



April 18, 2022

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of March 2022.

Overview and Background

The College is now under contract with five architectural firms; Architects | Lewis + Whitlock PA, BKJ, Inc. Architecture, Clemons, Rutherford & Associates, Inc., DAG Architects Inc., and Fitzgerald Collaborative Group, LLC to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the five firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects | Lewis + Whitlock, PA - \$0.00
BKJ, Inc. Architecture - \$0.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$4,487.50
Fitzgerald Collaborative Group, LLC - \$8,674.50

Past Actions by the Board

The Board last authorized architect invoices at the March 21, 2022 meeting.

Funding/ Financial Implications

Funds for minor projects and Master Plans are available from the Capital Improvement fees.

Recommended Action

Authorize payment of architectural invoices as presented.



Destin
Tallahassee
Pensacola
Panama City
Panama City Beach
Atlanta

Tallahassee Community College
Don Herr
444 Appleyard Drive
Tallahassee, FL 32304

Invoice number 21108_0322
Date 03/30/2022

Project 21108 TCC WEI INFRASTRUCTURE
EXTENSION

Professional Architectural Services

PHASE 1 - Site 6
PO-014436

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
KH Construction Plans	60,000.00	0.00	0.00	0.00	0.00
KH Surveying Work	9,200.00	0.00	0.00	0.00	0.00
KH NFWMD Permitting	10,000.00	0.00	0.00	0.00	0.00
KH Construction Phase Services	15,000.00	0.00	0.00	0.00	0.00
KH / EGS Geotechnical & Geophysical Services	64,200.00	75.27	48,325.00	48,325.00	0.00
KH Change Order 1-Additional Geotech & Permitting	47,600.00	0.00	0.00	0.00	0.00
Architectural Fees	47,680.00	16.04	7,300.00	7,650.00	350.00
Total	253,680.00	22.07	55,625.00	55,975.00	350.00

Invoice total **350.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21108_0322	03/30/2022	350.00	350.00				
	Total	350.00	350.00	0.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to: DAG Architects Inc., 1223 Airport Road, Destin, FL 32541. If you have any questions, please contact Gail at 850.337.6443 or gennis@dagarchitects.com.



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Invoice number 21094_0322
Date 03/30/2022
Project 21094 WEI MASTER PLAN UPDATE

Professional Architectural Services

PHASE 1 - Site 6 (WEI)
PO-014617

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - Overview	1,500.00	0.00	0.00	0.00	0.00
Task 2 - Executive Summary	69,400.00	0.00	0.00	0.00	0.00
Task 3 - Existing Conditions	54,500.00	0.00	0.00	0.00	0.00
Task 4 - Planning Elements	163,200.00	0.98	1,600.00	1,600.00	0.00
Task 5 - Decision Themes	31,600.00	0.00	0.00	0.00	0.00
Task 6 - Master Plan & Graphics	39,900.00	7.71	0.00	3,075.00	3,075.00
Task 7 - Conclusion	1,933.00	0.00	0.00	0.00	0.00
Total	362,033.00	1.29	1,600.00	4,675.00	3,075.00

Invoice total **3,075.00**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21094_0322	03/30/2022	3,075.00	3,075.00				
	Total	3,075.00	3,075.00	0.00	0.00	0.00	0.00

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Invoice number 21114_0322
Date 03/30/2022
Project 21114 FPSI MASTERPLANNING

Professional Architectural Services

PO-014772

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Task 1 - Overview	1,825.00	100.00	1,825.00	1,825.00	0.00
Task 2 - Executive Summary	59,130.00	0.00	0.00	0.00	0.00
Task 3 - Existing Conditions	41,890.00	0.00	0.00	0.00	0.00
Task 4 - Planning Elements	86,328.00	5.10	4,400.00	4,400.00	0.00
Task 5 - Decision Themes	16,985.00	0.00	0.00	0.00	0.00
Task 6 - Master Plan & Graphics	30,825.00	4.42	300.00	1,362.50	1,062.50
Task 7 - Conclusion	1,815.00	0.00	0.00	0.00	0.00
Total	238,798.00	3.18	6,525.00	7,587.50	1,062.50

Invoice total **1,062.50**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21114_0322	03/30/2022	1,062.50	1,062.50				
	Total	1,062.50	1,062.50	0.00	0.00	0.00	0.00

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Fitzgerald Collaborative Group, LLC

1201 W. Peachtree Street
Suite 630
Atlanta, GA 30309
850.350.3500

Tallahassee Community College
Jenny Shuler
444 Appleyard Drive
Tallahassee, FL 32304-2895

Invoice number 210224_0322
Date 03/29/2022

Project 210224 TCC - GHAZVINI SOLAR PANELS
PATIO

Purchase Order # 014731

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Basic Services					
Schematic Design	8,865.00	100.00	8,865.00	8,865.00	0.00
Schematic Design-Kever McKee	1,125.00	83.33	0.00	937.50	937.50
Schematic Design - H2 Engineers	2,200.00	100.00	2,200.00	2,200.00	0.00
Design Documents	3,722.00	100.00	0.00	3,722.00	3,722.00
Design Documents- Kever McKee	1,313.00	0.00	0.00	0.00	0.00
Design Documents-H2 Engineering	2,200.00	100.00	0.00	2,200.00	2,200.00
90% Construction Documents	10,350.00	0.00	0.00	0.00	0.00
90% Construction Documents-Kever McKee	750.00	0.00	0.00	0.00	0.00
90% Construction Documents-H2 Engineer	2,200.00	0.00	0.00	0.00	0.00
Permit Documents	3,363.00	0.00	0.00	0.00	0.00
Permit Documents-Kever McKee	562.00	0.00	0.00	0.00	0.00
Permit Documents-H2 Engineering	2,200.00	0.00	0.00	0.00	0.00
Bidding	4,440.00	0.00	0.00	0.00	0.00
Construction Administration	9,260.00	0.00	0.00	0.00	0.00
Construction Administration-Kever McKee	750.00	0.00	0.00	0.00	0.00
Construction Administration-H2 Engineering	2,200.00	0.00	0.00	0.00	0.00
Subtotal	55,500.00	32.30	11,065.00	17,924.50	6,859.50
Additional Required Services					
Measured Drawings	2,400.00	50.00	1,200.00	1,200.00	0.00
Programming	7,500.00	100.00	7,500.00	7,500.00	0.00
Independent Green Technologies (IGT Solar)	5,400.00	33.61	0.00	1,815.00	1,815.00
Structural Investigation, Analysis and Report-FCG	500.00	0.00	0.00	0.00	0.00
Structural Investigation, Analysis and Report-Kever McKee	2,850.00	100.00	2,850.00	2,850.00	0.00
Subtotal	18,650.00	71.66	11,550.00	13,365.00	1,815.00
Total	74,150.00	42.20	22,615.00	31,289.50	8,674.50



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Tallahassee Community College
Project 210224 TCC - GHAZVINI SOLAR PANELS PATIO

Invoice number 210224_0322
Date 03/29/2022

Invoice total 8,674.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
210224_0222	02/24/2022	13,915.00		13,915.00			
210224_0322	03/29/2022	8,674.50	8,674.50				
	Total	22,589.50	8,674.50	13,915.00	0.00	0.00	0.00

We appreciate your business. Please remit payment at your earliest convenience to 1201 W. Peachtree Street, Suite 630, Atlanta, GA 30309. If you have any questions please contact Judith 832.331.9418, or judith@fc-groupllc.com.