



March 20, 2023

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Human Resource Report

Item Description

This item request Board approval for personnel actions.

Overview and Background

The College brings forth a request to approve appointments, separations and outside employment.

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/ Financial Implications

This item is funded by the 2022-2023 Operating Budget.

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
Catherine O'Neil	Program Director of Integrated Education & Training	CTE Outreach and Recruitment/DOE	February 13, 2023

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Racquel Wyatt	Call Center Representative	Call Center	February 2, 2023
Zac Link	Career and Academic Advisor	Advising	February 6, 2023
Erica Saunders	Staff Assistant	Student Success and Retention	February 7, 2023
Frankie Bryant	Landscaper	Facilities	February 8, 2023
Joseph Kean	Lead Instructor, Welding Technologies	Advanced Manufacturing	February 13, 2023
Holly Pelletier	Staff Assistant	Facilities	February 20, 2023

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Gregory Conterio	Career Development Specialist	Compass 100 DOC - Homestead C.I.	January 27, 2023
Colby English	Career Development Specialist	Compass 100 DOC - Florida State Prison	February 6, 2023
Cara Sneider	Career Development Specialist	Compass 100 DOC - DeSoto C.I.	February 7, 2023
Jason Schiess	Lead Instructor, Hospitality/Retail Management	DJJ - Project Anchor	February 13, 2023
Caroline Simpkins	Mathematics Content Specialist	Test Development Center/DOE	February 13, 2023
John Beeler	Pre-Release Employment Navigator	Compass 100 DOC - Columbia C.I.	February 15, 2023

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
<i>None to Report</i>				

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
Kelly Warren	Executive Director, FCSAA	Sponsored Programs/FCSAA	February 1, 2023	February 28, 2028
Terry Pendleton	Contracts and Grants Manager	Financial Services	March 1, 2023	March 31, 2028
Karen Miller	Mining Coordinator	FPSI	March 1, 2023	March 31, 2028
Jessie Clayton	Learning Commons Specialist	Learning Commons	April 1, 2023	April 30, 2028

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Flora Allen	Staff Assistant	Workforce Development	February 6, 2023	Resigned
Michael Cho	Simulation Lab Coordinator	Healthcare Professions	February 6, 2023	Resigned
Anna Robertson	Staff Assistant	Facilities	February 8, 2023	Resigned
Antoinette Farmer	Student Support Specialist	Admission and Records	February 17, 2023	Dismissed
Garry Smith	Landscaper	Facilities	February 17, 2023	Retired
Earl Shinn	HVAC/Building Automation Specialist	Facilities	February 17, 2023	Resigned
Richard Bittinger	Technology Consultant	Information Technology	February 24, 2023	Dismissed

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
<i>None to Report</i>				

Seeking to Hold Political Office Requests (All Employees)

Name	Position	Department	Office	Position
<i>None to Report</i>				

Personnel Changes (Promotions, Demotions - All Employees)

Name	Position	Department	Effective Date	Prior Position
Will Scarboro	Business Analyst	Academic Affairs	February 1, 2023	Information Specialist
Sandra Auguste	Program and Logistics Coordinator	DJJ - Project Anchor	February 13, 2023	OPS
Sarah Grissett	Office Manager	Campus Police	February 13, 2023	Staff Assistant