




March 11, 2019

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Attorney Invoice - Bryant Miller Olive, P.A (January 2019)

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### Item Description

Request for approval to pay invoice from Bryant Miller Olive, P.A. for legal services provided related to the collective bargaining.

### Overview and Background

The College engaged Bryant Miller Olive, P.A. for representation during the collective bargaining process.

### Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting

### Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$1,400.00

### Staff Resource

Barbara Wills

### Recommended Action

Authorize payment of invoice as presented.



Barbara K. Wills  
Chief Business Officer, Vice President for Administrative Services  
Tallahassee Community College  
444 Appleyard Drive  
Tallahassee, Florida 32304

Invoice Date: February 13, 2019  
Invoice No. 68888  
Client No. 25480.006

For professional services rendered in connection with Tallahassee  
Community College - Labor and Employment - 2016 UFF  
Bargaining

Purchase Order No. PO-005193

#### Statement of Legal Services

			Hours
01/09/2019	DMH	Telephone conference with client (B. Jones) and draft emails	0.30
01/15/2019	DMH	Review emails / Public Records Request	0.10
01/15/2019	JCC	Review public records request	0.20
01/18/2019	DMH	Analyze issue / hours	0.30
01/18/2019	JCC	Telephone conference with client (F. Moore-Davis) / calculation of contact hours	0.30
01/21/2019	JCC	Analyze issues / contact hours	0.80
01/22/2019	JCC	Telephone conference with T. Wazlavek / forms	0.20
01/22/2019	JCC	Review Agreement / work load	0.80
01/22/2019	JCC	Telephone conference with client (Provost) / contact hours	0.60
01/22/2019	JCC	Review grievance / overload pay	0.20
01/24/2019	DMH	Analyze bargaining issue and forms	0.20
01/25/2019	JCC	Telephone conference with client (C. Grause, B. Wills) / compensation issues	0.30
01/25/2019	JCC	Review public records request issues	0.20
01/29/2019	JCC	Review public records request issues	0.30
01/31/2019	JCC	Review documents / SEIU	0.40

		Invoice Date:	February 13, 2019
		Invoice No.	68888
Tallahassee Community College		Client No.	25480.006
01/31/2019	JCC	Telephone conference with client (A. Moran) / UFF public records request	0.40
		Current Services	5.60
		Total No Charge Hours	0.00
		Net Fees after Billing Adjustment	\$1,400.00

	Recapitulation		
<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	4.70	\$250.00	\$1,175.00
Denise M. Heekin	0.90	\$250.00	\$225.00

Payments			
02/04/2019	Payment	ACH rec'd 2/4/19 Invoices 68267, 68504	9,075.00
			9,075.00
	Total Current Work		1,400.00
	Previous Balance Due		1,675.00
	Balance Due		\$3,075.00

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:  
101 North Monroe Street, Suite 900  
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688  
for credit to Bryant Miller Olive, Account #2132834901  
Thank you for your business