



February 15, 2016

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President
SUBJECT: Amendment to Lab Fees for 2015-16

Item Description

This item requests a change in course lab fees to be effective Summer 2016.

Overview and Background

Due to the implementation of the BSN degree, we are proposing an application fee and IncludEd fee for the program courses. The \$30 application fee will cover costs associated with the procedures, and human resources required for processing BSN applications accurately and expediently. It will also cover the costs associated with advising each student as well as developing and implementing individualized plans for success.

The College is also proposing courses with IncludEd fees. These fees are charged for students to obtain direct and immediate access to textbook and course materials online at substantial savings compared to purchasing textbooks.

Course ID	15 - 16 Request	Comments
BSN Application Fee	30.00	
NUR3065	130.75	New Course – IncludEd Fee
NUR3273	130.75	New Course – IncludEd Fee
NUR3655	130.75	New Course – IncludEd Fee
NUR4884	130.75	New Course – IncludEd Fee

Past Actions by the Board

The Board approved the fees in April.

Funding/Financial Implications

The collection of these IncludEd fees will not affect the College budget. The fees to be charged to students and are visible to students in the course schedule.

Staff Resource

Feleccia Moore-Davis

Recommended Action

That the Board approve the application fee and laboratory user fees as presented.