




May 21, 2018

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Annual SREF Fire, Sanitation and Casualty Inspection

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### Item Description

This item requests approval of the annual SREF Fire, Sanitation and Casualty Inspection reports.

### Overview and Background

The State Requirements for Educational Facilities (SREF) and Florida Statutes mandate that the College perform an annual safety inspection for all TCC sites and facilities. During Fiscal year 2017/18 the following deficiencies were noted for each site, all of which are complete or scheduled to be completed by June 30, 2018. TCC Main Campus = 45, FPSI = 3, Other satellite campuses = 4 deficiencies, the Gadsden Center = 10 deficiencies.

### Past Actions by the Board

The District Board of Trustees last approved the annual SREF report at the January 17, 2017 meeting.

### Funding/Financial Implications

All costs incurred to correct deficiencies are funded from the Facilities operating budget and PECO funds as needed.

### Staff Resource

Barbara Wills

### Recommended Action

Approve the annual Fire Safety, Sanitation and Casualty Inspection reports in accordance with Florida Statutes.

CODE NUMBER	Insp. Initials	SREF 2017/2018 Fire Safety Deficiencies - Tallahassee Main Campus & Off Site Facilities			Date Deficiency Corrected	Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By		
FFPC 1, 14.4.2.1	WS	01-116, 01-127: Access to exit door obstructed. Desks to be adjusted for wider access.	0	12-31-17	seating being adjusted for occupancy	1
	WS	02 Building: No deficiencies noted				2
	WS	03 Building: No deficiencies noted				3
	WS	04-Building: No deficiencies noted				4
	WS	05-Building: No deficiencies noted				5
	WS	06 Building: No deficiencies noted				6
NFPA 70, Art. 110-26	WS	08-119: Electrical panel obstructed with desk	0	1-31-18	12-5-2017	7
FFPC 1, 11.1.6.2	WS	08-332: Power strips linked together at computers	0	12-31-17	12-5-17	8
FFPC 1, 13.7.4.3.9	RC	09-115: North End - 2 vertical ceiling tiles out of place	0	12-31-17	12-4-2017	9
FFPC 1, 11.1.7.6	RC	09-128: North Cubicle - Power strip plugged into extension cord	0	12-31-17	12-4-2017	10
FFPC 1, 14.4.2.1	RC	09-215: Emergency window covered with hurricane shutter, sign removed	0	12-31-17	code review completed, screen removed	11
FFPC 1, 4.5.8.1	RC	09-215: Corridor fire door not latching	0	12-31-17	12-11-2017	12
FFPC 1, 14.4.2.1	WS	11-207: Access to exit door obstructed. Desks to be adjusted for wider access.	0	12-31-17	seating being adjusted for occupancy	13
FFPC 1, 11.1.6.2	WS	11-232: Power strips linked together	0	12-31-17	planned	14
FFPC 1, 11.1.6.2	WS	11-240: Power strips linked together	0	12-31-17	planned	15
FFPC 1, 4.5.8.1	WS	11-2nd Floor next to elevator: Corridor door not latching	0	12-31-17	completed	16
FFPC 1, 4.5.8.1	RC	12-120: Corridor smoke door not latching by this room	0	12-31-17	4-5-2018	17
FFPC 1, 13.7.4.3.9	RC	15-147: 6 ceiling tiles missing	0	12-31-17	12-6-2017	18
FFPC 1, 11.1.6.2	RC	15-166: Power strips linked together and extension cord used as permanent wiring	2	12-31-17	completed	19
FFPC 1, 11.1.7.6	RC	15-173: Extension cords linked together and used as permanent wiring	0	12-31-17	completed	20
FFPC 1, 11.1.10	RC	15-180: Missing outlet cover plate & multi-plug adapter not to be used as a permanent receptacle	0	12-31-17	completed	21
FFPC 1, 7.2.2.4.1.6	WS	16 Building: Add handrail to steps to loading platform	0	1-15-18	planned	22
	RC	17 Building: No deficiencies noted				23
FFPC 101, 7.3.1.3	WS	18 Building: Several classrooms exceed maximum occupant load and desks obstructing access to exit door. Additional desks may be added provided aisle access and access to the exit door meet minimum width requirements as per the Florida Fire Prevention Code	0	12-31-17	seating being adjusted for occupancy	24
FFPC 1, 13.7.4.3.9	WS	18-203: Ceiling tiles missing around hood duct	0	12-31-17	1-9-2018	25
	RC	19 Building: No deficiencies noted				26
	RC	20 Building: No deficiencies noted				27
FFPC 1, 63.3.1.8.4	RC	21 Building: 9 unsecured gas cylinders in warehouse	0	12-31-17	all cylinders secured	28
	RC	22 Building: No deficiencies noted				29
	RC	23 Building: No deficiencies noted				30

CODE NUMBER	Insp. Initials	SREF 2017/2018 Fire Safety Deficiencies - Pat Thomas Law Enforcement Academy				Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	
		Bldg.1 Def. Tactics				1
	RC	No deficiencies noted				2
						3
						4
		Bldg. 2 Range Bldg.				5
	RC	No deficiencies noted				6
						7
		Bldg. 3 Classroom Bldg.				8
	RC	No deficiencies noted				9
						10
		Bldg. 4 Administration				11
	RC	No deficiencies noted				12
						13
						14
		Bldg. 5 Portable				15
	RC	No deficiencies noted				16
						17
		Bldg. 8 Cafeteria				18
FFPC 1, 4.5.8.1	RC	FACP in "trouble" condition	0	12-31-17	11-21-2017	19
						20
		Bldg. 9 Dorm Annex				21
	RC	No deficiencies noted				22
						23
		Bldg. 10 South Dorm				24
	RC	No deficiencies noted				25
						26
		Bldg. 11 North Dorm				27
	RC	No deficiencies noted				28
						29
						30

CODE NUMBER	Insp. Initials	SREF 2017/2018 Fire Safety Deficiencies - TCC Satellite & Leased Facilities				Line No.
		Location, Deficiency Description	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	
		Brogan Museum: No deficiencies noted				1
FFPC 1, 4.5.8.1	RC	116: FACP in "trouble" condition	0	12-31-17	100% Clear	2
FFPC 1, 4.5.8.1	RC	Fire pump red tagged	0	12-31-17	12-15-2017	3
						4
		New Gadsden Center				5
FFPC 1, 13.7.3.2.4	RC	Lobby: FACP annual inspection past due (tag expired)	0	12-31-17	Inspection was complete at the time tag has been placed	6
						7
		Gadsden Center				8
FFPC 1, 4.5.8.1	RC	NW Grounds: Fire hydrant red tagged	0	12-31-17		9
FFPC 1, 4.5.8.1	RC	Boiler Room: Fire pump red tagged	0	12-31-17		10
FFPC 1, 4.5.8.1	RC	Ground Floor Center: Exit light inoperable	0	12-31-17		11
FFPC 1, 4.5.8.1	RC	1st Floor Corridor: Two exit lights inoperable	0	12-31-17		12
FFPC 1, 4.5.8.1	RC	2nd Floor Corridor: Two exit lights inoperable	0	12-31-17		13
	RC	General: Note - Fire hose advised to be removed by local fire department				14
						15
		Ghazvini Center				16
	RC	No deficiencies noted				17
						18
		Wakulla Center				19
	WS	No deficiencies noted				20
						21
		Wakulla Environmental Institute				22
	WS	FACP operational but has a trouble fault indicated from a lightning strike. Currently in process of tracing				23