




May 15, 2017

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Human Resources Report

Item Description

This item requests Board approval for personnel actions.

Overview and Background

Pursuant to College Policy 6Hx27:04-06 and 6Hx27:04-17, the College brings forth a request to approve appointments, separations and outside employment

Past Actions by the Board

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Funding/Financial Implications

This item is funded by the 2016-2017 Operating Budget.

Staff Resource

Barbara Wills

Recommended Action

Approve the report as presented.

Original Appointments - Executive, Administrative, Managerial & Professional

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Classified Staff

Name	Position	Department	Effective Date
Crystal Fusco	Starbucks Store Manager	Workforce Development	April 12, 2017

Original Appointments - Faculty

Name	Position	Department	Effective Date
<i>None to Report</i>			

Original Appointments - Contracts & Grants

Name	Position	Department	Effective Date
Lin Zhongtian	Psychometrician	DOE - Test Development Center	March 27, 2017
Christine Dunn	Career Development Specialist	DOC - Cross City C.I.	April 10, 2017

Re-Appointments (All Employees)

Name	Position	Department	Effective Date	Prior Position
Jonathan Davis	Advising Specialist	Disability Support Services	April 3, 2017	College Admissions Recruiter
Mary West	Career Development Specialist	Contracts & Grants	April 24, 2017	Teacher Aide

Drop Retiree Participants (All Employees)

Name	Position	Department	Enrollment Date	End Period
<i>None to Report</i>				

Separations (All Employees)

Name	Position	Department	Effective Date	Separation Type
Alexander Macy	Program Coordinator	Institutional Effectiveness	March 31, 2017	Resigned
Danielle Creel	Starbucks Store Manager	Workforce Development	March 31, 2017	Resigned
Ursula Morgan	Humanities Professor	Humanities Faculty	March 31, 2017	Retired
Josephine Jones	Program Assistant	Wakulla Programs	April 5, 2017	Resigned
Donna Francis-Clark	Health Information Technology Associate Professor	Health Information Management Faculty	April 17, 2017	Dismissed
Shannon Arnett	Teacher Aide	DOC - Santa Rosa C.I.	April 20, 2017	Dismissed
Matthew Bryant	Staff Assistant I	SM Office Management	April 21, 2017	Resigned
Katie Williams	Communications Specialist	Communications	April 24, 2017	Resigned

Outside Employment Requests (All Employees)

Name	Position	Department	Employer	Position
Dwayne Scantlebury	Cashier	Florida Public Safety Institute Business Office	Academy Sports & Outdoors	Cashier
Bess Grasswick	Financial Aid Technician	Financial Aid	The Chaste Company	Owner