

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**444 Appleyard Drive**  
**Tallahassee, FL 32304**  
**Monday, August 21, 2017**  
**2:30 pm - Business Meeting & Workshop**

The August 2017 District Board of Trustees meeting was called to order by Chair Pople at approximately 2:35 p.m.

**Members Present:** Outgoing Chair Pople, Incoming Chair Kilpatrick, Trustees Callaway, Lamb, Messersmith, Moore, and Vaughn.

**Absent:** None

**Via phone:** None

**Others Present:** President Murdaugh, Scott Balog, Lenda Kling, Craig Knox, Bret Ingerman, Don Herr, Josh Willoughby, Calandra Stringer, Kim Moore, Stephanie Solomon, Jeff Etheridge, Heather Mitchell, Bill Spiers, Alice Maxwell, Renae Tolson, Barbara Wills, Bobby Jones, Nyla Davis, Carmy Greenwood, E.E. Eunice, Christy Mantzanas, Sharisse Turner, Gloria Mitchell, Frank Mix, Tracy Woodard Meyers, Sheri Rowland, Shelly Schmucker, Feleccia Moore-Davis, Kim Allen, Brandi Elliott, Diane Garrard, Gregory Williams, Candice Grause, Byron Dobson, Pat Manning, Anthony Jones and Fred Owens.

**COMMENTS**

**Board Chair –** Chair Pople welcomed everyone, asking all to stand for a moment of silence and the pledge of allegiance. He thanked Director Ballard for the wonderful tour of the Wakulla Environmental Institute (WEI) for his out-of-town family. Given the solar eclipse today, he provided his final history installment as Chair on solar and lunar eclipses.

**Board Members –** Trustee Lamb stated many people have indicated to him that Midway and Gadsden have been represented well in Washington, D.C. Trustee Messersmith said it was a nice break, but it is good to be back in business.

**President –** President Murdaugh said he was honored to have Representative Beshears and Representative Alexander attend our meeting today. He indicated each of Florida's twenty-eight (28) colleges represent geographic districts to ensure higher education is accessible to everyone. He stated our district is Gadsden, Wakulla and Leon Counties; where the college has seven (7) physical locations.

He shared that in Gadsden County we have the Florida Public Safety Institute (FPSI), where many state agencies conduct training and a Department of Corrections re-entry center (the only one in the country located on a college campus), and the Gadsden Center, with workforce and academic programs. He stated that in Wakulla County we have WEI and the Wakulla Center, a mirror image of the Gadsden Center.

President Murdaugh said in Leon County we have our main campus; the Ghazvini Center for Healthcare Education; and the downtown Center for Innovation, which includes the Institute for Nonprofit Innovation and Excellence (INIE), office space for rent, computer technology training

and Starbucks (where, as an entrepreneurial college, students work and earn retail training certificates).

He disclosed we are blessed with many recognitions reflecting the quality of those who work here. He stated we are an Achieving the Dream leader institution, a top military friendly college (with more veterans than university), a Diverse magazine most promising place to work, and in The Aspen Institute top one hundred fifty (150) out of one thousand two hundred (1,200) colleges.

He shared we were recognized by SmartAsset as fifteenth (15<sup>th</sup>) in the country for affordability and student success. He indicated we are a top one hundred (100) associate degree producer (top twenty (20) for minorities), our faculty and staff receive awards at the National Institute for Staff and Organizational Development (NISOD) and we graduate a higher percentage of students with disabilities than any other college in the State of Florida (for which we received The Able Trust strategic employment grant).

President Murdaugh disclosed our current enrollment is larger than five (5) Florida universities, including Florida Agricultural and Mechanical University (FAMU), and we have approximately thirteen thousand (13,000) full-time equivalent (FTE). He said when you look at all the people who come here, the number approaches about thirty thousand (30,000). He stated TCC is over half ( $\frac{1}{2}$ ) female, about a third ( $\frac{1}{3}$ ) African-American and approximately thirteen percent (13%) Hispanic.

He indicated a significant percentage of our students receive financial aid/scholarships and three-fourths ( $\frac{3}{4}$ ) of our degrees are Associates of Art (AA). He shared we are a huge feeder institution of students to Florida State University (FSU) and developed a TCC2FSU program, disclosing the success rate of our students is equal to the students that start as freshmen at FSU. He indicated about half ( $\frac{1}{2}$ ) of our students come from out-of-district, with about eighty (80) countries represented (although they are not large numbers).

Representative Alexander asked for demographics on the dual enrollment program students from the surrounding high schools. President Murdaugh said we would be happy to provide those demographics, indicating it is a great benefit for students. He indicated Wakulla County Schools is considering the construction of a building for this program.

President Murdaugh shared that in the Florida College System we are number one (#1) in job placement, with our students going on to university or into the workplace. He said for workforce programs we start by looking at the Department of Economic Opportunities top ten (10) in-demand jobs for our region, indicating we currently offer programs in all ten (10) areas. He stated overall we have ninety (90) different programs, disclosing we do not offer training when there are no jobs.

He presented information on the Florida College System funding formula, indicating it has seven (7) major components – each with more detailed metrics. He said the formula was created to try to set up equity, as much as possible, across the twenty-eight (28) colleges – all of which are different. For example, he cited the higher funding for multiple campuses vs. our multiple sites.

President Murdaugh stated some criticize the formula and although we don't always win with the formula, he is a supporter of the formula. He shared our funding is different than universities who can request funding for specific areas (such as advising), since we can only request

funding that is shared through the funding formula with all colleges. He indicated we can request funding for member projects and is thankful for that, urging they be considered as two (2) separate things.

Representative Alexander asked if while Dr. Murdaugh has been President there has been any volatility to the changing of the funding formula. President Murdaugh said there has been some who have gone around the Council of Presidents to request changes to the formula which they consider too cumbersome. He said as the Council of Presidents they are trying to stick with a formula to distribute funds to all colleges as an equitable way to help each other. He said as a state, we need all colleges to function well within their geographic regions.

President Murdaugh said we do believe in performance accountability, however our challenge is that in three (3) years we have had three (3) different sets of metrics as more and more money is put at risk for performance. He stated we would like to minimize the amount of money put at risk over the next two to three (2-3) years as we get better at this. He shared, out of the twenty-eight (28) colleges, we are number one (#1) in job placement and number twenty-eight (#28) in graduate wages. He indicated one of the reasons for this is the way the wage table is put together, since we have a high percentage of students that transfer to university.

Representative Alexander asked if this was additional funding based on performance or if it is tied back to our base funding. President Murdaugh said money was taken from our base and put at risk, although we had an opportunity to earn it back. He said he has heard that some believe there should be losers, but we are place based – unlike the universities. He stated our funding used to be about three-fourths ( $\frac{3}{4}$ ) from the State and one-fourth ( $\frac{1}{4}$ ) from tuition, but now it is about fifty percent (50%) from the State and fifty percent (50%) from tuition.

He shared based upon the request of the Governor, we have not raised tuition in six (6) years and no President he knows enjoys raising tuition. He stated the public benefits when someone get an education – since they pay taxes, may serve in public office, perhaps employ people, etc.; so there is a legitimate question about making sure the public supports higher education.

President Murdaugh said only the student benefits from the degree, so students paying a portion of tuition is not a bad thing – indicating in the absence of state support and lack of ability to raise tuition, the ability to operate a college is difficult. He indicated if we can't raise tuition, we would appreciate increased state support.

He referenced the gateway courses required for students to move forward in their degree efforts (such as English and math). He indicated with the legislative reform of developmental education, students were given the right to opt out of the test for developmental courses. He stated because they opt out, we now lack the information to properly advise a student. He said when students opt out, our data shows success goes down. Rep. Alexander asked if we have seen any data on core competencies when students take them in virtual school, with Dr. Wang indicating that data is not available.

President Murdaugh said he is grateful the Representatives took the time to see us, indicating any of us are available to them and they are welcome to attend any of the functions at TCC.

Representative Alexander said their delegation is small, but uniquely positioned based upon the committees on which they serve. He said they have a cohesive team, communicate with each other often and take our efforts very seriously. Trustee Calloway shared the Re-entry Center,

FPSI and Ghazvini Center change lives. Trustee Moore thanked the Representatives, indicating it meant a lot to us for them to come to campus.

Representative Beshears said Representative Alexander has a passion for education and has been a great advocate, saying it is an honor to be here and he is proud to represent us.

President Murdaugh recognized VP Wills, who shared that Director Spiers was honored with the Distinguished Service Award by the Florida Association of Student Financial Aid Administrators (FASFAA) at their fiftieth (50<sup>th</sup>) anniversary celebration. She stated Director Spiers has been a leader in financial aid in Florida since 1983, has served as President of FASFAA and chaired numerous committees for both the National and the Southern Association.

### **APPROVAL OF MINUTES**

Chair Pople asked if there were any comments and requested a motion to approve the minutes of the June 19, 2017 Board Minutes.

**MOTION:** Trustee Moore  
**SECOND:** Trustee Lamb  
Motion passed unanimously.

### **BOARD OF TRUSTEES ORGANIZATION**

Chair Pople asked for nominations.

Motion was made for Vice-Chair Kilpatrick to become Chair.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee Messersmith  
Motion passed unanimously

Motion was made for Trustee Vaughn to become Vice-Chair.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee Moore  
Motion passed unanimously

Outgoing Chair Pople and Incoming Chair Kilpatrick switched chairs. President Murdaugh presented Outgoing Chair Pople with a gavel for his work as Chair.

Incoming Chair Kilpatrick thanked the Board and the President, indicating it means a great deal to him to be a part of the Board and serve as Chair. He stated TCC has a fantastic group of people.

### **INFORMATION AND NEWS ITEMS**

Director Maxwell said they have been working to bring more students to campus. She shared in July thirty-one percent (31%) of the four hundred ninety-five thousand (495,000) TCC website page views were from new visitors. She indicated TCC had twenty-five (25) broadcast reports and two hundred ninety-one (291) print and online news stories.

She stated the video of the StarMetro bus design students won a Florida Public Relations state award, the companies of Trustee Moore and Trustee Vaughn were recognized by *Florida Trend* magazine as Best Companies to Work For in Florida and Trustee Moore's company made the 2017 *Inc. Magazine* 5000 list of America's Fastest Growing Companies for the fifth (5<sup>th</sup>) time.

She introduced videos about the enrollment and impact of state budget, digital rail project, funds raised by the fire recruit class graduates for the TCC Foundation, Florida College System feature of TCC alum Gerald Lacey and a CBS story about the National Museum of African American History Sweet Home cafe in D.C. featuring Trustee Lamb.

### **UNFINISHED BUSINESS**

None

### **PRESENTATIONS**

None

### **NEW BUSINESS**

#### **Approval of Consent Agenda**

Chair Kilpatrick asked if there were any requests for the Consent Agenda, with none received.

**MOTION:** Trustee Moore

**SECOND:** Trustee Lamb

Motion passed unanimously.

#### **TCC Foundation**

##### TCC Foundation Update – FY 2016-2017 (Information)

VP Mitchell shared this is a compilation of the past year, indicating she would be happy to answer any questions.

##### TCC Foundation Update – As of July 31, 2017 (Information)

VP Mitchell stated this is an updated monthly report, indicating we are ahead of where we were last year.

##### Transfer of Dansby Property (Action)

VP Mitchell said there is a small sliver of land currently owned by the Foundation that they would like to give to the college to be used for the truck driving program.

This request is for the Board to accept the gift of property as offered.

**MOTION:** Trustee Pople

**SECOND:** Trustee Lamb

Motion passed unanimously.

Chair Kilpatrick indicated he found ten dollars (\$10) on the floor as he entered the Board Room, stating he would like to donate it to the Foundation. VP Mitchell expressed her thanks, indicating it would be added to the fund for classroom renovations.

#### **Administrative Services**

##### Fund Analysis - July (Information)

Chair Kilpatrick asked if there were any questions, with none received.

##### Construction Status Report (Information)

Chair Kilpatrick asked if there were any questions, with none received.

Disposition of surplus property assets (Action)

Trustee Messersmith inquired about the items on the last page, asking if there isn't value somewhere. President Murdaugh noted the comment on the page indicating we will be reutilizing some of it, asking VP Wills to talk about the process for depreciation.

VP Wills said with the complexity and technology of the equipment, along with the age, at some point keeping the equipment operational costs more than replacement. She stated the IRS has a formula for determining depreciation and value of most business equipment, however medical technology is different and the IT Department handles the evaluation of the equipment. VP Ingerman said we try to use it elsewhere, sell or trade; but often the technology is just too old.

This request is for the Board to authorize staff to dispose of this surplus and obsolete property in accordance with the procedures outlined in 274.05 and 274.06 F.S.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Moore

Motion passed unanimously

Annual Inventory of Property Assets (Information)

Chair Kilpatrick asked for any comments, with none received.

Lifetime Sports Complex Re-Roofing (Action)

President Murdaugh thanked VP Wills for doing a fantastic job getting funding for this.

This request is for the Board to approve the proposal as presented.

**MOTION:** Trustee Lamb

**SECOND:** Trustee Callaway

Motion passed unanimously.

Hearing Examiner Recommended Action for Faculty Member (Action)

Chair Kilpatrick shared this is for Anne Winston, indicating the Board appointed Judge Nikki Ann Clark as hearing examiner in this matter. He stated all Trustees have received copies of the hearing evidence and testimony. He indicated he believes we should accept the findings, since they were based on Ms. Winston's work (under the direction of Ms. Francis-Clark) and she was aware of the delays in TCC meeting the requirements for accreditation.

Trustee Messersmith said he had looked at all the information, saying the recommendation by the President was a good way to address the discipline. Trustee Moore stated it was a thoughtful, appropriate process; is glad we went through every step along the way and came to a consensus. She acknowledged the President and everyone that went through this process.

This request is for the Board to accept Judge Clark's Findings of Fact and Conclusions of Law to not terminate Ms. Winston. Further request is for the Board to accept the President's recommendation that Ms. Winston should be disciplined for the reasons discussed so that she is suspended for ten (10) days without pay and return to annual contract with TCC. Finally, request is for the Board to accept Judge Clark's denial of Ms. Winston's Motion for Attorney's Fees.

**MOTION:** Trustee Vaughn

**SECOND:** Trustee Moore

Motion passed unanimously.

**Academic Affairs**

Continuing Contract Faculty Post-Award Recommendations (Action)

Chair Kilpatrick asked if there were any questions, with none received.

This request is that the Board approve the recommendations for continuance of continuing contracts in the attached list.

- MOTION:** Trustee Pople
  - SECOND:** Trustee Callaway
- Motion passed unanimously.

**Information Technology**

Authorization to extend Go-Live date for Workday Student and increase cap for travel and expenses (Action)

Chair Kilpatrick asked if there were any questions, with none received.

This request is for the Board to approve the recommendation to authorize the College to execute "Amendment #1 to Order Form #104491" from Workday and a "Change Order" to Professional Services Agreement with Workday to extend the "Go-Live" date of Workday Student to the Spring of 2019. In addition to the Go-Live date these documents extend the software subscription contract for Workday Student by two (2) additional years at no additional cost and authorize an additional \$30,000 in travel and expenses for implementation.

- MOTION:** Trustee Vaughn
  - SECOND:** Trustee Moore
- Motion passed unanimously.

**PUBLIC COMMENT**

None

**WORKSHOP**

Chair Kilpatrick said in lieu of a workshop the Board of Trustees will go into executive session.

**PRESIDENT'S REPORT**

None

**NEXT MEETING DATE**

Monday, September 18, 2017

Location: **Main Campus**

**ADJOURNMENT**

Meeting adjourned at approximately 4:00 p.m.

Minutes approved at the regular meeting of the District Board of Trustees on September 18, 2017.

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**Jonathan Kilpatrick**  
Chair

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**Jim Murdaugh, Ph.D.**  
President