




June 19, 2017

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Bryant Miller Olive P.A.: April 30, 2017

Item Description

This invoice for Bryant Miller Olive P.A. is for legal services provided during and related to the collective bargaining process.

Overview and Background

Tallahassee Community College has engaged Bryant Miller Olive P.A. for representation during the collective bargaining process. The Board approved the legal agreement for these services at the September 19, 2016 Board meeting.

Past Actions by the Board

The Board of Trustees approved the legal agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is provided from Fund 1 Unrestricted Funds. The current amount due is \$15,081.50.

The Board of Trustees approved the March 2017 invoice for the listed previous balance of \$9,075.00 at the May 15, 2017 Board meeting and the amount was subsequently paid.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoice as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: May 8, 2017
Invoice No. 64547
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours	Amount
04/05/2017	DMH	Draft articles for bargaining	1.10	275.00
04/05/2017	DMH	Draft emails to client	0.10	25.00
04/06/2017	JCC	Review documents / preparation for negotiations	1.30	325.00
04/06/2017	JCC	Draft disciplinary proposal	2.60	650.00
04/06/2017	DMH	Review and revise articles	0.60	150.00
04/07/2017	JCC	Preparation for negotiations	3.00	750.00
04/07/2017	DMH	Review articles from client	0.30	75.00
04/10/2017	JCC	Review correspondence regarding bargaining	1.10	275.00
04/10/2017	JCC	Conference with bargaining team regarding negotiations	2.00	500.00
04/10/2017	JCC	Review recent UFF proposals	0.80	200.00
04/10/2017	DMH	Analyze bargaining issues	0.60	150.00
04/10/2017	DMH	Conference with bargaining team regarding negotiations	2.00	500.00
04/10/2017	DMH	Draft article / civility	0.40	100.00

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04/11/2017	DMH	Review emails / articles	0.30	75.00	
04/12/2017	DMH	Review articles and revise	0.90	225.00	
04/12/2017	DMH	Review and reply to email	0.20	50.00	
04/13/2017	JCC	Travel to Tallahassee	4.00	0.00	No Charge
04/13/2017	JCC	Conference with S. Balog / preparation for negotiations	6.00	1,500.00	
04/14/2017	JCC	Preparation for UFF negotiations and attend UFF negotiations	8.00	2,000.00	
04/14/2017	JCC	Travel back to Miami	4.00	0.00	No Charge
04/17/2017	JCC	Review correspondence	0.40	100.00	
04/17/2017	JCC	Telephone conference with client S. Balog regarding UFF bargaining	0.30	75.00	
04/17/2017	JCC	Analyze privilege issues	0.80	200.00	
04/17/2017	DMH	Review mail	0.30	75.00	
04/18/2017	JCC	Review potential impasse procedural requirements	1.60	400.00	
04/19/2017	JCC	Preparation for bargaining	1.90	475.00	
04/20/2017	JCC	Analyze issues regarding arbitrability of refusal to grant continuing contract	1.40	350.00	
04/20/2017	JCC	Review correspondence, state statutes, audit	0.60	150.00	
04/20/2017	JCC	Analyze bargaining obligations regarding screening process	0.90	225.00	
04/20/2017	DMH	Review proposals	0.30	75.00	
04/20/2017	DMH	Review and respond to email	0.10	25.00	
04/21/2017	JCC	Analyze mandatory subjects of bargaining issues	1.10	275.00	
04/21/2017	JCC	Preparation for bargaining	3.20	800.00	
04/21/2017	JCC	Telephone conference with Moore regarding summer schedule	0.20	50.00	
04/21/2017	DMH	Analyze bargaining issues	0.40	100.00	

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04/21/2017	DMH	Review and reply to emails	0.20	50.00
04/23/2017	JCC	Analyze summer schedule issues	0.80	200.00
04/24/2017	JCC	Analyze status quo issues	0.90	225.00
04/24/2017	JCC	Analyze bargaining issues regarding committees, textbook selection, outside employment	3.30	825.00
04/24/2017	DMH	Revise proposal / Academic Freedom	0.30	75.00
04/24/2017	DMH	Draft email / proposal	0.10	25.00
04/25/2017	JCC	Telephone conference with Balog regarding summer teaching issues	0.40	100.00
04/25/2017	JCC	Telephone conference with Balog regarding committees	0.20	50.00
04/25/2017	JCC	Analyze permissive bargaining issues	1.10	275.00
04/26/2017	JCC	Review College proposals	2.00	500.00
04/28/2017	JCC	Compare and analyze proposals for preparation of package	6.20	1,550.00

Current Services	60.30	\$15,075.00
Total No Charge Hours	8.00	
Net Fees after Billing Adjustment		\$15,075.00

	Recapitulation		
<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	52.10	\$250.00	\$13,025.00
Denise M. Heekin	8.20	\$250.00	\$2,050.00

Expenses Incurred	
Courier	6.50
Thru 04/30/2017	\$6.50

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Payments

04/28/2017	Payment	ACH rec'd 4/28/17 Invoice 64143	8,800.00
			<u>8,800.00</u>
	Total Current Work		<u>15,081.50</u>
	Previous Balance Due		9,075.00
	Balance Due		<u>\$24,156.50</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Delivery Service Invoice

Invoice Date **April 29, 2017**
Invoice Number 0000W67R93177
Shipper Number W67R93

MIA

**Outbound
UPS Internet Shipping**

Pickup Date	Tracking Number	Service	ZIP Code	Zone	Weight	Published Charge	Incentive Credit	Billed Charge
02/08								

04/21

1ZW67R930394598582	Ground Commercial	32304	4	2	9.39	-3.12	6.27
	Fuel Surcharge				0.52	-0.29	0.23
	Total				9.91	-3.41	6.50

C

1st ref: 25480.006/jcc, brr
Sender : James Crosland
Bryant Miller Olive P.A.
1 S.E. 3rd Avenue
MIAMI FL 33131

UserID: miamiofc
Receiver: Scott E. Balog, Ed.D
Tallahassee Community College
444 Appleyard Drive
TALLAHASSEE FL 32304

04/24

04/26