




August 17, 2017

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoices - Bryant Miller Olive P.A. (May and June, 2017)

Item Description

These invoices for Bryant Miller Olive, P.A. are for legal services provided, related to the collective bargaining process.

Overview and Background

The College engaged Bryant Miller Olive, P.A. for legal representation during the collective bargaining process. The Board approved the agreement for these services at the September 19, 2016 Board meeting.

Past Actions by the Board

The Board of Trustees approved the agreement for these services at the September 19, 2016 Board meeting.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$33,237.50, with \$23,862.50 due for the month of May 2017 and \$9,375.00 due for the month of June 2017.

Staff Resource

Barbara Wills

Recommended Action

Authorize payment of invoices as presented.



Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: June 7, 2017
Invoice No. 64693
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours	Amount
05/01/2017	JCC	Preparation for negotiations	2.80	700.00
05/03/2017	JCC	Preparation for negotiations	1.70	425.00
05/03/2017	DMH	Draft email and review reply	0.10	25.00
05/04/2017	JCC	Analyze and research issues regarding outside employment	1.60	400.00
05/04/2017	DMH	Analyze bargaining issues	0.40	100.00
05/05/2017	JCC	Preparation for negotiations	3.30	825.00
05/05/2017	JCC	Conference call President, Management	2.80	700.00
05/05/2017	DMH	Prepare for and attend meeting with client regarding negotiations	3.80	950.00
05/08/2017	JCC	Review amendments to proposals	1.40	350.00
05/08/2017	JCC	Prepare for negotiations	1.80	450.00
05/08/2017	DMH	Review emails from client	0.60	150.00
05/08/2017	DMH	Review and revise Articles	2.60	650.00

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05/09/2017	JCC	Review Phased Retirement Program	0.40	100.00
05/09/2017	JCC	Draft proposals (Phased Retirement Program); duration	0.30	75.00
05/09/2017	JCC	Preparation for negotiations	6.80	1,700.00
05/09/2017	DMH	Review emails and reply	0.30	75.00
05/09/2017	DMH	Review and revise several Collective Bargaining Agreement articles	5.00	1,250.00
05/09/2017	DMH	Telephone conference with client (S. Balog) / bargaining	0.50	125.00
05/10/2017	JCC	Conference call with S. Balog, Management Team regarding preparation for negotiations	3.50	875.00
05/10/2017	JCC	Review proposals	0.40	100.00
05/10/2017	DMH	Prepare for and attend telephone conference	4.10	1,025.00
05/10/2017	DMH	Draft revisions to proposals	3.50	875.00
05/11/2017	JCC	Update impasse procedures analysis	3.40	850.00
05/11/2017	JCC	Telephone conference with Balog regarding negotiations	0.30	75.00
05/11/2017	JCC	Review revised proposals	1.80	450.00
05/11/2017	JCC	Telephone conference with Knox regarding union issues	0.30	75.00
05/11/2017	DMH	Draft proposal / Endowed Fellow	1.30	325.00
05/11/2017	DMH	Draft proposal / Evaluations	1.90	475.00
05/11/2017	DMH	Review and reply to email / notice	0.10	25.00
05/11/2017	MTR	Analyze articles from Collective Bargaining Agreement and create list of appendices needed	0.50	87.50
05/12/2017	JCC	Draft proposals, analyze issues and prepare for Executive Session	4.00	1,000.00
05/12/2017	JCC	Conference call with Murdaugh, Balog, management team regarding negotiations	2.60	650.00
05/12/2017	JCC	Prepare proposals	1.30	325.00
05/12/2017	DMH	Analyze bargaining issues	1.10	275.00

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05/12/2017	DMH	Attend telephone conference, revise proposals	2.60	650.00	
05/13/2017	JCC	Preparation for Executive Session	3.00	750.00	
05/14/2017	JCC	Analyze issues in preparation for Executive Session	1.30	325.00	
05/15/2017	JCC	Travel to Tallahassee	3.00	0.00	No Charge
05/15/2017	JCC	Conference with client and attend Executive Session	5.00	1,250.00	
05/15/2017	DMH	Revise bargaining proposal / Wages	0.90	225.00	
05/16/2017	JCC	Conference with client regarding UFF	4.00	1,000.00	
05/16/2017	JCC	Travel to Miami	3.00	0.00	No Charge
05/16/2017	JCC	Review correspondence regarding assignments	0.20	50.00	
05/16/2017	JCC	Telephone conference with Murdaugh regarding reassignments	0.30	75.00	
05/16/2017	DMH	Review and revise bargaining proposal / Wages	0.20	50.00	
05/16/2017	DMH	Review and reply to email regarding overloads	0.10	25.00	
05/17/2017	JCC	Review correspondence regarding reassignments, overloads	0.40	100.00	
05/17/2017	JCC	Telephone conference with Balog regarding reassignments	0.20	50.00	
05/17/2017	DMH	Review and reply to emails from client	0.30	75.00	
05/18/2017	JCC	Review correspondence regarding wages	0.60	150.00	
05/18/2017	JCC	Telephone conference with B. Wills regarding wages article	0.30	75.00	
05/22/2017	DMH	Telephone conference with client (S. Balog) / proposals	0.30	75.00	
05/22/2017	DMH	Review and reply to emails	0.20	50.00	
05/23/2017	JCC	Review articles / prepare for conference call	0.50	125.00	
05/23/2017	JCC	Draft correspondence to UFF	0.30	75.00	
05/23/2017	JCC	Attend conference call	2.00	500.00	
05/23/2017	DMH	Review bargaining materials to prepare for conference call	0.60	150.00	

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05/23/2017	DMH	Attend telephone conference with client / bargaining	2.00	500.00
05/24/2017	JCC	Review documents	0.30	75.00
05/24/2017	JCC	Review new proposals	0.40	100.00
05/25/2017	DMH	Legal research / Continuing Contract	1.20	300.00
05/30/2017	JCC	Review Wages article	0.50	125.00
05/30/2017	JCC	Review correspondence regarding wages article	0.20	50.00
05/31/2017	JCC	Review proposals and documents	1.40	350.00

Current Services	95.60	\$23,862.50
Total No Charge Hours	6.00	
Net Fees after Billing Adjustment		<u>\$23,862.50</u>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	61.40	\$250.00	\$15,350.00
Denise M. Heekin	33.70	\$250.00	\$8,425.00
Melissa Tripodi	0.50	\$175.00	\$87.50

Payments

06/01/2017	Payment	ACH rec'd 6/1/17 Invoice 64398	9,075.00
			<u>9,075.00</u>

Total Current Work	<u>23,862.50</u>
Previous Balance Due	15,081.50
Balance Due	<u>\$38,944.00</u>

Tallahassee Community College

Invoice Date: June 7, 2017
Invoice No. 64693
Client No. 25480.006

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business



Barbara K. Wills
Chief Business Officer, Vice President for Administrative Services
Tallahassee Community College
444 Appleyard Drive
Tallahassee, Florida 32304

Invoice Date: July 12, 2017
Invoice No. 64939
Client No. 25480.006

For professional services rendered in connection with Tallahassee
Community College - Labor and Employment - 2016 UFF
Bargaining

Purchase Order No. PO-005193

Statement of Legal Services

			Hours	Amount
06/01/2017	JCC	Review correspondence regarding alleged misconduct	0.20	50.00
06/01/2017	JCC	Telephone conference with B. Wills regarding misconduct	0.30	75.00
06/01/2017	DMH	Review and reply to email / investigation	0.10	25.00
06/05/2017	DMH	Review correspondence from UFF	0.20	50.00
06/06/2017	JCC	Review correspondence regarding travel programs	0.20	50.00
06/06/2017	JCC	Telephone conference with Murdaugh regarding UFF letter and negotiations	0.20	50.00
06/06/2017	JCC	Review statements / positions	1.20	300.00
06/06/2017	DMH	Review and reply to emails	0.10	25.00
06/07/2017	JCC	Review draft documents	0.80	200.00
06/07/2017	JCC	Telephone conference with Murdaugh regarding bargaining strategy	0.30	75.00
06/08/2017	JCC	Review proposals	1.20	300.00
06/08/2017	JCC	Telephone conference with B. Wills regarding proposals	0.30	75.00

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06/08/2017	DMH	Review emails / bargaining	0.20	50.00
06/08/2017	DMH	Analyze bargaining proposals	1.10	275.00
06/08/2017	DMH	Prepare and draft email to client	0.60	150.00
06/09/2017	DMH	Review emails and various articles	0.30	75.00
06/12/2017	JCC	Review draft proposals	1.00	250.00
06/12/2017	DMH	Review emails and various versions of articles	0.60	150.00
06/13/2017	DMH	Analyze issues regarding bargaining	0.30	75.00
06/13/2017	DMH	Telephone conference with client (B. Wills) / articles	0.20	50.00
06/13/2017	DMH	Review emails and various versions of articles	0.80	200.00
06/14/2017	DMH	Review and reply to emails	0.10	25.00
06/15/2017	DMH	Review and reply to emails	0.20	50.00
06/16/2017	JCC	Telephone conference with Moore-Davis regarding class size; travel stipends	0.40	100.00
06/16/2017	JCC	Review correspondence / UFF	0.20	50.00
06/16/2017	JCC	Telephone conference with Wazlavek regarding bargaining	0.30	75.00
06/16/2017	DMH	Review correspondence from Union	0.20	50.00
06/19/2017	JCC	Review proposals	1.40	350.00
06/20/2017	JCC	Review correspondence regarding bargaining	0.30	75.00
06/20/2017	DMH	Review emails / bargaining	0.10	25.00
06/21/2017	JCC	Telephone conference with Moran regarding UFF	0.60	150.00
06/21/2017	DMH	Review email / budget	0.10	25.00
06/22/2017	DMH	Analyze outstanding issues	0.50	125.00
06/23/2017	JCC	Telephone conference with Moore-Davis regarding travel stipend	0.30	75.00
06/23/2017	JCC	Review proposals	0.30	75.00

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06/24/2017	JCC	Review UFF proposals	1.40	350.00
06/25/2017	JCC	Preparation of package	2.40	600.00
06/26/2017	DMH	Review emails	0.20	50.00
06/28/2017	JCC	Preparation of package	2.30	575.00
06/28/2017	JCC	Prepare for and attend Skype call	3.00	750.00
06/28/2017	DMH	Telephone conference with client (S. Balog) / bargaining	0.30	75.00
06/28/2017	DMH	Prepare for and attend Skype call	3.00	750.00
06/29/2017	JCC	Analyze issues and prepare package	3.80	950.00
06/29/2017	DMH	Review and revise collective bargaining articles	5.00	1,250.00
06/30/2017	JCC	Legal research regarding conflicts of interest / statutory prohibitions	0.90	225.00

Current Services	37.50	\$9,375.00
Total No Charge Hours	0.00	
Net Fees after Billing Adjustment		\$9,375.00

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
James C. Crosland	23.30	\$250.00	\$5,825.00
Denise M. Heekin	14.20	\$250.00	\$3,550.00

Expenses Incurred

Conference calls	23.75
Duplication	0.75
Thru 06/30/2017	\$24.50

Tallahassee Community College

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Payments

06/15/2017	Payment	ACH rec'd 6/15/17 Invoice 64693	23,862.50
06/26/2017	Payment	ACH rec'd 6/26/17 Invoice 64547	15,081.50
			<u>38,944.00</u>
	Total Current Work		<u>9,399.50</u>
	Previous Balance Due		0.00
	Balance Due		<u>\$9,399.50</u>

Please Reference Client Number On Checks And Wire Transfers

Mail Checks to:
101 North Monroe Street, Suite 900
Tallahassee, FL 32301

Send wire transfers to Capital City Bank, ABA #063100688
for credit to Bryant Miller Olive, Account #2132834901
Thank you for your business

Bryant Miller Olive P.A.

Listing

Date	Prof	Matter ID/Client Sort Matter Description Narrative	Activity Code	Component Task Code	Units	Price	Value	Ext. Amt.
Component: CC								
05/05/2017		25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Conference calls		CC	1.00	23.75	23.75	23.75
				Component: CC	1.00		23.75	23.75
Component: Dup								
06/08/2017	BRR	25480.006/ Tallahassee Community College Tallahassee Community College / L&E / 2016 UFF Bargaining Duplication		Dup	3.00	0.25	0.75	0.75
				Component: Dup	3.00		0.75	0.75
				Grand Total:	4.00		\$24.50	\$24.50

Conference Detail

Account #: 712141 Invoice #: 1743778149 Date: 05/31/2017

Owner: Heekin, Denise

Conference	Date	Time	Attendees	Minutes	Total Charges
20296756	05/05/17	13:58 ET	2	342	\$23.75

Reserved By Betty Ramirez

Reservationless-Plus

Connect	Attendee	Call Number	Type	Minutes	Charge
Resless-Plus Toll Free / USA					
13:58 ET	eRes-Plus - 3056622920 LDR		R8/US	171	\$7.80
14:02 ET	eRes-Plus - 8502016200		R8/US	171	\$7.80
Hold Content		1 @ \$2.490			\$2.49
State & Local Taxes and Fees					\$5.66

25480.006

Betty