




November 19, 2018

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Academic Calendar 2019-2020 and 2020-2021

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### Item Description

This item requests that the Board approve the academic calendar for the 2019-2020 and 2020-2021 academic years.

### Overview and Background

We are proposing to change the current 10 week session (C Session) in Fall and Spring to a 12 week session. The change will allow students to start classes within two to three weeks of the main session instead of waiting a month.

The proposed calendars are aligned with spring break for Leon County School District, Florida State University and Florida A&M University. However, we are proposing to start the spring semester two days after Florida State University in order to allow TCC's staff adequate time to complete beginning of term requirements.

### Past Actions by the Board

Annually, the Board reviews the academic calendar for approval.

### Funding/Financial Implications

There are no funding or financial matters associated with this item.

### Staff Resource

Feleccia Moore-Davis

### Recommended Action

That the Board approves the proposed 2019-2020 and 2020-2021 academic calendars.

**TALLAHASSEE COMMUNITY COLLEGE  
2019-2020 ACADEMIC CALENDAR**

<b>FALL TERM I (AUGUST 26 - DECEMBER 13, 2019)</b>			
<b>2019</b>	<b>Days</b>	<b>Description</b>	<b>No. Days</b>
<b>MAIN SESSION (8/26 to 12/13)</b>			
August 19 - 23	(M-F)	General Registration	
August 26	(M)	Classes Begin	
September 2	(M)	Labor Day Observed	
November 11	(M)	Veteran's Day Observed	
November 27 - 29	(W-F)	Thanksgiving Observed – No classes Nov. 27, College closed Nov. 28-29 (College closes at 5 PM on 11/27. No class on Saturday 11/30)	
December 6	(F)	Classes End (Saturday classes end 12/7)	
December 9 - 13	(M-F)	Exams (Saturday exams 12/14)	
December 18	(W)	Winter Break (College suspends business at 11:30, employees work until 1:00 PM on 12/17)	
<b>TOTAL DAYS</b>			<b>76</b>
<b>SEPTEMBER EXPRESS (C SESSION) (9/16 to 12/13)</b>			
September 16	(M)	Classes Begin	
November 11	(M)	Veteran's Day Observed	
November 27 - 29	(W-F)	Thanksgiving Observed – No classes Nov. 27, College closed Nov. 28-29 (College closes at 5 PM on 11/27. No class on Saturday 11/30)	
December 6	(F)	Classes End (Saturday classes end 12/7)	
December 9 - 13	(M-F)	Exams (Saturday exams 12/14)	
<b>TOTAL DAYS</b>			<b>62</b>
<b>AUGUST EXPRESS (A SESSION) (8/26 to 10/16)</b>			
August 26	(M)	Classes Begin	
September 2	(M)	Labor Day Observed	
October 14	(M)	Classes End	
October 15 - 16	(T-W)	Exams	
<b>TOTAL DAYS</b>			<b>37</b>
<b>OCTOBER EXPRESS (B SESSION) (10/22 to 12/13)</b>			
October 22	(T)	Classes Begin	
November 11	(M)	Veteran's Day Observed	
November 27 - 29	(W-F)	Thanksgiving Observed – No classes Nov. 27, College closed Nov. 28-29 (College closes at 5 PM on 11/27. No class on Saturday 11/30)	
December 6	(F)	Classes End (Saturday classes end 12/7)	
December 9 - 13	(M-F)	Exams (Saturday exams 12/14)	
<b>TOTAL DAYS</b>			<b>36</b>

<b>SPRING TERM (JANUARY 8 – MAY 1, 2020)</b>			
<b>2020</b>	<b>Days</b>	<b>Description</b>	<b>No. Days</b>
<b>MAIN SESSION (1/8 to 5/1)</b>			
January 2	(R)	College Opens	
January 2 - 7	(R-T)	General Registration	
January 8	(W)	Classes Begin	
January 21	(M)	Martin Luther King, Jr. Observed	
March 16 - 20	(M-F)	Spring Break (No Saturday classes on 03/21)	
April 24	(F)	Classes End (Saturday classes end 04/25)	
April 27 – May 1	(M-F)	Exams (Saturday exams on 05/2)	
<b>TOTAL DAYS</b>			<b>77</b>
<b>FEBRUARY EXPRESS (C SESSION) (1/27 to 5/1)</b>			
January 27	(M)	Classes Begin	
March 16 - 20	(M-F)	Spring Break (No Saturday classes on 03/21)	
April 24	(F)	Classes End (Saturday classes end 04/25)	
April 27 – May 1	(M-F)	Exams (Saturday exams on 05/2)	
<b>TOTAL DAYS</b>			<b>65</b>
<b>JANUARY EXPRESS (A SESSION) (1/8 to 2/27)</b>			
January 8	(W)	Classes Begin	
January 21	(M)	Martin Luther King, Jr. Observed	
February 25	(T)	Classes End (Saturday classes end on Feb. 15)	
February 26 - 27	(W-R)	Exams (Saturday classes final exams on Feb. 22)	
<b>TOTAL DAYS</b>			<b>36</b>
<b>MARCH EXPRESS (B SESSION) (3/9 to 5/1)</b>			
March 9	(M)	Classes Begin	
March 16 – 20	(M-F)	Spring Break (No Saturday classes on 03/21)	
April 24	(F)	Classes End (Saturday classes end 04/25)	
April 27 – May 1	(M-F)	Exams (Saturday exams on 05/2)	
<b>TOTAL DAYS</b>			<b>35</b>

<b>SUMMER TERM (MAY 7 – AUGUST 5, 2020)</b>			
<b>2020</b>	<b>Days</b>	<b>Description</b>	<b>No. Days</b>
<b>MAIN (C SESSION) (5/7 to 7/23)</b>			
May 5 - 6	(T-W)	General Registration	
May 7	(R)	Classes Begin	
May 25	(M)	Memorial Day Observed	
June 17	(W)	No Classes (May Express Exams)	
July 3	(F)	Independence Day Observed	
July 21	(T)	Classes End	
July 22 - 23	(W-T)	Exams	
<b>TOTAL DAYS</b>			<b>43</b>
<b>MINI-MESTER (F SESSION) (5/11 to 6/2)</b>			
May 11	(M)	Classes Begin	
May 25	(M)	Memorial Day Observed	
June 1	(M)	Classes End	
June 2	(T)	Exams	
<b>TOTAL DAYS</b>			<b>16</b>
<b>MAY EXPRESS (A SESSION) (5/7 to 6/18)</b>			
May 7	(R)	Classes Begin	
May 25	(M)	Memorial Day Observed	
June 16	(T)	Classes End	
June 17 - 18	(W-R)	Exams	
<b>TOTAL DAYS</b>			<b>30</b>
<b>JUNE EXPRESS (B SESSION) (6/23 to 8/5)</b>			
June 23	(T)	Classes Begin	
July 3	(F)	Independence Day Observed	
July 22	(W)	No Classes (Main Session Exams)	
August 3	(M)	Classes End	
August 4 - 5	(T-W)	Exams	
<b>TOTAL DAYS</b>			<b>30</b>

**FACULTY CONTRACT DATES: FALL 2019**

2019	Days	Description	No. Days
Aug. 15 - 16	(R-F)	Faculty Contract Days Begin	2
Aug. 19 - 23	(M-F)	Faculty Work Days	5
Aug. 26	(M)	Classes Begin	5
Sept. 2	(M)	Labor Day Observed ; College Closed	20
Oct.			23
Nov.11	(M)	Veteran's Day Observed ; College Closed	
Nov. 27 - 29	(W-F)	Thanksgiving Observed – No classes Nov. 27; Nov. 27 is faculty work day, College closed Nov. 28-29 (College closes at 5 PM on 11/27. No class on Saturday 11/30)	19
December 6	(F)	Classes End (Saturday classes end 12/7)	
December 9 - 13	(M-F)	Exams (Saturday Exams 12/14)	10
Dec. 16	(M)	Faculty Work Day (Grades Due)	1
Dec. 17	(T)	Faculty Work Day	1
Dec. 18	(W)	Winter Break (College suspends business at 11:30, employees work until 1:00 PM on 12/17)	
<b>TOTALS</b>			<b>86</b>

**FACULTY CONTRACT DATES: SPRING 2020**

2020	Days	Description	No. Days
Jan. 6 - 7	(M-T)	Faculty Work Days	2
Jan. 8	(W)	Classes Begin	17
Feb.			20
March 16 - 20	(M-F)	Spring Break (No Saturday classes on 03/21)	17
April 24	(F)	Classes End (Saturday classes end 04/25)	23
April 27 – May 1	(M-F)	Exams (Saturday exams on 05/2)	
May 4	(M)	Faculty Work Day (Grades Due)	1
May 5	(T)	Faculty Work Day	1
<b>TOTALS</b>			<b>81</b>

**TOTAL FACULTY WORKING DAYS FOR 2019-2020 = 167 DAYS**

**COLLEGE HOLIDAYS (college closed)**

September 2, 2019 – Labor Day

November 11, 2019 - Veterans Day Observed

November 28 – 29, 2019 – Thanksgiving (college closes on 11/27 at 5:00 pm)

December 18, 2019 – January 1, 2020 – Christmas Holidays (college closes on 12/17 at 1:00 pm)

January 20, 2020 – Martin Luther King Jr Day

March 16 – 20, 2020 – Spring Break (no Saturday classes on 3/21/20)

May 25, 2020 – Memorial Day

July 3, 2020 – Independence Day

**TALLAHASSEE COMMUNITY COLLEGE  
2020-2021 ACADEMIC CALENDAR**

<b>FALL TERM I (AUGUST 24 - DECEMBER 11, 2020)</b>			
<b>2020</b>	<b>Days</b>	<b>Description</b>	<b>No. Days</b>
<b>MAIN SESSION (8/24 to 12/11)</b>			
August 17 - 21	(M-F)	General Registration	
August 24	(M)	Classes Begin	
September 7	(M)	Labor Day Observed	
November 11	(W)	Veteran's Day Observed	
November 25 - 27	(W-F)	Thanksgiving Observed – No classes Nov. 25, College closed Nov. 26-27 (College closes at 5 PM on 11/25. No class on Saturday 11/28)	
December 4	(F)	Classes End (Saturday classes end 12/5)	
December 7 - 11	(M-F)	Exams (Saturday exams 12/12)	
December 18	(F)	Winter Break (College suspends business at 11:30, employees work until 1:00 PM on 12/18)	
<b>TOTAL DAYS</b>			<b>76</b>
<b>SEPTEMBER EXPRESS (C SESSION) (9/14 to 12/11)</b>			
September 14	(M)	Classes Begin	
November 11	(W)	Veteran's Day Observed	
November 25 - 27	(W-F)	Thanksgiving Observed – No classes Nov. 25, College closed Nov. 26-27 (College closes at 5 PM on 11/25. No class on Saturday 11/28)	
December 4	(F)	Classes End (Saturday classes end 12/5)	
December 7 - 11	(M-F)	Exams (Saturday exams 12/12)	
<b>TOTAL DAYS</b>			<b>62</b>
<b>AUGUST EXPRESS (A SESSION) (8/24 to 10/14)</b>			
August 24	(M)	Classes Begin	
September 7	(M)	Labor Day Observed	
October 12	(M)	Classes End	
October 13 - 14	(T-W)	Exams	
<b>TOTAL DAYS</b>			<b>37</b>
<b>OCTOBER EXPRESS (B SESSION) (10/20 to 12/11)</b>			
October 20	(T)	Classes Begin	
November 11	(W)	Veteran's Day Observed	
November 25 - 27	(W-F)	Thanksgiving Observed – No classes Nov. 25, College closed Nov. 26-27 (College closes at 5 PM on 11/25. No class on Saturday 11/28)	
December 4	(F)	Classes End (Saturday classes end 12/5)	
December 7 - 11	(M-F)	Exams (Saturday exams 12/12)	
<b>TOTAL DAYS</b>			<b>36</b>

<b>SPRING TERM (JANUARY 7 – APRIL 30, 2021)</b>			
<b>2021</b>	<b>Days</b>	<b>Description</b>	<b>No. Days</b>
<b>MAIN SESSION (1/7 to 4/30)</b>			
January 4	(M)	College Opens	
January 4 - 6	(M-W)	General Registration	
January 7	(R)	Classes Begin	
January 18	(M)	Martin Luther King, Jr. Observed	
March 15 - 19	(M-F)	Spring Break (No Saturday classes on 03/20)	
April 23	(F)	Classes End (Saturday classes end 04/24)	
April 26 – April 30	(M-F)	Exams (Saturday exams on 05/1)	
<b>TOTAL DAYS</b>			<b>76</b>
<b>FEBRUARY EXPRESS (C SESSION) (1/25 to 4/30)</b>			
January 25	(M)	Classes Begin	
March 15 - 19	(M-F)	Spring Break (No Saturday classes on 03/20)	
April 23	(F)	Classes End (Saturday classes end 04/24)	
April 26 – April 30	(M-F)	Exams (Saturday exams on 05/1)	
<b>TOTAL DAYS</b>			<b>65</b>
<b>JANUARY EXPRESS (A SESSION) (1/7 to 2/25)</b>			
January 7	(R)	Classes Begin	
January 18	(M)	Martin Luther King, Jr. Observed	
February 23	(T)	Classes End (Saturday classes end on Feb. 13)	
February 24 - 25	(W-R)	Exams (Saturday classes final exams on Feb. 20)	
<b>TOTAL DAYS</b>			<b>35</b>
<b>MARCH EXPRESS (B SESSION) (3/8 to 4/30)</b>			
March 8	(M)	Classes Begin	
March 15 - 19	(M-F)	Spring Break (No Saturday classes on 03/20)	
April 23	(F)	Classes End (Saturday classes end 04/24)	
April 26 – April 30	(M-F)	Exams (Saturday exams on 05/1)	
<b>TOTAL DAYS</b>			<b>35</b>

<b>SUMMER TERM (MAY 6 – AUGUST 4, 2021)</b>			
<b>2021</b>	<b>Days</b>	<b>Description</b>	<b>No. Days</b>
<b>MAIN (C SESSION) (5/6 to 7/23)</b>			
May 4 - 5	(T-W)	General Registration	
May 6	(R)	Classes Begin	
May 31	(M)	Memorial Day Observed	
June 16	(W)	No Classes (May Express Exams)	
July 5	(M)	Independence Day Observed	
July 20	(T)	Classes End	
July 21 - 22	(W-T)	Exams	
<b>TOTAL DAYS</b>			<b>42</b>
<b>MINI-MESTER (F SESSION) (5/10 to 6/2)</b>			
May 10	(M)	Classes Begin	
May 31	(M)	Memorial Day Observed	
June 1	(T)	Classes End	
June 2	(W)	Exams	
<b>TOTAL DAYS</b>			<b>17</b>
<b>MAY EXPRESS (A SESSION) (5/6 to 6/17)</b>			
May 6	(R)	Classes Begin	
May 31	(M)	Memorial Day Observed	
June 15	(T)	Classes End	
June 16 - 17	(W-R)	Exams	
<b>TOTAL DAYS</b>			<b>30</b>
<b>JUNE EXPRESS (B SESSION) (6/22 to 8/4)</b>			
June 22	(T)	Classes Begin	
July 5	(M)	Independence Day Observed	
July 21	(W)	No Classes (Main Session Exams)	
August 2	(M)	Classes End	
August 3 - 4	(T-W)	Exams	
<b>TOTAL DAYS</b>			<b>30</b>



### FACULTY CONTRACT DATES: FALL 2020

2020	Days	Description	No. Days
Aug. 13 - 14	(R-F)	Faculty Contract Days Begin	2
Aug. 17 - 21	(M-F)	Faculty Work Days	5
Aug. 24	(M)	Classes Begin	6
Sept. 7	(M)	Labor Day Observed ; College Closed	21
Oct.			22
Nov.11	(W)	Veteran's Day Observed ; College Closed	
Nov. 25 - 27	(W-F)	Thanksgiving Observed – No classes Nov. 25; Nov. 25 is faculty work day, College closed Nov. 26-27 (College closes at 5 PM on 11/25. No class on Saturday 11/28)	19
December 4	(F)	Classes End (Saturday classes end 12/5)	
December 7 - 11	(M-F)	Exams (Saturday Exams 12/12)	9
Dec. 14	(M)	Faculty Work Day (Grades Due)	1
Dec. 15	(T)	Faculty Work Day	1
Dec. 18	(F)	Winter Break (College suspends business at 11:30, employees work until 1:00 PM on 12/18)	
<b>TOTALS</b>			86

### FACULTY CONTRACT DATES: SPRING 2021

2021	Days	Description	No. Days
Jan. 5 - 6	(T-W)	Faculty Work Days	2
Jan. 7	(R)	Classes Begin	16
Feb.			20
March 15 - 19	(M-F)	Spring Break (No Saturday classes on 03/20)	18
April 23	(F)	Classes End (Saturday classes end 04/24)	
April 26 – April 30	(M-F)	Exams (Saturday exams on 05/1)	22
May 3	(M)	Faculty Work Day (Grades Due)	1
May 4	(T)	Faculty Work Day	1
<b>TOTALS</b>			80

**TOTAL FACULTY WORKING DAYS FOR 2020-2021 = 166 DAYS**

#### **COLLEGE HOLIDAYS (college closed)**

September 7, 2020 – Labor Day

November 11, 2020 - Veterans Day Observed

November 26 – 27, 2020 – Thanksgiving (college closes on 11/25 at 5:00 pm)

December 19, 2020 – January 1, 2021 – Christmas Holidays (college closes on 12/18 at 1:00 pm)

January 18, 2021 – Martin Luther King Jr Day

March 15 – 19, 2021 – Spring Break (no Saturday classes on 3/20/21)

May 31, 2021 – Memorial Day

July 5, 2020 – Independence Day Observed