Educational Plant Survey which is approved by the Department of Education.

The CIP for Tallahassee Community College is due to the Division of Community Colleges on August 1, 2008 to provide ample time for the Division staff to prepare the summary CIP for all community colleges for approval by the Chancellor and Commissioner. We are submitting the CIP-2 form (the summary spreadsheets) for Board of Trustees approval at this time. This form is the basis for the detailed CIP that will be prepared for submission by the August deadline. Because there is not a July BOT meeting, we are seeking approval of this form so the submission will be on time. The completed CIP document will be submitted to the Board at the August meeting.

**Staff Resources:** Teresa Smith

**Recommended Action:**

The Board approve the 2009-10 through 2013-14 Capital Improvement Plan (CIP) - 2 form.





