

Minutes
District Board of Trustees
Tallahassee Community College
Hinson Administration Building
444 Appleyard Drive
Tallahassee, FL 32304
Monday, August 21, 2023
Business Meeting and Workshop – 2:30 PM

On August 21, 2023, the Tallahassee Community College District Board of Trustees meeting was called to order by Chair Eugene Lamb at 2:30 p.m.

Members Present: Chair Eugene Lamb, Vice Chair Jonathan Kilpatrick, Trustees Karen Moore, Frank Messersmith, Monte Stevens, and Charlie Ward.

Absent: None

Others Present: President Jim Murdaugh, Candice Grause, Bobby Jones, Barbara Wills, Anthony Jones, Craig Knox, Lei Wang, Nyla Davis, Janet Hartman, Rob Hall, Suzi Baugh, Calandra Stringer, Bill Spiers, Amanda Clements, Dustin Frost, Brendie Hawkins, Chuck Moore, Sheri Rowland, Sila Lott, Alison Fleischmann, Angela Long, Trevoris McDaniel, Walt McNeil, Margaret Bowman, Erin Rock, Amy Bradbury, Bret Ingerman, Heather Mitchell, Christen Givens, Wesley Hardin, Shelly Bell, Moseline Augustin, and Al Wynn.

CALL TO ORDER

Chair Lamb asked everyone to stand for a moment of silence and the Pledge of Allegiance.

COMMENTS

- i. Board Chair Lamb mentioned it was great to see the return of staff at the Eagles Rise event. He welcomed Shelly Bell to Tallahassee Community College and mentioned he was acquainted with her and her husband for many years.
- ii. Board Members: Vice Chair Kilpatrick complimented Eagles Rise and the Health Care Professions Pinning Ceremony. Trustee Moore echoed the comments of the other trustees about the Eagles Rise. She shared President Murdaugh did a great job while he attended the Tallahassee Chamber's Annual Conference where he spoke on a panel with President Richard McCullough from Florida State University and

President Larry Robinson from Florida Agricultural and Mechanical University. Trustee Ward echoed the sentiments of the other Trustees of the Eagles Rise event. He congratulated Chair Lamb on his award from the Association of Community College Trustees. Trustee Stevens also congratulated Chair Lamb and thanked him for his dedication to education in this state. He mentioned he attended the Health Care Professions Pinning Ceremony. He mentioned that he is very excited that the Charter School has started, and the students are getting a world-class education like the students attending Tallahassee Community College.

- iii. President Jim Murdaugh said the Charter School opened and complimented Jessica Chapman and her team and, Karen Moore as the founder on a remarkable job. It opened with the support of a lot of people on campus who made sure everything was in place so they could launch with a great beginning. He recognized Shelly Bell, the new Vice President of Workforce Development. Her ideas are creative and exciting, and we look forward to her taking us to the next level. He thanked everyone who attended the two press conferences held on campus in August. The first press conference announced a new dual-enrollment partnership with Leon County Schools to feed students into the new bachelor's degrees in elementary Ed and ESE. The second press conference announced a \$150,000 gift from Loyalty Credit Union for the Heroes in Public Safety Program. He congratulated Chair Lamb, who was awarded the 2023 Southern Region Trustee Leadership Award from the Association of Community College of Trustees, and shared that he will now compete for the National award. President Murdaugh thanked the trustees who attended the Eagles Rise event. He mentioned in a recent Florida Trend article that The Moore Agency was one of the Best Companies to work for in Florida, which makes fourteen consecutive years with this honor, and added that Trustee Moore has visited one hundred countries and only 1% of the world population has achieved this distinction. He congratulated Al Wynn, who was recently appointed to chair the U.S. Department of Agriculture Natural Resources Conservation Service State Technical Subcommittee on Oyster Restoration and Aquaculture.

APPROVAL OF MINUTES

1. June 2023 Minutes
Approve minutes as presented.
MOTION: Trustee Stevens **SECOND:** Trustee Moore
Motion passed unanimously.

BOARD OF TRUSTEES

2. The District Board of Trustees 2023 Board Self-Evaluation Recommend the District Board of Trustees of Tallahassee Community College acknowledge and accept the results of the 2023 Board Self-Evaluation as presented.

MOTION: Vice Chair Kilpatrick **SECOND:** Trustee Stevens
Motion passed unanimously.

3. Election of Officers
Trustee Messersmith made a motion that Vice Chair Kilpatrick and Trustee Moore be elected to the positions of Chair and Vice Chair, respectively, of the District Board of Trustees, Tallahassee Community College.

MOTION: Trustee Stevens **SECOND:** Trustee Ward
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

VP Candice Grause shared recent media coverage which included two different mentions of congratulations to our Tallahassee Engaged in Meaningful Productivity of Opportunity (TEMPO) graduates who came through our adult education program, new Softball Head Coach Brynn Baca and a feature on Janet Hartman becoming the first female to lead the Florida Public Safety Institute. There was coverage of Shelly Bell becoming our new Vice President of Workforce Development, a wonderful story of our amazing Dental Hygiene Program and the services that they provide to our community. A piece in the Tallahassee Democrat about the Tallahassee Collegiate Academy. Two great pieces about our partnership with Leon County Schools. There were three different stories on Trustee Lamb and his Association of Community College Trustees award. A lot of coverage, including a national level with Community College Daily for our rebrand. And Dr. Murdaugh on the panel for higher education during the Tallahassee Chamber of Commerce annual conference.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell introduced two donors. Tazumi and Scott Searce who are donating \$12,500 for scholarships for nursing students at TCC and Leon County Sheriff Walt McNeil, who donated \$20,000 for a Chevrolet Tahoe for the TCC Police Department.

NEW BUSINESS

None

Approval of Consent Agenda

The consent agenda format is an organization process for meetings that allow the governing board to focus their time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support the efficiency and effectiveness of the meeting.

If a trustee has a question or plans to cast a negative vote regarding a specific recommendation, then the trustee/trustees need to acknowledge their intention to the Chair. This action item will be considered in the regular order of business as an individual action item.

Those action items that the trustees plan to approve without further question or discussion will remain on the consent agenda. Upon the final determination of the consent agenda, a motion, second to the motion, and unanimous approval of the Board of Trustees is needed to approve the action items. Upon approval of the consent agenda, the Board of Trustees will proceed with the remainder of the agenda.

4. Attorney Invoice – Bryant Miller Olive (June 2023)
Authorize payment of invoices as presented.
5. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
6. Human Resource Report
Approve the report as presented.
Director Davis stated a correction was needed on the outside employment job title of Alexandra Armstrong.
Motion to Approve Consent Agenda.

MOTION: Trustee Messersmith **SECOND:** Trustee Stevens
Motion passed unanimously.

TCC Foundation

7. TCC Foundation Update
Presented as an information item only.

Academic Affairs

8. Amendment to Lab Fee for 2023-2024
Approve the fee amendment.

MOTION: Vice Chair Moore **SECOND:** Trustee Stevens
Motion passed unanimously.

9. Private School Dual Enrollment Articulation Agreement
Approve the articulation agreement.

MOTION: Trustee Stevens **SECOND:** Trustee Ward
Motion passed unanimously.

Administrative Services

10. Fund Analysis - July 2023
Presented as an information item only.

11. Construction Status Report
Presented as an information item only.

12. Architect Invoices
Authorize payment of architectural invoices as presented.

MOTION: Vice Chair Moore **SECOND:** Trustee Lamb
Motion passed unanimously.

13. Tuition and Fee Waiver – Persons over 60 Years of Age
Authorize the College to create and utilize a tuition and fee waiver for persons over 60 years of age.

MOTION: Vice Chair Moore **SECOND:** Trustee Lamb
Motion passed unanimously.

14. Tuition and Fee Waiver – Out-of-State Fees for Intercollegiate Student Athletes
Authorize the College to create and utilize a tuition and fee waiver for the out-of-state fees for intercollegiate student athletes.

MOTION: Trustee Messersmith **SECOND:** Trustee Stevens
Motion passed unanimously.

15. RFQ 2023-08 Award Recommendation
Approve the recommended construction manager at risk, Allstate Construction, Inc., for the TCC Dental Hygiene Simulation Lab project.

MOTION: Trustee Stevens **SECOND:** Trustee Lamb
Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

VP Grause – Rebranding

PRESIDENT’S REPORT

- The campus will close for the Labor Day holiday, September 4.
- Hunger Summit organized by Second Harvest, August 31.

NEXT MEETING DATE

September 18, 2023

Location: **Main Campus-Hinson Building**

ADJOURNMENT

Chair Kilpatrick called for adjournment at 3:54 p.m.

Jonathan Kilpatrick
Chair

Jim Murdaugh, Ph.D.
President