




May 15, 2017

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of April.

Overview and Background

The College is now under contract with three architectural firms; DAG Architects Inc., Architects: Lewis+Whitlock PA, and Clemons, Rutherford & Associates Inc., to provide architectural and engineering services for projects at all sites and counties. To ensure quality, the three firms will be assigned projects on a rotational basis with standardized hourly fees.

Architects| Lewis+ Whitlock, PA - \$1,739.50
Architects| Lewis+ Whitlock, PA - \$5,550.00
Clemons, Rutherford & Associates, Inc. - \$0.00
DAG Architects, Inc. - \$0.00

Past Actions by the Board

The Board last authorized architect invoices at the February 2017 meeting.

Funding/Financial Implications

The funds for several minor projects (approximately \$1.1 million) were provided in the General Renovations/Remodeling PECO allocations the College received for FY 16/17. Funds for the Master Plans were available in the Capital Improvement fees.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of architectural invoices as presented.



Architects Lewis + Whitlock

INVOICE NO. 14250.12.6

TO: Tallahassee Community College Attn: Accounts Payable 444 Appleyard Drive Tallahassee, Florida 32304	Page <u>1</u> of <u>1</u> Pages Federal I.D. No. <u>59-3616761</u>
FROM: <u>Architects: Lewis + Whitlock, P.A.</u> 206 W. Virginia St. Tallahassee, Florida 32301	Purchase Order IPO-004159 Project Name: Capitol Center Plaza Level Improvements DATE 04/1017

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

DESCRIPTION	TOTAL FEE	PERCENT COMPLETE	LESS PREVIOUSLY BILLED	TOTAL BILLED	AMOUNT DUE THIS INVOICE
Basic Services					
Design Development	\$33,300.00	100%	\$33,300.00	\$33,300.00	\$0.00
Construction Documents	\$49,950.00	100%	\$49,950.00	\$49,950.00	\$0.00
Bidding / Permitting	\$5,550.00	100%	\$5,550.00	\$5,550.00	\$0.00
Construction Administration	\$22,200.00	100%	\$16,650.00	\$22,200.00	\$5,550.00
Additional Svcs - Code calculations	\$3,320.00	100%	\$3,320.00	\$3,320.00	\$0.00
Additional Svcs - printing	\$760.00	100%	\$760.00	\$760.00	\$0.00
GRAND TOTALS	\$115,080.00		\$109,530.00	\$115,080.00	\$5,550.00
Invoice Total					\$5,550.00
* Amount payable directly to: ()					
* Amount payable directly to: ()					*

CERTIFIED TRUE AND CORRECT BY:

(Signature of Principal)

Rodney L. Lewis, Principal

(Typed Name and Title)



INVOICE NO. 14250.16.4

TO: Tallahassee Community College
 Attn: Accounts Payable
 444 Appleyard Drive
 Tallahassee, Florida 32304

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 Federal I.D. No. 59-3616761

Purchase Order | PO-004161
 Project Name: Capitol Center Starbucks

FROM: Architects: Lewis + Whitlock, P.A.
 206 W. Virginia St.
 Tallahassee, Florida 32301

DATE 04/10/17

THE PRESENT STATUS OF THE ACCOUNT IS AS FOLLOWS:

DESCRIPTION	TOTAL FEE	PERCENT COMPLETE	LESS PREVIOUSLY BILLED	TOTAL BILLED	AMOUNT DUE THIS INVOICE
Basic Services					
Base File	\$1,860.00	100%	\$1,860.00	\$1,860.00	\$0.00
Construction Documents	\$27,470.00	100%	\$27,470.00	\$27,470.00	\$0.00
Bid Packages	\$1,375.00	100%	\$1,375.00	\$1,375.00	\$0.00
Construction Administration	\$6,960.00	100%	\$5,220.50	\$6,960.00	\$1,739.50
GRAND TOTALS	\$37,665.00		\$35,925.50	\$37,665.00	\$1,739.50

Invoice Total \$1,739.50

* Amount payable directly to: ()

* Amount payable directly to: () *

CERTIFIED TRUE AND CORRECT BY:

(Signature of Principal)

Rodney L. Lewis, Principal
 (Typed Name and Title)