



January 17, 2017

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Attorney Invoice - Bryant Miller Olive P.A.: October 31, 2016

Item Description

This invoice for Bryant Miller Olive P.A. is for legal services provided during and related to the collective bargaining process.

Overview and Background

Tallahassee Community College has engaged Bryant Miller Olive P.A. for representation during the collective bargaining process. The Board approved the legal agreement for these services at the September 19, 2016 Board meeting.

Past Actions by the Board

The Board of Trustees approved the legal agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is provided from Fund 1 Unrestricted Funds. The current amount due is \$20,705.34.

The Board of Trustees approved the September invoice for the listed previous balance due of \$12,802.63 at the November 21, 2016 Board meeting and the amount was subsequently paid.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoice as presented.

Bryant Miller Olive

Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice Date: November 8, 2016
Invoice No. 63506
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Statement of Legal Services

			Hours	Amount
10/02/2016	JCC	Review Dr. Moore-Davis' proposals	0.50	125.00
10/03/2016	JCC	Review union proposals	0.80	200.00
10/03/2016	JCC	Draft separability and re-opening of negotiations articles	0.90	225.00
10/03/2016	JCC	Analyze union proposal regarding right to have informational work page on College internet	1.30	325.00
10/03/2016	DMH	Review emails from client and draft replies	0.20	50.00
10/03/2016	DMH	Draft emails to Union / dues and bargaining	0.30	75.00
10/03/2016	DMH	Review email from Union / dates	0.10	25.00
10/04/2016	JCC	Draft dues deduction proposal	0.80	200.00
10/04/2016	JCC	Analyze issues regarding access to use of communications systems; union website; other union activities	1.80	450.00
10/04/2016	JCC	Analyze issues regarding right to impact bargaining	1.20	300.00
10/04/2016	JCC	Preparation for bargaining	2.20	550.00
10/04/2016	DMH	Review email from UFF and reply	0.10	25.00
10/04/2016	DMH	Draft email to client and review reply	0.10	25.00

Invoice Date: November 8, 2016
 Invoice No. 63506
 Client No. 25480.006

Tallahassee Community College

10/04/2016	DMH	Review proposals and counter proposals, draft language	3.10	775.00
10/05/2016	JCC	Telephone conference with Murdaugh, Balog regarding negotiations	1.00	250.00
10/05/2016	JCC	Review correspondence regarding retirement system	0.40	100.00
10/05/2016	JCC	Telephone conference with Matthews regarding salary schedule; retirement	0.20	50.00
10/05/2016	JCC	Review miscellaneous contractual provisions	1.00	250.00
10/05/2016	DMH	Telephone conference with client (Balog; President) / bargaining	1.00	250.00
10/05/2016	DMH	Review and respond to emails / UFF	0.20	50.00
10/05/2016	DMH	Review and respond to emails / pension	0.20	50.00
10/05/2016	DMH	Review documents / pension benefits	0.30	75.00
10/05/2016	DMH	Telephone conference with client (A. Mathews) / salary schedule	0.30	75.00
10/05/2016	DMH	Draft summary and counter proposals	3.30	825.00
10/05/2016	DMH	Review emails from UFF and TCC	0.20	50.00
10/07/2016	JCC	Analyze management rights issues	1.20	300.00
10/07/2016	DMH	Reply to emails to TCC	0.20	50.00
10/07/2016	DMH	Review email from UFF	0.10	25.00
10/07/2016	DMH	Review email and lists of payroll deductions	0.20	50.00
10/07/2016	DMH	Review policies and draft CBA provisions, appointment, continuous contracts, and dismissal	5.00	1,250.00
10/08/2016	JCC	Draft management rights language	1.00	250.00
10/10/2016	JCC	Draft contract proposals	0.50	125.00
10/10/2016	JCC	Review additional contract language	0.80	200.00
10/10/2016	DMH	Draft collective bargaining agreement language grievance procedure, faculty ranking	5.40	1,350.00
10/10/2016	DMH	Review and reply to emails	0.20	50.00

Invoice Date: November 8, 2016
 Invoice No. 63506
 Client No. 25480.006

Tallahassee Community College

10/11/2016	JCC	Draft contract proposals	2.20	550.00
10/11/2016	DMH	Review and revise collective bargaining agreement provisions	1.80	450.00
10/12/2016	JCC	Review proposals	0.90	225.00
10/12/2016	JCC	Telephone conference with Murdaugh regarding UFF	0.40	100.00
10/12/2016	JCC	Telephone conference with Brooks regarding correspondence	0.20	50.00
10/12/2016	JCC	Review policies	1.70	425.00
10/12/2016	DMH	Review proposals for Union	0.60	150.00
10/12/2016	DMH	Analyze bargaining strategy	0.40	100.00
10/13/2016	JCC	Telephone conference with Murdaugh regarding negotiations	0.40	100.00
10/13/2016	JCC	Draft proposal	0.30	75.00
10/13/2016	JCC	Analyze issues regarding shared governance	0.60	150.00
10/13/2016	JCC	Analyze issues regarding discipline	1.20	300.00
10/13/2016	JCC	Conference call bargaining team regarding UFF	2.00	500.00
10/13/2016	DMH	Prepare for and attend telephone conference regarding bargaining proposals	2.70	675.00
10/14/2016	JCC	Analyze Chapter 120 issues	0.40	100.00
10/14/2016	JCC	Analyze issues regarding negotiations / prevailing rights	1.10	275.00
10/14/2016	DMH	Redraft collective bargaining agreement provisions	2.80	700.00
10/15/2016	DMH	Review revisions, make further revisions, and draft email to client	0.40	100.00
10/16/2016	JCC	Review advancement / rank articles	0.70	175.00
10/17/2016	JCC	Conference call with President Murdaugh, S. Balog regarding negotiations	1.00	250.00
10/17/2016	JCC	Review re-draft of proposals	0.80	200.00
10/17/2016	DMH	Prepare for and attend telephone conference with client	1.10	275.00

Invoice Date: November 8, 2016
 Invoice No. 63506
 Client No. 25480.006

Tallahassee Community College

(President Murdaugh; S. Balog)

10/17/2016	DMH	Review and revise collective bargaining agreement provisions	1.30	325.00	
10/18/2016	JCC	Review re-drafts of proposals	0.60	150.00	
10/18/2016	DMH	Review and reply to emails	0.10	25.00	
10/19/2016	JCC	Review and analyze proposals	0.30	75.00	
10/19/2016	DMH	Review and revise proposals	2.50	625.00	
10/19/2016	DMH	Telephone conference with client (A. Moran, Dr. Moore-Davis)(x2) / articles	0.30	75.00	
10/19/2016	DMH	Draft emails to client / proposals	0.30	75.00	
10/20/2016	DMH	Draft emails to client / proposals	0.30	75.00	
10/21/2016	JCC	Preparation for UFF negotiations	2.30	575.00	
10/24/2016	JCC	Travel to Tallahassee	4.00	0.00	No Charge
10/24/2016	JCC	Conference Murdaugh, Balog, College bargaining team	1.00	250.00	
10/24/2016	JCC	Attend Board of Trustees meeting and Executive Session regarding negotiations	3.00	750.00	
10/25/2016	JCC	Conference client and attend UFF negotiations	2.50	625.00	
10/25/2016	JCC	Preparation of proposals (finalize)	1.00	250.00	
10/26/2016	JCC	Travel to Miami	4.00	0.00	No Charge
10/26/2016	DMH	Draft email and review replies	0.30	75.00	
10/26/2016	DMH	Analyze bargaining proposals	0.40	100.00	
10/27/2016	JCC	Review Union articles	0.60	150.00	
10/27/2016	JCC	Determine and analyze additional issues	3.20	800.00	
10/27/2016	DMH	Analyze bargaining issues	0.40	100.00	
10/27/2016	DMH	Reply to emails	0.10	25.00	
10/28/2016	JCC	Review correspondence regarding negotiations	0.20	50.00	

Invoice Date: November 8, 2016
 Invoice No. 63506
 Client No. 25480.006

Tallahassee Community College

10/28/2016	JCC	Research and analyze contract provisions	1.20	300.00
10/28/2016	JCC	Analyze grievance / arbitration issues in relation to faculty contract status	0.90	225.00

Current Services	82.60	\$20,650.00
Total No Charge Hours	8.00	
 Net Fees after Billing Adjustment		\$20,650.00

	Recapitulation		
<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	46.30	\$250.00	\$11,575.00
Denise M. Heekin	36.30	\$250.00	\$9,075.00

Expenses Incurred		
Conference calls		14.90
Duplication		39.50
Postage		0.94
 Thru 10/31/2016		\$55.34

Payments			
10/21/2016	Payment	ACH Rcv'd 10/21/16 Invoice 63061	775.00
			775.00

Total Current Work	20,705.34
Previous Balance Due	12,802.63
Balance Due	\$33,507.97

Tallahassee Community College

Invoice Date: November 8, 2016
Invoice No. 63506
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

Bryant Miller Olive P.A.

Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
Component: CC								
09/07/2016		25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Conference calls		CC	1.00	14.90	14.90	14.90
				Component: CC	1.00		14.90	14.90
Component: Dup								
10/03/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	31.00	0.25	7.75	7.75
10/10/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	48.00	0.25	12.00	12.00
10/10/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	1.00	0.00	0.00	0.00

Bryant Miller Olive P.A.

Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
10/10/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	1.00	0.00	0.00	0.00
10/10/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	1.00	0.00	0.00	0.00
10/10/2016	MTR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	1.00	0.00	0.00	0.00
10/12/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	4.00	0.25	1.00	1.00
10/20/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	50.00	0.25	12.50	12.50

Bryant Miller Olive P.A.

Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
10/27/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	23.00	0.25	6.25	6.25
				Component: Dup	162.00		39.50	39.50
Component: Post								
10/19/2016	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Postage		Post	1.00	0.94	0.94	0.94
				Component: Post	1.00		0.94	0.94
				Grand Total:	164.00		\$55.34	\$55.34

Conference Detail

Account #: 712141 Invoice #: 1743484165 Date: 09/30/2016

Owner: Heekin, Denise

Conference	Date	Time	Attendees	Minutes	Total Charges
79068792	09/07/16	15:31 ET	4	197	\$14.90

Reserved By Betty Ramirez

25480.000

Reservationless-Plus

Connect	Attendee	Call Number	Type	Minutes	Charge
Resless-Plus Toll Free / USA					
15:31 ET	eRes-Plus - 3053747349 LDR		R8/US	70	\$3.19
15:39 ET	eRes-Plus - 3054392192		R8/US	54	\$2.46
16:35 ET	eRes-Plus - 3054392192		R8/US	6	\$0.27
15:34 ET	eRes-Plus - 8502016200		R8/US	67	\$3.06
Hold Content		1 @ \$2.490			\$2.49
State & Local Taxes and Fees					\$3.43

Betty

Page 21