



May 18, 2020

M E M O R A N D U M

TO: Jim Murdaugh, Ph.D.
President

FROM: Barbara Wills, Ph.D.
Vice President for Administrative Services and Chief Business Officer

SUBJECT: Sponsored Programs – Fiscal Agent

Item Description

This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background

The following are recommended for approval.

I. Receipt, Amendment, Extension of Resources

Florida Department of Education – Holocaust Education Task Force FY19-20 – Amendment 3 & 4

These amendments provide professional services for Board planning and Bylaws revision related to the Holocaust Education Task Force, and extends the current grant period through 9/1/2020. The contract amount remains \$92,857.89, and there is no impact on the deliverables of the grant.

Florida Department of State, Division of Cultural Affairs – Word of South Festival – Amendment 1

This amendment adjusts the budget provide for marketing of the Word of South Festival as the event was cancelled. The contract amount remains \$36,573.00. The deliverables are adjusted to align with the budget and marketing plan.

Florida Department of Transportation – Florida Traffic Safety Fiscal Assistant – Amendment 1

This amendment provides increased salary to comply with federal. The amount of the budget increased by \$5,000 for a total of \$55,000. There is no impact on the deliverables of the grant.

II. Commitments, Expenditures, Contracts for Service

None at this time.

Past Actions by the Board

Florida Department of Education – Holocaust Education Task Force FY19-20
Amendments 1 and 2 were approved at the April 2020 Board of Trustees meeting.

Florida Department of State, Division of Cultural Affairs – Word of South Festival
Initial award was approved at the September 2019 Board of Trustees meeting.

Florida Department of Transportation – Florida Traffic Safety Fiscal Assistant Program
Initial award was approved at the November 2019 Board of Trustees meeting.

Funding/ Financial Implications

The above projects are established in Fund 2, Restricted Accounts

Recommended Action

Authorize funding for the awards and contracts as presented.