



October 26, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Attorney Invoice – August

Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting

Funding/ Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$825.00 for the month of August 2020.

Recommended Action

Authorize payment of invoice as presented.



Tallahassee Community College
 Barbara K. Wills, Chief Business Officer, Vice President for
 Administrative Services
 444 Appleyard Drive
 Tallahassee, Florida 32304

Invoice Date: September 10, 2020
 Invoice No. 73082
 Client No. 25480.006

For professional services rendered in connection with Tallahassee
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-012617

Statement of Legal Services

			Hours
08/03/2020	JCC	Review PERC ratification rules	0.40
08/04/2020	JCC	Review draft contract	1.60
08/07/2020	JCC	Telephone conference with client (C. Grause) / new agreement	0.20
08/07/2020	JCC	Draft correspondence / contract years	0.20
08/07/2020	JCC	Telephone conference with client (C. Grause) / agreement	0.20
08/11/2020	JCC	Telephone conference with client (C. Grause) / ratification	0.30
08/20/2020	JCC	Analyze issues / remote ratification	0.40
Current Services			3.30
			\$825.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	3.30	\$250.00	\$825.00

Payments

08/21/2020	Payment	ACH rec'd 8/21/20 Invoice 72541	6,800.00
08/21/2020	Payment	ACH rec'd 8/21/20 Invoice 72301	1,329.75
			8,129.75

Total Current Work	\$825.00
Previous Balance Due	\$3,578.80
Balance Due	\$4,403.80

Tallahassee Community College

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Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
1545 Raymond Diehl Road, Suite 300
Tallahassee, FL 32308
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business