

November 18, 2024

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Policy Manual Changes

Item Description

This item requests Board approval of Policy Manual changes in chapters 1000 – Executive-Administrative-Managerial Professional, 2000 – Instructional and 3000 – Noninstructional.

Overview and Background

The College brings forth a request to modify the College’s Policy Manual: revisions of policies within chapters 1000 – Executive-Administrative-Managerial Professional, 2000 - Instructional, 3000 - Noninstructional.

Highlights of these changes include:

1425, 2425, 3425 - Employee Attendance and Leave - Policies revised to include employee wellness.
1520, 3520 - Professional Development and Tuition Assistance – Policies revised to include reimbursement for professional licensure.
3705 - Call Back/On Call - Policy revised to clarify on call compensation for classified staff.

The policies may be reviewed at:

<https://www.tsc.fl.edu/about/college/district-board-of-trustees/public-notice/upcoming-policies/>

Funding/ Financial Implications

N/A

Past Actions by the Board

The Board approved previous revisions to the College’s Policy Manual in August 2024.

Recommended Action

Approve revision of College policies as presented.