

November 18, 2024

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoices – Bryant Miller Olive (October 2024)

Item Description

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the October 17, 2022 Board Meeting.

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$150.00 for October 2024.

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee State College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: October 31, 2024
 Invoice No. 84632
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 State College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-021103

Statement of Legal Services

	Hours	
10/02/2024 DMH Draft email / vote	0.10	
10/03/2024 DMH Review emails and reply	0.10	
Current Services	0.20	\$50.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	0.20	\$250.00	\$50.00

Payments

10/08/2024	Payment	ACH rec'd 10/8/24 Invoice 83971	1,050.00
10/25/2024	Payment	ACH rec'd 10/25/24 Invoice 84285	2,925.00
10/25/2024	Payment	ACH rec'd 10/25/24 Invoice 84474	1,507.50
			5,482.50

Total Current Work	\$50.00
Previous Balance Due	\$0.00
Balance Due	\$50.00

Tallahassee State College

Invoice Date: October 31, 2024
Invoice No. 84632
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Barbara K. Wills
 Chief Business Officer, Vice President for Administrative
 Services
 Tallahassee State College
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: October 31, 2024
 Invoice No. 84631
 Client No. 25480.002

For professional services rendered and expenses incurred
 regarding Tallahassee State College / L&E / General

Statement of Legal Services

			Hours	
10/22/2024	DMH	Review memorandum and market analysis and reply to email	0.30	
10/23/2024	DMH	Review emails from client	0.10	
Current Services			0.40	\$100.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	0.40	\$250.00	\$100.00

Payments

10/08/2024	Payment	ACH rec'd 10/8/24 Invoice 83970	592.50
10/08/2024	Payment	ACH rec'd 10/8/24 Invoice 83835	300.00
10/25/2024	Payment	ACH rec'd 10/25/24 Invoice 84284	1,190.00
10/25/2024	Payment	ACH rec'd 10/25/24 Invoice 84473	75.00
			2,157.50

Total Current Work	\$100.00
Previous Balance Due	\$0.00
Balance Due	\$100.00

Tallahassee State College

Invoice Date: October 31, 2024
Invoice No. 84631
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