



January 21, 2019

**M E M O R A N D U M**

**TO:** Jim Murdaugh, Ph.D.  
President

**FROM:** Barbara Wills, Ph.D.  
Vice President for Administrative Services and Chief Business Officer

**SUBJECT:** Attorney Invoice – October and November

---

**Item Description**

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining process.

**Overview and Background**

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

**Past Actions by the Board**

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting

**Funding/ Financial Implications**

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$6,342.00 for October and \$6,925.00 for November for a total of \$13,267.00

**Recommended Action**

Authorize payment of invoices as presented.



Tallahassee Community College  
Barbara K. Wills, Chief Business Officer, Vice President for  
Administrative Services  
444 Appleyard Drive  
Tallahassee, Florida 32304

Invoice Date: November 13, 2019  
Invoice No. 70759  
Client No. 25480.006

For professional services rendered in connection with Tallahassee  
Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-010844

Statement of Legal Services

	Hours
10/02/2019 DMH Review bargaining materials	0.80
10/02/2019 JCC Review documents / UFF negotiations	0.40
10/03/2019 DMH Review materials provided by client	0.30
10/03/2019 DMH Attend conference call / bargaining	2.30
10/03/2019 JCC Legal research / deferral to arbitration, unfair labor practice	2.60
10/07/2019 DMH Analyze counter proposals to Union	0.60
10/07/2019 JCC Draft TCC proposals package	5.60
10/08/2019 JCC Review and revise draft contract proposals	1.20
10/15/2019 JCC Analyze issues / UFF bargaining strategy	1.30
10/21/2019 JCC Preparation for pre-negotiations meeting	1.00
10/21/2019 JCC Review public records requests	0.20
10/22/2019 JCC Preparation for negotiations	0.80
10/23/2019 JCC Review UFF wage proposal	0.80
10/24/2019 JCC Analyze issues / impact bargaining, management rights	1.10
10/25/2019 DMH Prepare for telephone conference with client / review all proposals	1.10
10/25/2019 DMH Telephone conference with client / proposals	1.20
10/25/2019 DMH Analyze bargaining issues	0.50
10/25/2019 JCC Analyze insurance alternative strategies	0.90
10/25/2019 JCC Review drafts	0.80
10/25/2019 JCC Conference call bargaining team	1.20

Tallahassee Community College

Invoice Date: November 13, 2019  
Invoice No. 70759  
Client No. 25480.006

10/29/2019 DMH Review Collective Bargaining Agreement proposals and revise 0.60  
**Current Services** 25.30 \$6,325.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	17.90	\$250.00	\$4,475.00
Denise M. Heekin	7.40	\$250.00	\$1,850.00

Expenses Incurred

Duplication 17.00  
Thru 10/31/2019 \$17.00

Payments

10/21/2019 Payment ACH rec'd 10/21/19 Invoice 70314 3,075.00  
3,075.00

Total Current Work \$6,342.00  
Previous Balance Due \$12,199.75  
Balance Due \$18,541.75

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
101 North Monroe Street, Suite 900  
Tallahassee, FL 32301  
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business

# Bryant Miller Olive P.A.

## Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
<b>Component: Dup</b>								
10/25/2019	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / UFF Bargaining Duplication		Dup	59.00	0.25	14.75	14.75
10/25/2019	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / UFF Bargaining Duplication		Dup	9.00	0.25	2.25	2.25
					<b>Component: Dup</b>		68.00	17.00
					<b>Grand Total:</b>		68.00	17.00
							<u>17.00</u>	<u>17.00</u>



Tallahassee Community College  
 Barbara K. Wills, Chief Business Officer, Vice President for  
 Administrative Services  
 444 Appleyard Drive  
 Tallahassee, Florida 32304

Invoice Date: December 6, 2019  
 Invoice No. 70987  
 Client No. 25480.006

For professional services rendered in connection with Tallahassee  
 Community College - Labor and Employment - UFF Bargaining

Purchase Order No. PO-010844

Statement of Legal Services

			Hours	
10/03/2019	JCC	Conference call TCC bargaining team	2.20	
11/01/2019	JCC	Review contract language	0.50	
11/04/2019	JCC	Review documents / bargaining	0.50	
11/04/2019	JCC	Review UFF proposals and preparation for bargaining	2.80	
11/04/2019	DMH	Analyze proposals for bargaining	0.20	
11/05/2019	JCC	Review correspondence / College proposals	0.50	
11/06/2019	JCC	Review correspondence/proposals / UFF	0.30	
11/06/2019	DMH	Review and revise Collective Bargaining Agreement articles	2.10	
11/07/2019	JCC	Review draft proposals	0.80	
11/07/2019	DMH	Analyze issues regarding bargaining	0.30	
11/07/2019	DMH	Telephone conference with client (C. Grause) / proposals	0.90	
11/07/2019	DMH	Review proposals for bargaining	0.80	
11/07/2019	DMH	Review and reply to emails	0.30	
11/08/2019	JCC	Travel to Tallahassee	3.00	No Charge
11/08/2019	JCC	Conference client and attend UFF negotiations	7.00	
11/08/2019	JCC	Travel to Miami	3.00	No Charge
11/12/2019	JCC	Telephone conference with client (C. Grause) / UFF negotiations	0.30	
11/13/2019	JCC	Telephone conference with client (B. Wills) / insurance issues	0.40	
11/15/2019	JCC	Review correspondence / health insurance	0.20	
11/18/2019	JCC	Review UFF wage proposals	0.80	

Tallahassee Community College

Invoice Date: December 06, 2019  
Invoice No. 70987  
Client No. 25480.006

11/19/2019 JCC	Analyze issues / change in BOT policies	0.60	
11/19/2019 JCC	Review UFF health proposal	0.60	
11/19/2019 JCC	Conference with client (B. Wills, C. Grause) / health insurance	0.50	
11/21/2019 JCC	Telephone conference with client (C. Grause) regarding insurance; wages	0.30	
11/21/2019 JCC	Review UFF correspondence / proposals	0.50	
11/22/2019 JCC	Review back insurance proposals and data	0.60	
11/27/2019 JCC	Preparation for negotiations	3.40	
11/27/2019 DMH	Review proposal information	0.30	
<b>Current Services</b>		<u>27.70</u>	<u>\$6,925.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	22.80	\$250.00	\$5,700.00
Denise M. Heekin	4.90	\$250.00	\$1,225.00

Payments

11/20/2019	Payment	ACH rec'd 11/20/19 Invoice 70501	<u>12,199.75</u>
			12,199.75

Total Current Work	<u>\$6,925.00</u>
Previous Balance Due	\$6,342.00
Balance Due	<u>\$13,267.00</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
101 North Monroe Street, Suite 900  
Tallahassee, FL 32301  
850-222-8611 FEIN 59-1315801

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business