

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**Hinson Administration Building**  
**444 Appleyard Drive**  
**Tallahassee, FL 32304**  
**Monday, August 20, 2018**  
**2:30 pm - Business Meeting**

The August 2018 District Board of Trustees meeting was called to order by Outgoing Chair Kilpatrick at approximately 2:30 p.m.

**Members Present:** Outgoing Chair Kilpatrick, Incoming Chair Moore, Trustees Callaway, Lamb, Messersmith and Pople

**Absent:** Trustee Grant

**Via phone:** None

**Others Present:** President Murdaugh, Lenda Kling, Don Herr, Tracy Woodard, Lei Wang, Craig Knox, Calandra Stringer, Kim Allen, Vince McCormack, Bill Spiers, Nyla Davis, Jeanne O'Kon, Gloria Mitchell, Bob Ballard, Jason Fowler, Bobby Jones, Sharisse Turner, Anthony Jones, Feleccia Moore-Davis, S. Solomon, Frank Mix, Barbara Wills, Ysonde Jensen, Sheri Rowland, Rick Frazier, Stephen Banister, Summer Dusek, Elizabeth Pulliam, Gregory Williams, Alice Maxwell, Patricia Manning and Scott Balog

**COMMENTS**

**Board Chair –** Outgoing Chair Kilpatrick asked everyone to stand for a moment of silence and the Pledge of Allegiance. He provided an overview of the ratification of the United States Constitution. He thanked the President and Board and stated that being Chair was incredible.

**Board Members –** Trustee Messersmith indicated the question & answer period at the end of the Classroom Unveiling and President's Circle Luncheon was excellent. Trustee Pople indicated the convocation had energy and the new students seemed to really appreciate it.

Outgoing Chair Kilpatrick congratulated Trustee Lamb on his recent reappointment to the Board. Trustee Moore stated the ring ceremony for the women's basketball team was special, indicating it was good to see the pride on the faces of the athletes and their families.

**President –** President Murdaugh also congratulated Trustee Lamb on his reappointment. He shared that Saturday Coach Lamb was inducted into the Gadsden County Sports Hall of Fame.

He announced Trustee Moore recently won the 2018 Association of Community College Trustees Southern Regional Trustee Leadership Award and will be one (1) of four (4) finalists for the national M. Dale Ensign Trustee Leadership Award.

**APPROVAL OF MINUTES**

Outgoing Chair Kilpatrick asked if there were any comments and requested a motion to approve the June 18, 2018 Board Meeting Minutes.

**MOTION:** Trustee Pople      **SECOND:** Trustee Lamb  
Motion passed unanimously.

## **BOARD OF TRUSTEES ORGANIZATION**

Election of Officers – Outgoing Chair Kilpatrick asked for nominations.

Motion was made for Vice-Chair Moore to become Chair and Trustee Lamb to become Vice-Chair.

**MOTION:** Trustee Pople                      **SECOND:** Trustee Messersmith  
Motion passed unanimously.

President Murdaugh presented Outgoing Chair Kilpatrick with a gavel for his work as Chair. Outgoing Chair Kilpatrick and Incoming Chair Moore exchanged seats.

Chair Moore thanked Outgoing Chair Kilpatrick for his leadership and service to our country. She stated she looked forward to working closely with Vice-Chair Lamb.

## **INFORMATION AND NEWS ITEMS**

Director Maxwell introduced news clips for the designation of TCC as the best community college in the state on job placement for students, TCC Spark! workshops, King Family scholarship, Florida Governor's recognition of the women's basketball team national win, TCC fall convocation and renovated Kubiak Family classroom.

## **UNFINISHED BUSINESS**

None

## **PRESENTATIONS**

VP Mitchell introduced Vince McCormack, President, Perdue Office Interiors, for their classroom renovation donation. Mr. McCormack said they appreciate the partnership.

VP Mitchell recognized VP Moore, who thanked Steve Hoiberg, Siemens, for their donation to create a Building Automation Program for HVAC technicians. Mr. Hoiberg said they were honored to be here, indicating this is one of the first of its kind training programs.

VP Mitchell indicated three hundred ninety thousand dollars (\$390,000) had been added to the Kay & Tinsley Floyd Endowed Scholarship. She introduced Jeanne O'Kon, who shared Tinsley Floyd was a wildly popular economics professor who wanted to pay it forward.

## **NEW BUSINESS**

### **Approval of Consent Agenda**

Chair Moore asked if there were any questions, with none received.

**MOTION:** Trustee Messersmith                      **SECOND:** Trustee Lamb  
Motion passed unanimously.

## **TCC Foundation**

### TCC Foundation Update (Information)

VP Mitchell shared last year's numbers were very good. She provided to the Trustees an annual report, evening for the arts invitation and building legacies event information.

### Equipment Transfer (Action)

VP Mitchell requested to transfer the listed equipment from the foundation to the college.

This request is that the District Board of Trustees accept the transfer of this equipment.

**MOTION:** Trustee Pople  
Motion passed unanimously.

**SECOND:** Trustee Lamb

### **Academic Affairs**

#### Continuing Contract Faculty Post-Award Recommendations (Action)

Chair Moore asked if there were any questions, with none received.

This request is that the Board approve the recommendations for continuing contracts as presented.

**MOTION:** Trustee Pople  
Motion passed unanimously.

**SECOND:** Trustee Callaway

### **Administrative Services**

#### Fund Analysis - July (Information)

Chair Moore asked if there were any questions, with none received.

#### Construction Status Report (Information)

Chair Moore asked if there were any questions, with none received.

#### Renewal for Bookstore Services (Action)

VP Wills said this is the middle of our existing contract, although we have added a partnership with Flagler College to sell their books here and will be putting a feature online for TCC branded merchandise. She indicated both of these should generate additional revenue.

Trustee Messersmith stated he thought these were good ideas.

This request is for the Board to approve the renewal of the Follett contract for bookstore services.

**MOTION:** Trustee Lamb  
Motion passed unanimously.

**SECOND:** Trustee Kilpatrick

#### Disposal of Property Assets to Surplus (Action)

Trustee Kilpatrick asked what happens to the items; with VP Wills stating some items are disassembled and donated, some are used for parts and others are truly sent for disposal since they are past their working life.

This request is for Board approval to dispose of obsolete property assets designated as surplus, in accordance with Florida Statutes 274.05 and 274.06.

**MOTION:** Trustee Pople  
Motion passed unanimously.

**SECOND:** Trustee Lamb

### **PUBLIC COMMENT**

Chair Moore stated we do not have any speakers today.

### **WORKSHOP**

None

**PRESIDENT'S REPORT**

None

**NEXT MEETING DATE**

September 17, 2018

Location: **Main Campus**

**ADJOURNMENT**

Meeting adjourned at approximately 3:13 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on September 17, 2018.

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**Karen Moore**  
Chair

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**Jim Murdaugh, Ph.D.**  
President