



October 18, 2021

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoice – Bryant Miller Olive (August 2021)

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**Item Description**

Request for approval to pay invoices from Bryant Miller Olive, P.A. for legal services provided related to collective bargaining process.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board Meeting.

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$500.00 for August 2021.

**Recommended Action**

Authorize payment of invoices as presented.



Barbara K. Wills  
 Chief Business Officer, Vice President for Administrative  
 Services  
 Tallahassee Community College  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: September 7, 2021  
 Invoice No. 75921  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-014014

Statement of Legal Services

			Hours
08/11/2021	JCC	Telephone conference with client (C. Grause) / UFF	0.20
08/11/2021	DMH	Review email	0.10
08/12/2021	DMH	Review and reply to emails	0.10
08/25/2021	JCC	Review correspondence and telephone conference with C. Grause / full-time temporary faculty	0.30
08/25/2021	JCC	Analyze issues / bargaining unit placement	0.50
08/31/2021	JCC	Analyze bargaining issues	0.80
<b>Current Services</b>			<b>2.00</b>
			<b>\$500.00</b>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	1.80	\$250.00	\$450.00
Denise M. Heekin	0.20	\$250.00	\$50.00

Payments

08/31/2021	Payment	ACH rec'd 8/31/21 Invoices 75238, 75396	1,925.00
			1,925.00

Total Current Work	\$500.00
Previous Balance Due	\$1,125.00
Balance Due	\$1,625.00

Tallahassee Community College

Invoice Date: September 07, 2021  
Invoice No. 75921  
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
1545 Raymond Diehl Road, Suite 300  
Tallahassee, FL 32308  
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business