



June 21, 2021

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Student Financial Obligations

Item Description

This item requests approval by the District Board of Trustees (Board) to temporarily waive the requirement to place a financial obligation hold on students with a delinquent account as required by Board Policy 09-03, Receipts and Disbursements. The College requests this waiver to apply from the Fall 2020 semester through the Spring 2022 semester.

Overview and Background

College Policy 09-03, states:

Students who have a delinquent account (for example, dishonored checks, short term loan, Foundation obligation, promissory note, or other financial obligation past due) shall have a financial obligation notation placed against all records so that transcripts will be held. The student cannot register or receive a degree or certificate until the obligation is removed.

In order to timely respond to the immediate needs of our students at the onset of the COVID-19 pandemic, the College made the necessary decision to allow students with a financial hold to continue to register for classes. With the many challenges brought on by COVID-19, the College determined it was necessary to remove administrative barriers to their continued education.

Funding/ Financial Implications

The College's outstanding accounts receivables may grow. Students will not be released from the financial obligation to pay the College. However, we are able to use the Higher Education Emergency Relief Funds (HEERF) to provide direct assistance to students with outstanding account balances.

Past Actions by the Board

None.

Recommended Action

Authorization to waive Policy 09-03, Receipts and Disbursements, and allow students with outstanding financial obligations to register for classes.