



March 18, 2024

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Calandra Stringer, Ph.D.
Vice President and Provost

SUBJECT: Laboratory/Course and Distance Learning Fees for 2024-2025

Item Description

This item references the proposed laboratory/course and distance learning fees for 2024-2025.

Overview and Background

Florida Statutes 1009.22(9) and 1009.23(12) state that each *Florida College System institution's board of trustees is authorized to establish user fees such as laboratory fees, duplicating/photocopying fees, testing fees, etc.* State Board Rule 6A-14.054 also states that each board of trustees may establish user fees in addition to tuition fees for services and incur costs. Such user fees shall not exceed the cost of the goods or services provided and shall only be charged to students receiving those goods or services. User fees differ from state-authorized fees charged per student per credit hour, such as a financial aid fee, capital improvement fee, student activity fee, and technology fee.

At TCC, laboratory/course fees are assessed to students enrolled in classes that, because of their nature, require special funding not provided by regular tuition. Examples of those items include but are not limited to the following: specialized instructional software and equipment, instructional videos, industry certification exams, and liability insurance.

TCC has 173 laboratory/course fees, of which 18% have decreased, 65% have been unchanged, and 16% have increased.

The auditor general's office audits the collection and expenditure of fees regularly. Additionally, TCC annually reviews all fees to ensure that the cost does not exceed the amount necessary to offset the cost of the items consumed during the student's instructional activities.

Funding/ Financial Implications

The fees to be charged are visible to students in the course schedule. The College's budget for the 2024-2025 year will incorporate the collection of fees approved by the Board.

Past Actions by the Board

The Board approves these fees annually.

Recommended Action

Approve the laboratory/course and distance learning fees for 2024-2025.

Laboratory Fees Decreased or Removed

Division	Course ID	Course Name	23-24 Amount	Requested Amount for 24-25	Comments
AST	CGS 1060	Computer and Internet Literacy	\$25.00	\$19.00	
AST	COP 2840	Internet Programming	\$35.00	\$0.00	
HCP	DEH 1802L	Dental Hygiene II Clinic	\$63.11	\$56.00	
HCP	DES 2100L	Dental Materials Lab	\$183.43	\$151.00	
HCP	EMS 1119L	Emergency Medical Technician Lab	\$8.68	\$6.00	
HCP	EMS 2603L	Paramedic 1 Lab	\$102.33	\$83.00	
HCP	EMS 2604L	Paramedic 2 Lab	\$98.51	\$80.00	
HCP	EMS 2605L	Paramedic 3 Lab	\$98.51	\$80.00	
HCP	HSC 1000L	Orientation to Perioperative Services lab	\$82.00	\$67.00	
HCP	NUR 1021C	Nursing Process 1	\$320.00	\$160.00	
HCP	NUR 1241C	Nursing Process 2	\$209.00	\$160.00	
HCP	NUR 1421C	Reproductive Health	\$158.00	\$69.00	
HCP	NUR 2243C	Nursing Process 3	\$220.00	\$149.00	
HCP	NUR 2350C	Pediatric Health	\$182.00	\$29.00	
HCP	NUR 2818C	Nursing Process 4	\$205.00	\$162.00	
HCP	RET 2264L	Advanced Procedures I Lab	\$44.00	\$24.00	
HCP	STS 1302L	Introduction to Surgical Technology Lab and Clinical	\$82.00	\$67.00	
HCP	STS 1310L	Surgical Techniques and Procedures Lab and Clinica	\$82.00	\$67.00	
HCP	STS 2324L	Surgical Procedures II Simulation Lab	\$65.00	\$49.00	
SM	BSC 2011L	Biology for Science Majors	\$31.00	\$21.00	
SM	CHM 2211L	Organic Chemistry II Laboratory	\$115.00	\$112.00	
WD	ACR 0000	Introduction to HVAC/R	\$324.00	\$145.00	
WD	ACR 0001	HVAC/R Fundamentals	\$140.00	\$128.00	
WD	ACR 0012	HVAC/R Service Practices	\$140.00	\$95.00	
WD	ACR 0013	HVAC/R Intermediate Service Practices	\$164.00	\$100.00	
WD	OTA 0040	Information Technology Assistant	\$380.00	\$20.00	
WD	OTA 0651	Medical Administrative Specialist	\$223.00	\$155.00	
WD	PMT 0070	Welder, Assistant I	\$995.34	\$668.00	
WD	PMT 0071	Welder, Assistant 2	\$1,013.00	\$225.00	
WD	PMT 0072	Welder, SMAW 1	\$583.00	\$225.00	
WD	PMT 0073	Welder, SMAW 2	\$786.90	\$675.00	
WD	PMT 0074	Welder	\$1,974.90	\$975.00	

Laboratory Fees Maintained

Division	Course ID	Course Name	23-24 Amount	Requested Amount for 24-25	Comments
		Distance Learning Fee	\$10.00	\$10.00	Fee per credit hour
AST	ACG 2450	Computer Accounting	\$20.00	\$20.00	
AST	CET 1600	Introduction to Networks	\$10.00	\$10.00	
AST	CET 1610	Switching, Routing, and Wireless Essentials	\$10.00	\$10.00	
AST	CET 2615	Enterprise Networking, Security and Automation	\$10.00	\$10.00	
AST	CET 2620	The Internet of Things	\$10.00	\$10.00	
AST	CGS 2517	Spreadsheets for Business	\$25.00	\$25.00	
AST	CIS 2352	Ethical Hacking	\$54.00	\$54.00	
AST	COP 1000	Programming Concepts	\$25.00	\$25.00	
AST	CTS 1220C	Microsoft Specialist: Word	\$25.00	\$25.00	
AST	CTS 1230C	Microsoft Specialist: Powerpoint	\$25.00	\$25.00	
AST	CTS 1760C	Microsoft Specialist: Outlook	\$25.00	\$25.00	
AST	CTS 2123	Network Defense and Counter Measures	\$54.00	\$54.00	
AST	CTS 2225C	Microsoft Specialist: Excel	\$25.00	\$25.00	
AST	CTS 2381	Computer Hacker Forensic Investigator	\$54.00	\$54.00	
AST	CTS 2401C	Microsoft Specialist: Access	\$25.00	\$25.00	
AST	DIG 2396	Motion Capture	\$50.00	\$50.00	
AST	EGN 1111C	Introduction to Engineering Graphics	\$40.00	\$40.00	
AST	ETD 1320	Introduction to AutoCAD	\$40.00	\$40.00	
AST	ETD 2340	Advanced AutoCAD	\$40.00	\$40.00	
AST	ETD 2390	3D AutoCAD/REVIT	\$40.00	\$40.00	
AST	ETM 2315C	Hydraulics and Pneumatics	\$15.00	\$15.00	
AST	ETS 1511C	Motors and Controls	\$15.00	\$15.00	
AST	SUR 2390	GIS Application	\$24.00	\$24.00	
FPSI	CJK 0031	First Aid for Criminal Justice Officers	\$5.00	\$5.00	
FPSI	CJK 0031	First Aid for Criminal Justice Officers	\$85.00	\$85.00	
FPSI	CJK 0096	Criminal Justice Officer Physical Fitness Training	\$223.00	\$223.00	
FPSI	CJK 0260	Introduction to Correctional Probation	\$11.00	\$11.00	
FPSI	CJK 0267	Caseload Management for Correctional Probation	\$11.00	\$11.00	
FPSI	CJK 0268	Supervision of Offenders	\$11.00	\$11.00	
FPSI	CJK 0269	Field Supervision	\$11.00	\$11.00	
FPSI	CJK 0281	Criminal Justice Officer Physical Fitness Training - Correctional	\$127.00	\$127.00	
FPSI	CJK 0300	Introduction to Corrections	\$9.00	\$9.00	
FPSI	CJK 0305	Communications	\$9.00	\$9.00	

FPSI	CJK 0310	Officer Safety	\$9.00	\$9.00	
FPSI	CJK 0315	Facilities & Equipment	\$9.00	\$9.00	
FPSI	CJK 0320	Intake & Release	\$9.00	\$9.00	
FPSI	CJK 0325	Supervising in a Correctional Facility	\$9.00	\$9.00	
FPSI	CJK 0330	Supervising Special Populations	\$9.00	\$9.00	
FPSI	CJK 0335	Responding to Incidents & Emergencies	\$9.00	\$9.00	
FPSI	CJK 0340	Officer Wellness & Physical Abilities	\$112.00	\$112.00	

Division	Course ID	Course Name	23-24 Amount	Requested Amount for 24-25	Comments
FPSI	CJK 0400	Traffic Incidents	\$5.00	\$5.00	
FPSI	CJK 0401	Traffic Stops	\$5.00	\$5.00	
FPSI	CJK 0402	Traffic Crash Investigations	\$5.00	\$5.00	
FPSI	CJK 0403	DUI Traffic Stops	\$5.00	\$5.00	
FPSI	CJK 0421	Conducted Electrical Weapon/Dart-Firing Stun Gun	\$66.00	\$66.00	
FPSI	CJK 0002	Introduction to Law Enforcement	\$5.00	\$5.00	
FPSI	CJK 0016	Communication	\$5.00	\$5.00	
FPSI	CJK 0018	Legal	\$5.00	\$5.00	
FPSI	CJK 0019	Interviewing and Report Writing	\$5.00	\$5.00	
FPSI	CJK 0021	Serving Your Community	\$5.00	\$5.00	
FPSI	CJK 0063	Fundamentals of Patrol	\$5.00	\$5.00	
FPSI	CJK 0072	Crimes Against Persons	\$5.00	\$5.00	
FPSI	CJK 0073	Crimes Involving Property and Society	\$5.00	\$5.00	
FPSI	CJK 0079	Crime Scene Follow-up Investigations	\$5.00	\$5.00	
FPSI	CJK 0093	Critical Incidents	\$5.00	\$5.00	
FPSI	CJK 0264	Legal Foundations for Correctional Probation Officers	\$11.00	\$11.00	
FPSI	CJK 0265	Communications	\$11.00	\$11.00	
FPSI	CJK 0266	Intake and Orientation	\$11.00	\$11.00	
FPSI	CWE 0003	FPSI State Exam Review (NO WEB ASSIST)	\$50.00	\$50.00	
FPSI	FFP 0031	Firefighter II	\$430.00	\$430.00	
HCP	DEA 1030	Dental Assisting Preclinic	\$96.00	\$96.00	
HCP	EMS 1059C	First Responder	\$68.00	\$68.00	
HCP	EMS 1119	Emergency Medical Technician Lecture	\$33.00	\$33.00	
HCP	EMS 1431L	Emergency Medical Technician Clinical	\$17.00	\$17.00	
HCP	EMS 2603	Paramedic 1 Lecture	\$90.00	\$90.00	
HCP	EMS 2605	Paramedic 3 Lecture	\$193.00	\$193.00	
HCP	EMS 2666L	Paramedic 1 Clinical	\$17.00	\$17.00	
HCP	RET 1026L	Fundamentals of Respiratory Care Lab	\$53.00	\$53.00	
HCP	RET 1874L	Clinical Practice I	\$22.00	\$22.00	
HCP	RET 1875L	Clinical Practice II	\$5.00	\$5.00	
HCP	RET 2714L	Pediatrics and Neonatology Lab	\$18.00	\$18.00	
HCP	RET 2877L	Clinical Practice IV	\$17.00	\$17.00	
HCP	RET 2936	Topics in Respiratory Care	\$50.00	\$50.00	
HCP	RET 2876	Clinical Practice III	\$5.00	\$5.00	
HCP	RTE 1804	Clinical Education I	\$17.00	\$17.00	
HCP	RTE 1814	Clinical Education II	\$17.00	\$17.00	
HCP	RTE 1824	Clinical Education III	\$17.00	\$17.00	
HCP	RTE 2834	Clinical Education IV	\$17.00	\$17.00	
HCP	RTE 2844	Clinical Education V	\$17.00	\$17.00	

HCP	RTE 2854	Clinical Education VI	\$17.00	\$17.00	
HCP	STS 2323L	Surgical Procedures I Simulation Lab	\$336.00	\$336.00	
HCP	STS 2944	Surgical Technologist Clinical I	\$18.00	\$18.00	
Division	Course ID	Course Name	23-24 Amount	Requested Amount for 24-25	Comments
HCP	STS 2954	Surgical Technologist Clinical II	\$18.00	\$18.00	
SM	BSC 1005L	Introduction to Biological Sciences Laboratory	\$28.00	\$28.00	
SM	BSC 1084C	Human Biology: Essentials of Anatomy and Physiolog	\$5.00	\$5.00	
SM	CHM 1045	General Chemistry I	\$35.00	\$35.00	
SM	CHM 1045L	General Chemistry Laboratory I	\$61.00	\$61.00	
SM	CHM 1046	General Chemistry II	\$35.00	\$35.00	
SM	CHM 1046L	General Chemistry Laboratory II	\$92.00	\$92.00	
SM	CHM 2210L	Organic Chemistry I Laboratory	\$110.00	\$110.00	
SM	MAC 1105	College Algebra	\$35.00	\$35.00	
SM	MAC 1105C	College Algebra with Corequisites	\$35.00	\$35.00	
SM	MAC 1114	Precalculus Trigonometry	\$35.00	\$35.00	
SM	MAC 1140	Precalculus Algebra	\$35.00	\$35.00	
SM	MAC 2311	Calculus I	\$35.00	\$35.00	
SM	MAC 2312	Calculus II	\$35.00	\$35.00	
SM	MAT 0018	Foundations of Mathematicsd I	\$35.00	\$35.00	
SM	MAT 0028	Foundations of Mathematics II	\$35.00	\$35.00	
SM	MAT 1033	Intermediate Algebra	\$35.00	\$35.00	
SM	MGF1106	Liberal Arts Mathematics I	\$35.00	\$35.00	
SM	STA 2122	Introduction to Applied Statistics	\$25.00	\$25.00	
SM	PHY 1054	Elementary College Physics II	\$35.00	\$35.00	
SM	PHY 1053	Elementary College Physics I	\$35.00	\$35.00	
WD	ETI 0450	Industrial Machinery Maintenance Assistant	\$842.00	\$842.00	
WD	ETI 0456	Machinery Maintenance Mechanic	\$226.00	\$226.00	
WD	PMT 0020	Machinist Helper	\$286.00	\$286.00	
WD	PMT 0022	Machinist Operator	\$245.00	\$245.00	
WD	PMT 0024	Machinist Setup Operator	\$366.00	\$366.00	
WD	PMT 0025	Machinist	\$336.00	\$336.00	
WD	PMT 0026	CNC Production Technician I	\$346.00	\$346.00	
WD	PMT 0027	CNC Production Technician 2	\$245.00	\$245.00	
WD	TRA 0080	Tractor Trailer Truck Driver	\$2,045.00	\$2,045.00	

Laboratory Fees Increased

Division	Course ID	Course Name	23-24 Amount	Requested Amount for 24-25	Comments
		HESI (A2) Testing Fee	\$47.00	\$50.00	Increase in cost of exam
AST	CIS 2384	Mobile Forensics	\$0.00	\$100.00	New course; subscription to instructional materials
FPSI	CJD 0448	First Responder	\$85.00	\$90.00	Increase in instructional materials
FPSI	CJK 0051	Criminal Justice Defensive Tactics	\$119.00	\$125.00	Increase in instructional materials
HCP	DEA 2832C	Expanded Functions I	\$33.00	\$35.00	Increase in lab supplies
HCP	DEA 2833C	Expanded Functions II	\$167.00	\$219.00	Increase in lab supplies
HCP	DEH 1002L	Dental Hygiene Preclinic	\$60.50	\$75.00	Increase in lab supplies
HCP	DES 2100L	Dental Materials Lab	\$183.00	\$193.00	Increase in lab supplies
HCP	RET 2265L	Advanced Procedures Lab II	\$24.00	\$45.00	Increase in lab supplies
HCP	RET 2878L	Clinical Practice V	\$168.00	\$236.00	Increase in lab supplies
SM	BSC 2010L	Biology for Science Majors Laboratory I	\$23.00	\$26.00	Increase in lab supplies
SM	BSC 2085L	Anatomy and Physiology Laboratory I	\$14.00	\$16.00	Increase in lab supplies
SM	BSC 2086L	Anatomy and Physiology Laboratory II	\$18.00	\$23.00	Increase in lab supplies
SM	ESC 1000L	Earth and its Environment Lab	\$14.00	\$16.00	Increase in lab supplies
SM	MAC 2313	Calculus III	\$0.00	\$35.00	Subscription Lumen Learning Instructional Materials (OER)
SM	MCB 2004L	Microbiology Laboratory	\$51.00	\$60.00	Increase in lab supplies
SM	PHY 1053L	Elementary College Physics Laboratory	\$32.00	\$35.00	Increase in lab supplies
SM	PHY 1054L	Elementary College Physics Laboratory II	\$32.00	\$35.00	Increase in lab supplies
SM	PHY 2048L	General Physics Laboratory I	\$28.00	\$31.00	Increase in lab supplies
SM	PHY 2049L	General Physics Laboratory II	\$31.00	\$37.00	Increase in lab supplies
WD	ACR 0044	A/C, Refrigeration and Heating Technician	\$90.00	\$100.00	Increase in lab supplies
WD	ATE 0006	Veterinary Assistants and Laboratory Animal Caretakers I	\$0.00	\$100.00	New course; lab supplies
WD	ATE 0070	Veterinary Assistants and Laboratory Animal Caretakers II	\$0.00	\$100.00	New course; lab supplies
WD	ATE 0072	Veterinary Assistant	\$0.00	\$410.00	New course; lab supplies
WD	CTS 0018	Cybersecurity Associate	\$385.00	\$469.00	Increase in supplies and Certification Exam
WD	CTS 0019	Information Security Manager	\$252.00	\$254.00	Increase in instructional materials
WD	OTA 0041	Front Desk Specialist	\$20.00	\$145.00	Increase in lab supplies
WD	OTA 0631	Medical Office Technologist	\$137.00	\$252.00	Increase in Certification Exam