




October 19, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Grants and Contracts - Fiscal Agent

Item Description

This item requests that the Board approve the receipt of funding for the listed projects.

Overview and Background

The following are recommended for approval:

I. Receipt, Amendment, Extension of Resources

Florida Department of Education – Family Café

Tallahassee Community College will provide fiscal support for the 2015-2016 Family Café award. This state funding will provide a unique environment where family connect with peers, commercial service providers and public entities to learn about availability of services to support students with disabilities or special healthcare needs. An increase is needed in the amount of \$200,000, bringing the total amount of this award to \$450,000. This award has an indirect cost rate of 0%. The funding period is from 7/1/2015 through 6/30/2016.

II. Commitments, Expenditures, Contracts for Services

FDOE Family Café – Family Café, Inc.

An increase to the contractual service agreement with Family Café, Inc. is needed to provide support to host the Family Café Annual Conference and to provide administrative support for this program. The amount of this increase is \$200,000, bringing the overall total amount of this contract to \$450,000. The contract period is from 7/1/2015 through 6/30/2016.

Past Actions by the Board

The award from Florida Department of Education and the contractual service agreement with the Family Café, Inc. were both approved in June 2015 for \$250,000.

Funding/Financial Implications

The award listed above will be established in Fund 2, Restricted Accounts.

Staff Resource

Barbara Wills

Recommended Action

Authorize the increase in funding for the award and contract listed above.