

**Minutes
District Board of Trustees
Tallahassee Community College
Center for Innovation
300 W. Pensacola Street
Tallahassee, FL 32301
Monday, November 18, 2019
Business Meeting & Workshop – 2:30 PM**

The November 2019 District Board of Trustees meeting was called to order by Chair Lamb at approximately 2:30 p.m.

Members Present: Chair Lamb, Trustees Callaway, Grant, Kilpatrick, Messersmith, Moore and Pople
Absent: None **Via phone:** None

Others Present: President Murdaugh, Lenda Kling, Travis Jordan, Bob Ballard, Candice Grause, Kim Moore, Barbara Wills, Scott Balog, Bret Ingerman, Mike Robeck, Don Herr, Bobby Jones, Heather Mitchell, Bob Chaney, Nyla Davis, E.E. Eunice, Gregory Williams, Jennifer Stovall, Connor Walzak, Tamara Smith, Scott Harrell, Calandra Stringer, Madeline Pumariega, Greg Gibson, Rebecca Suarez, Lei Wang, Matt Holmes, Chris Holmes, Bill Spiers, Roopali Kambo, Gerald Jones, Sheri Rowland, Jacqueline Macy, Anthony Jones, Kim Kelling, Kerri Bryon, Allison Harrell, Craig Knox, Frank Mix, Al Moran, Selina Starling, Tracey Woodard, Alice Maxwell, Ayanna Young and Felina Martin

COMMENTS

i. Board Chair Lamb asked everyone to stand for a moment of silence and the Pledge of Allegiance. He stated he enjoyed using the simulator at the truck driving school.

ii. Board Members –
Trustees Grant, Messersmith and Pople complimented the scholarship luncheon. Trustee Grant shared he was fortunate to have assisted with teaching a class. Trustee Messersmith thanked the TCC Foundation for supporting the TCC Board. Trustee Moore thanked TCC for supporting students with the new Talon Market. Trustee Callaway shared she was impressed with the STEM students at the recent conference.

iii. President Murdaugh thanked the Board for taking the time to come to events and meet our students. He shared pictures from the recent AFC Conference attended by himself, Chief of Staff Grause, Trustee Moore and Chair Lamb. He recognized the upcoming birthdays of Trustees Moore and Grant.

President Murdaugh congratulated Trustee Moore on her installation into the Venerable Order of the Hospitaller of Saint John of Jerusalem, a faith based recognition for community work, which pays for various healthcare needs in other countries.

APPROVAL OF MINUTES

1. October, 2019 Meeting

Request Board approve minutes as presented.

MOTION: Trustee Grant **SECOND:** Trustee Moore
Motion passed unanimously.

INFORMATION AND NEWS ITEMS

Director Jordan displayed headlines for the STEM Grant, Aspen Prize and STEM Summit; then introduced news clips for FAMU Advising Day, Coach Huddleston, Talon’s Market opening with support from

Walmart, STEM Grant, and TCC2Work. President Murdaugh congratulated VP Moran and his group for their work, indicating they won twelve (12) awards at the AFC Convention. He shared the presentation lead by Travis, Selena and Ayanna had other colleges taking notes and nodding their heads.

President Murdaugh indicated we were grateful for the coverage in the *Tallahassee Democrat* about the Aspen Prize. He stated it was an honor to be invited to apply and expressed his pride in the Executive Team for the amount of work they are doing for the application. He said after application review and telephone interviews, the top ten (10) applicants will have onsite interviews.

President Murdaugh recognized Steven Solomon for writing the STEM grant and working with others to design a research component, which traditionally community colleges do not do. He indicated the grant will provide sixty (60) full-ride scholarships for low-income students.

UNFINISHED BUSINESS

None

PRESENTATIONS

VP Mitchell recognized:

- Jackie Kotos, Chris Holmes, Brandon Jerkins and Robin Holmes, Firehouse Subs Public Safety Foundation, for their scholarship donation to the TCC fire academy program.
- Scott and Allison, The Harrell Family, for their donation to the FIRST CLASS Campaign.
- Foy Winsor for her donation to the FIRST CLASS Campaign in honor of her husband, Chet.

Director Chaney recognized Professor Kambo and her students who designed the new basketball posters and pocket schedules.

Student Spotlight

Connor Watzak is a student U.S. Army veteran working towards his A.A. degree. He hopes to transfer to FSU to pursue a bachelor's in Biology

NEW BUSINESS

Approval of Consent Agenda

2. Attorney Invoice – Bryant Miller Olive, P.A. (September 2019)
Authorize payment of invoice as presented.
3. Sponsored Programs – Fiscal Agent
Authorize funding for the awards and contracts as presented.
4. Sponsored Programs – Provider
Authorize funding for the awards and contracts as presented.
5. Architect Invoices
Authorize payment of architectural invoice(s) as presented.
6. Human Resources Report
Approve the report as presented.

Trustee Messersmith inquired about the support position at the Department of Transportation, with VP Wills sharing some of the grants do have this stipulation in their contracts.

Chair Lamb asked if there were any questions, with none received.

MOTION: Trustee Pople **SECOND:** Trustee Grant
Motion passed unanimously.

TCC Foundation

- 7. TCC Foundation Update

VP Mitchell thanked the Trustees for their participation in Foundation events.

None required. Report provided for information only.

Academic Affairs

- 8. Tallahassee Community College and Lively Technical College Articulation Agreement

Chair Lamb asked if there were any questions, with none received

That the Board approve the articulation agreement with Lively Technical College.

MOTION: Trustee Callaway **SECOND:** Trustee Messersmith
Motion passed unanimously.

Administrative Services

- 9. Direct Support Organization Audit Reports
For information only.

- 10. Construction Status Report
Presented as an information item only.

- 11. Pre-qualification of General Contractors Announcement

Approve the initiation of the process to pre-qualify general contractors for the period of January 1, 2020 through December 31, 2020

MOTION: Trustee Moore **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

- 12. C-Cure Door Lock Upgrades

Approve the attached proposal as presented.

MOTION: Trustee Callaway **SECOND:** Trustee Messersmith
Motion passed unanimously.

- 13. Policy Manual Changes

Approve revision of College policy as presented

MOTION: Trustee Moore **SECOND:** Trustee Grant
Motion passed unanimously.

- 14. Fund Analysis - October
For information only, no Board action required.

BOARD OF TRUSTEES

- 15. The District Board of Trustees 2019 Board Self-Evaluation

Trustee Moore stated she appreciated the amount of work that went into this by staff and Trustees.

Recommend the District Board of Trustees of Tallahassee Community College acknowledge and accept the results of the 2019 Board Self-Evaluation as presented.

MOTION: Trustee Moore **SECOND:** Trustee Kilpatrick
Motion passed unanimously.

PUBLIC COMMENT

None

WORKSHOP

Executive Director Balog provided an update on the Center for Innovation, which hosted over four hundred (400) events this past year. He shared the Center will promote an entrepreneurial mindset, encourage problem-solving and creativity, and create a space that provides the resources and tools necessary to make solutions a reality.

Director Balog displayed videos for some of the programs hosted, many STEM related. He shared Flagler College is moving their Integrative Marketing Communications program to the Center in January. He stated the Center staff have recruited more than thirty (30) mentors to support students, entrepreneurs and start-ups.

Trustee Messersmith said it is encouraging to see all the different directions explored. Responding to Trustee Moore, Director Balog said the Tallahassee Creative Core is a concept he presented last week to activate the Kleman Plaza area.

PRESIDENT'S REPORT

President Murdaugh shared Bill Spiers represented the Florida College System at the recent Florida House Higher Education Committee Meeting discussing financial aid. He recognized the work of Dean Jones for the Tallahassee Science Festival and his role in the National Science Foundation award we received..

NEXT MEETING DATE

Tuesday, January 21, 2020

Location: **Main Campus**

ADJOURNMENT

Meeting adjourned at approximately 4:16 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on January 21, 2020.

Eugene Lamb, Jr.
Chair

Jim Murdaugh, Ph.D.
President