



May 16, 2022

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoice – Bryant Miller Olive (March 2022)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process and related to Faculty labor relations.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting.

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$300.00 for March 2022.

**Recommended Action**

Authorize payment of invoice as presented.



Barbara K. Wills  
 Chief Business Officer, Vice President for Administrative  
 Services  
 Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: April 6, 2022  
 Invoice No. 77766  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

			Hours
03/02/2022	DMH	Respond to UFF email	0.10
03/02/2022	DMH	Draft email to client and review response	0.10
03/08/2022	DMH	Review email from UFF and respond	0.10
03/08/2022	DMH	Draft email to TCC and review responses	0.10
03/23/2022	DMH	Review and reply to email	0.10
03/24/2022	DMH	Review and reply to email from client	0.10
03/24/2022	DMH	Draft email to UFF	0.10
03/30/2022	DMH	Review email from Union	0.10
03/30/2022	DMH	Draft email to client	0.10
03/30/2022	DMH	Telephone conference with client (C. Grause)	0.10
03/30/2022	DMH	Draft email to Union	0.10
03/31/2022	DMH	Review email from UFF	0.10
<b>Current Services</b>			1.20
			\$300.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Denise M. Heekin	1.20	\$250.00	\$300.00

Tallahassee Community College

Invoice Date: April 06, 2022  
Invoice No. 77766  
Client No. 25480.006

Payments

03/30/2022	Payment	ACH rec'd 3/30/22 Invoice 77397	175.00
			<hr/> 175.00
	Total Current Work		<hr/> \$300.00
	Previous Balance Due		\$225.00
	Balance Due		<hr/> \$525.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
1545 Raymond Diehl Road, Suite 300  
Tallahassee, FL 32308  
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business