



June 20, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Grants and Contracts - Fiscal Agent

Item Description

This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background

The following are recommended for approval:

I. Receipt, Amendment, Extension of Resources

Florida Sterling Council

TCC will continue to serve as fiscal agent for fiscal year 2016-2017, providing contracted staff responsible for the administrative functions of the Florida Sterling Council's Organizational Performance Excellence Program. The amount of this contract is \$241,222.00, including an indirect cost rate of 14%. The funding period is from 7/1/2016-6/30/2017.

Florida College System Activities Association (FCSAA)

TCC will continue to serve as fiscal agent for fiscal year 2016-2017, securing the services of the Executive Director of FCSAA. The Executive Director shall administer and develop the FCSAA program at the state level and render an annual report to the FCSAA Presidents' Assembly. The amount of this contract is \$131,081.00, including an indirect cost rate of 2%. The funding period is from 7/1/2016-6/30/2017.

Florida Department of Juvenile Justice-Staff Development and Training (Amendment 8)

TCC will continue to serve as fiscal agent for fiscal year 2016-2017, providing contracted staff responsible for the development and maintenance of curricula for basic and in-service training of direct care staff employed by the Florida Department of Juvenile Justice and private providers. The total amount of this contract for FY 2013-2017 was \$4,666,890.47. The amount of this contract for FY 16-17 is \$1,186,557.87, including an indirect cost rate of 14%. The funding period is from 7/1/16-6/30/17.

Florida Department of Corrections – Special Education Teacher Aides (SPED) Program
TCC will continue to serve as fiscal agent for fiscal year 2016-2017 and 2017-2018, providing contracted staff to assist in the administration of the SPED program. This program will provide aides to assist special education teachers in providing one-on-one instruction to inmates that require special or additional needs. The amount of this contract is \$1,068,660, including an indirect cost rate of 10%. The funding period is from 8/1/2016 through 7/31/2018.

Florida Department of Education – McKay Scholarship Program
TCC will continue to serve as fiscal agent for fiscal year 2016-2017 for the John M. McKay Scholarships for Students with Disabilities Program, providing additional human and material resources to assist in its implementation. The amount of this award is \$275,000, including an indirect cost rate of 5%.

Florida College System Program Fund – Leon Works
TCC will serve as fiscal agent for fiscal year 2016–2017 providing administrative support to implement the program for Leon Works – Career Expos. This program will provide entry level skills training as described in Florida College System Program Fund in HB 5001. The amount of this appropriation is \$100,000.00. There is no indirect on this project. The funding period is from 7/1/16 through 6/30/17.

II. Commitments, Expenditures, Contracts for Services

Florida College System Program Fund – Leon Works

A contractual service agreement is needed with Leon County Government to support the second iteration of the Leon Works Expo as well as a junior apprenticeship program within Leon County government to assist students who are pursuing a career in the skilled workforce with on-the-job training opportunities.

Past Actions by the Board

There has been no previous action by the Board on this funding.

Funding/Financial Implications

The above projects will be established in a Fund 2, Restricted Fund and the total indirect earned will be \$288,950.

Staff Resource

Barbara Wills

Recommended Action

Authorize funding for the awards and contracts listed above.