

June 19, 2017

#### MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President

SUBJECT: Certificate of Final Inspection for the Plaza Level Improvements Project

# Item Description

This item requests Board approval of the Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, for the Plaza Level Improvements project at the TCC Center for Innovation.

# Overview and Background

In support of Board Policy 11-12, Reduction of Retainage for Construction, Renovation and Remodeling Projects, TCC staff developed Administrative Procedure 11-12AP. By this procedure, the College will complete OEF Form 209 for projects with a construction value of more than \$250,000 and provide the form to the Board for approval.

The Construction Manager for the Plaza Level Improvements project has completed all closeout documents and the building is in full operation. The Construction Manager achieved \$50,641.49 in savings for the project which is attached as Change Order No. Three.

## Past Actions by the Board

The Board previously approved a Certificate of Final Inspection for the WEI project on May 16, 2016.

### Funding/Financial Implications

The construction project is complete. Final payment to the contractor is contingent upon Board approval.

#### Staff Resource

Barbara Wills

#### Recommended Action

Approve the Certificate of Final Inspection, OEF Form 209, for the Plaza Level Improvements project.

FORM 12657

# **CHANGE ORDER REQUEST FORM**

This form is to be used for requesting a change to the scope of work of an existing project or the duration of time to an existing contract. Upon acceptance of the request a modification may be made to the purchase order, contract or both.

This request does not constitute a change order until accepted and signed by the College.

				COR #:	
				Date:	04/19/2017
Project Name:	Center for Innovation -	Plaza Level I	mprovements		
Contractor's Name:	Rippee Co	nstruction,	Inc.		
PO #	PO-005189				
Date Needed:	04/1	19/2017			
Reference Documents: (attach copies	of all backup docum	nentation)			
Architectural Supplemental Instructio	n#			Date:	
Request for Information #					
Construction Change Directive #					
Scope of Work Summary: (attach add	ditional sheets as nee	eded)			
Project Close-out: Contingency return Project Close-out: Unearned P&OH ro Add 66 days for final inspection to acc	eturn @ \$5,829.24	l ge requeste	ed at substantia	l, and panel	replacement.
Impact to Project:					,
Additional Calendar Days	Required:				
Original Substantial Com	pletion Date:				
New Substantial Complet	ion Date:				
Summary of Impact: (attach additiona	l sheets as needed)				
Cost Summary:			005 005 5		
Original Contract Sum:		\$	995,965.52		
Net of Previous Change O	orders:	\$	52,348.71		
Contract Sum to Date:		\$	1,048,314.2		
Amount of Change Orde	er:	\$	50,641.49		
New Contract Amount:		\$	997,672.74		
Authorizations: Why Contractor:	ue		Date:	4/	30/17
Material Provider:	N/A		Date		
Architect:			Date:	5.19	3.17
Construction Coordinator:	luf			5/23	1.7
Account Manager: Non	Him		Date	5/2	3/13

APPLICATION NO.: 00005 PERIOD TO: 03/31/2017

PROJECT NO.:

Α	В	С	D	Е	F	G		Н	ı
LINE ITEM ID	DESCRIPTION	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	STORED MATERIALS	WORK COMPLETED AND STORED MATERIALS TO DATE	% COMPLETE	BALANCE TO FINISH	RETAINAGE
0000010	On-Site Project Management & Coordination	\$16,468.06	\$16,468.06	\$0.00	\$0.00	\$16,468.06	100.0	\$0.00	\$0.00
0000020	Supervision, Hr.	\$44,379.32	\$44,379.32	\$0.00	\$0.00	\$44,379.32	100.0	\$0.00	\$0.00
0000030	Document Reproduction, %	\$1,522.72	\$380.09	\$1,142.63	\$0.00	\$1,522.72	100.0	\$0.00	\$0.00
0000040	Performance & Payment Bonds	\$11,710.73	\$11,710.73	\$0.00	\$0.00	\$11,710.73	100.0	\$0.00	\$0.00
0000050	Insurance	\$11,399.23	\$4,994.28	\$6,404.95	\$0.00	\$11,399.23	100.0	\$0.00	\$0.00
0000060	Permits	\$3,822.41	\$3,822.41	\$0.00	\$0.00	\$3,822.41	100.0	\$0.00	\$0.00
0000070	Site Safety, Mo.	\$575.00	\$575.00	\$0.00	\$0.00	\$575.00	100.0	\$0.00	\$0.00
0800000	Materials Testing	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	100.0	\$0.00	\$0.00
0000090	Site Data, Mo.	\$50.40	\$50.40	\$0.00	\$0.00	\$50.40	100.0	\$0.00	\$0.00
0000100	Roll-off Container, Wk.	\$2,654.00	\$1,925.00	\$729.00	\$0.00	\$2,654.00	100.0	\$0.00	\$0.00
0000110	Project Maintenance, S.F.	\$9,164.43	\$9,164.43	\$0.00	\$0.00	\$9,164.43	100.0	\$0.00	\$0.00
0000120	Final Cleanup, S.F.	\$5,806.25	\$5,302.25	\$504.00	\$0.00	\$5,806.25	100.0	\$0.00	\$0.00
0000130	Dust Protection and Barriers	\$260.00	\$260.00	\$0.00	\$0.00	\$260.00	100.0	\$0.00	\$0.00
0000140	02 41 Selective Demolition	\$14,900.00	\$14,900.00	\$0.00	\$0.00	\$14,900.00	100.0	\$0.00	\$0.00
0000150	Steel Lintels and Supports at Openings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00
0000160	06 41 Architectural Woodwork	\$55,565.00	\$55,565.00	\$0.00	\$0.00	\$55,565.00	100.0	\$0.00	\$0.00
0000170	Misc. Fireproofing & Sealants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00
0000180	08 10 Doors, Frames, Hardware & Specialties	\$38,615.00	\$38,615.00	\$0.00	\$0.00	\$38,615.00	100.0	\$0.00	
0000190	08 43 Aluminum Framed Storefronts	\$40,500.00	\$40,500.00	\$0.00	\$0.00	\$40,500.00	100.0	\$0.00	\$0.00
0000200	Maintenance of Finishes	\$3,355.93	\$3,355.93	\$0.00	\$0.00	\$3,355.93	100.0	\$0.00	\$0.00
0000210	09 21 Gypsum Board Assemblies	\$64,301.00	\$64,301.00	\$0.00	\$0.00	\$64,301.00	100.0	\$0.00	\$0.00
0000220	09 51 Acoustical Panel Ceilings & Wall Systems	\$29,470.00	\$29,470.00	\$0.00	\$0.00	\$29,470.00	100.0	\$0.00	\$0.00
0000230	09 60 Flooring Finishes	\$37,515.50	\$37,515.50	\$0.00	\$0.00	\$37,515.50	100.0	\$0.00	\$0.00
0000240	09 90 Painting & Coating	\$31,000.00	\$31,000.00	\$0.00	\$0.00	\$31,000.00	100.0	\$0.00	\$0.00
0000250	Wall & Door Protection, Est.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00
0000260	Signage, Est.	\$2,331.52	\$0.00	\$2,331.52	\$0.00	\$2,331.52	100.0		\$0.00
0000265	Food Service Equipment	\$5,159.35	\$5,159.35	\$0.00	\$0.00	\$5,159.35		\$0.00	\$0.00
0000270	21 00 Fire Suppression	\$14,450.00	\$14,450.00	\$0.00	\$0.00	\$14,450.00	100.0	\$0.00	\$0.00
0000280	22 00 Plumbing	\$36,734.18	\$36,734.18	\$0.00	\$0.00	\$36,734.18	100.0	\$0.00	\$0.00
0000290	23 00 HVAC	\$155,272.00	\$155,272.00	\$0.00	\$0.00		100.0	\$0.00	\$0.00
0000300	26 00 Electrical	\$207,763.21	\$207,469.98	\$293.23	\$0.00	\$155,272.00	100.0	\$0.00	\$0.00
0000310	Sculptural Rock Bed	\$3,420.00	\$3,420.00	\$0.00	\$0.00	\$207,763.21	100.0	\$0.00	\$0.00
	•	\$5,125.00	Ψ3,720.00	\$0.00	\$0.00	\$3,420.00	100.0	\$0.00	\$0.00

APPLICATION NO.: 00005 PERIOD TO: 03/31/2017

PROJECT NO.:

А	В	С	D	Е	F	G		Н	7 .
LINE ITEM ID	DESCRIPTION	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	STORED MATERIALS	WORK COMPLETED AND STORED MATERIALS TO DATE	% COMPLETI	BALANCE TO	RETAINAGE
0000320	Contingency	\$44,812.25	\$0.00	\$0.00	\$0.00	\$0.00	0.	-	\$0.00
0000330	CM Fee	\$102,671.97	\$96,511.94	\$626.93	\$0.00	\$97,138.87	94.61		\$0.00
C000010	CO 1 - ASI 2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.		\$0.00
C000020	Performance & Payment Bonds	\$445.17	\$445.17	\$0.00	\$0.00	\$445.17	100.	\$0.00	\$0.00
C000030	Insurance	\$208.74	\$198.30	\$10.44	\$0.00	\$208.74	100.	1	\$0.00
C000040	08 10 Doors, Frames, Hardware & Specialties - Add door fram	\$195.00	\$195.00	\$0.00	\$0.00	\$195.00	100.0	40.00	\$0.00
C000050	09 21 Gypsum Board Assemblies - Provide fire-rated enclosur	\$2,684.00	\$2,684.00	\$0.00	\$0.00	\$2,684.00	100.0	\$0.00	\$0.00
C000060	09 60 Flooring Finishes - Extend restroom tile height up to	\$1,680.00	\$1,680.00	\$0.00	\$0.00	\$1,680.00	100.0	\$0.00	\$0.00
C000070	23 00 HVAC - Replace existing deficient VAVs.	\$27,760.00	\$27,760.00	\$0.00	\$0.00	\$27,760.00	100.0	\$0.00	<b>#</b> 0.00
C000080	26 00 Electrical - Modify floor penetrations. Modify light	\$8,410.62	\$8,410.62	\$0.00	\$0.00	\$8,410.62	100.0	1	\$0.00 \$0.00
C000090	CM Fee @ 10.41%	\$4,310.46	\$4,051.83	\$0.00	\$0.00	\$4,051.83	04.0	#250.ca	
C000100	CO 2 - ASI 3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	94.0	1	\$0.00
C000110	Performance & Payment Bonds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0	\$0.00	\$0.00
C000120	Insurance	\$42.15	\$0.00	\$42.15	\$0.00	\$42.15		40.00	\$0.00
C000130	08 10 Doors, Frames, Hardware & Specialties - Deduct for D1	(\$1,490.00)	(\$1,490.00)	\$0.00	\$0.00	(\$1,490.00)	100.0 100.0	1	\$0.00 \$0.00
C000140	08 43 Aluminum Framed Storefronts - Modify opening at D107B	\$5,934.00	\$5,934.00	\$0.00	\$0.00	\$5,934.00	100.0	\$0.00	\$0.00
C000150	09 21 Gypsum Board Assemblies - Deduct fire ratings - funde	(\$2,625.00)	(\$2,625.00)	\$0.00	\$0.00	(\$2,625.00)	100.0	\$0.00	\$0.00
C000160	09 60 Flooring Finishes - Deduct tile from CO 1 - funded fr	(\$1,680.00)	(\$1,680.00)	\$0.00	\$0.00	(\$1,680.00)	100.0	\$0.00	\$0.00
C000170	21 00 Fire Suppression - Sprinkler modifications per RFI 27	\$7,100.00	\$7,100.00	\$0.00	\$0.00	\$7,100.00	100.0	\$0.00	\$0.00
C000180	26 00 Electrical - Deduct 3" conduit from AV Room #105 to c	(\$1,335.60)	(\$1,335.60)	\$0.00	\$0.00	(\$1,335.60)	100.0	\$0.00	\$0.00
C000190	CM Fee @ 10.41%	\$625.23	\$587.72	\$0.00	\$0.00	\$587.72	94.00	\$37.51	\$0.00
Totals		\$1,048,314.23	\$985,587.89	\$12,084.85	\$0.00	\$997,672.74	0.00%	\$50,641.49	\$0.00 \$0.0

# FLORIDA DEPARTMENT OF EDUCATION Office of Educational Facilities

CERTIFICATE OF FINAL INSPECTION

TO OF	- 8 F - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	1 db day are	
	of Educational Facilities		OEF USE ONLY
	Vest Gaines Street, Ro		
	nassee, Florida 32399- 245-0494	0400	
		245 0304	
INSTRUCTION	350) 245-9236 or (850)	one copy of the completed form for all projects	
with construct	ion costs exceeding \$3	00,000. Mark the appropriate term within the	
parentheses.	Reproduce this form	in sufficient quantity for your use. Section	
1013.37(2)(c),	F.S.		
RE28	342-1		OEF Assigned Project Number
		College	
		n	
PI	aza renovation include	s event, meeting, lobby and leased compu	iter training spaces. Description of
Project			
SECTION A BOA	ARD'S ACCEPTANCE		
Upon the recomi	mendation of our Project (@	Architect   Engineer) as certified in Section B below	in accordance with Chapter 1013, F.S., THE
BOARD ACCEPT	TED the above-referenced pr	oject onSeptember 192016	
Name (Type or P	rint)		
Signature:		Date	
	(  Superintend	ent © President)	
SECTION B. ( )	RCHITECT   ENGINEER)	ERTIFICATION	
As PROJECT (Electrical Contract for this p	ARCHITECT DENGINEE	R), I have inspected this project and, in my considered accordance with approved contract documents. Charte	professional opinion, the work required by the professional opinion, the work required by the 1013, Florida Statutes; Rule 6A-2.0010, FAC;
Signature:		SIGN HERE Date.	5.30.17
		ck, PA	
Address 20	6 West Virginia Street,	TallahasseeCtty	FL. 32301
	Street/P.O. Box	City	State Zip
SECTION C. B	uilding Official   Other (Spec	fy) Certification	NAME OF THE PARTY
I have inspected t	he project, and in my conside	ered opinion, it is complete and in accordance with applic	able statutes, rules, and codes.
Name (Type or Pr	int) J. Glen	N Dodson	
Signature	10-22	SIGN HERE DA	te 5/20/17
	☑ Building Off	cial © Certified Inspector	
SECTION D. FACI	LITY INFORMATION.	4	
1. TYPE OF PE		2. CORRECTED "SPACE INVENTORY REPORT" (I	and building room) HAS BEEN EILED WITH
Addition	Remodeling	THE OEF SYRES SINO NO N/A	If "No," explain
☑ Renovatio		THE SET STOS STOS WITH	11 No, explain
3. SOURCE OF		4. ADJUSTED FINAL CONTRACT AMOUNT: \$997	C70. 7.1
☑ Local	□ State	5. PROJECT GROSS SQUARE FOOTAGE: 8 500	
□ Federal	Ø_PECO	6. COST PER GROSS SQUARE FOOT. \$117.37	SQ. FT.
		7. COST PER STUDENT STATION: \$ N/A	
		The Court of Court of Arton. The	

# **CERTIFICATE OF FINAL INSPECTION (CFI)**

8. BUILDING CONTRACT DATE:	09/23/2016		2, 2017
9. CHANGE ORDERS - List of ea	ch Change Order and amount (excluding	Direct Purchase amounts).	
C.O. No1	\$\$5,717.42	C.O. No	\$
C.O. No2	\$6,631.29		\$
C.O. No3	\$50,641.49	C.O. No	\$
C.O. No	\$	C.O. No	\$
10. Date of Occupancy:1/1	9/2017		
11. Additional Information:			
None			
,			

OEF 209 Rule 6A-2.0010, FAC