




April 20, 2015

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP March 24, 2015

Item Description

Request for approval to pay the Board's attorney.

Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year five (5) of the contract at the October 20, 2014 Board meeting which shall be effective until October 31, 2015. The Board shall be billed on an annual flat fee of \$175,000 for services of the firm as approved by the Board at the October 21, 2013 Board meeting.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$14,583.33.

Staff Resource

Bobby Jones

Recommended Action

Authorize payment of invoice as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

1558 VILLAGE SQUARE BLVD.

SUITE 1

TALLAHASSEE, FL 32309

TAX ID #59-3621660

March 27, 2015

Teresa Smith
Vice President for Administrative Services and
Chief Financial Officer
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice# 12880 WRM
Our file# T00007 02276
Billing through 03/24/2015

Tallahassee Community College (General)

P.O. Number: 2015 00000778

FOR PROFESSIONAL SERVICES RENDERED

02/23/2015	JCK	Receipt and review of emails from B. Ingerman re question concerning public records request on RFI (.5); Email to B. Ingerman re public record request on RFI (.2); Receipt and review of email from J. Murdaugh re Level 2 screening (.1); Receipt and review of emails from B. Hinson re public records request on RFI (.1); Receipt and review of email from A. Moran re public record request guidance (.1); Receipt and review of email from A. Maxwell re public record request guidance (.1); Receipt and review of email from B. Ingerman re questions concerning request for public records (.2); Email to B. Ingerman re questions concerning public records request (.4); Receipt and review of email from A. Maxwell re Taylor lawsuit (.1); email to A. Maxwell re Taylor lawsuit (.1); Receipt and review of email from A. Maxwell re Taylor lawsuit (.1); email to A. Maxwell re Taylor lawsuit (.1); Conference call with A. Maxwell/B. Ingerman re public records request (.5); Receipt and review of email from A. Moran re response to public re Taylor lawsuit (.1); Telephone conference with A. Moran re	3.20 hrs.
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public records request (.1); Receipt and review of email from A. Maxwell re proposed preliminary responses to public records request (.1); Receipt and review of email from B. Ingerman re proposed response to public records request (.2); Receipt and review of email from B. Ingerman re notification to vendors of public records request (.1);

02/23/2015

WRM

Telephone conference (2) with L. Kling re Taylor complaint (.2); Receipt and review of email from A. Gaughf re HR Director position applicant interview (.1); Receipt and review of emails (2) from B. Ballard re Taylor complaint (.2); Receipt and review of email from T. Smith re Workday record request (.1); Receipt and review of email from M. Campbell (with attachments) re subpoena to employee (.2); Receipt and review of emails (3) from B. Hinson re Workday record request (.3); Receipt and review of emails (7) from B. Ingerman re Workday records request (.7); Receipt and review of email from P. Hurley re Capitol Center COT tenant review process (.1); email to Ki. Moore re Capitol Center tenant process (.1); Receipt and review of email from T. Smith re HR Director candidate interview cancellation (.1); email to T. Smith re Taylor complaint (.1); Receipt and review of email from J. Murdaugh re Level 2 screening (.1); Receipt and review of email from A. Gaughf re cancellation of HR Director candidate interview (.1); Receipt and review of email from A. Gaughf re cancellation of HR Director candidate interview (.1); Receipt and review of email from T. Smith re Taylor complaint (.1); Receipt and review of emails (2) from A. Maxwell re Workday record request (.2); Receipt and review of email from A. Moran re Workday record request (.1); Receipt and review of email from A. Maxwell re Taylor complaint (.1); Receipt and review of email from L. Kling re Taylor complaint (.1);

4.60 hrs.

Analysis: Taylor complaint (.5); Receipt and review of emails (2) from B. Holub re Taylor complaint (.2); Conference with C. Knox re Taylor complaint (.3); Telephone conference (2) with J. Murdaugh re Taylor complaint (.2); Receipt and review of emails (2) from W. Rabon re employee illness (.2); email to W. Rabon re employee illness (.1);

02/24/2015	JCK	<p>Receipt and review of emails re public records requests for Workday project, including subsequent email from requester (.4); Email to B. Ingerman re opinion concerning scope of public record request (.1); Conference call with A. Moran/A. Maxwell re estimate of costs for retrieving, producing and redaction of public request material (.5); Receipt and review of email from M. Littlefield re estimate of time and expense to respond to public records request (.2); Receipt and review of email from A. Moran re complete response for public records request (.2); Review and analysis of case law re time for complying with public records request (1.4);</p>	2.80 hrs.
02/24/2015	WRM	<p>Receipt and review of email from A. Maxwell re Workday record request (.1); Receipt and review of emails (2) from B. Ingerman re Workday record request (.2); Receipt and review of email from D. Wildes re WTXL lease (.1); Receipt and review of email from T. Smith re rescheduling of HR Director candidate interview (.1); Receipt and review of email from Ki. Moore re WTXL lease (.1); Receipt and review of emails (2) from Ki. Moore re Capitol Center tenant process (.2); email to P. Hurley re Capitol Center tenant process (.1); Review and analysis of final version of WTXL lease (.5); email to Ki. Moore re WTXL lease (.1); Receipt and review of email from C. Summers re TCC PD Collaborative agreement (.1); Receipt and review of email from T. Smith re TCC PD Collaborative agreement (.1); Receipt and</p>	2.00 hrs.

review of email from B. Ingerman re WTXL lease (.1); Telephone conference (2) with T. Smith re employee matter (.2);

02/25/2015	JCK	<p>Email to A. Moran re institutional needs, and public records request (.7); Receipt and review of several emails from B. Ingerman re public records request (.5); Receipt and review of emails from B. Hinson re public records request (.3); Emails to B. Hinson re public records request and trade secrets (.2); Conference call with A. Moran, A. Maxwell & B. Ingerman re Workday public records request (1.0); Receipt and review of emails from B. Hinson re public records request for Workday Project (.4); Email to B. Hinson re Workday project (.2); Receipt and review of email from B. Hinson re Workday public records request (.1); Email to B. Hinson re Workday public records request (.2); Receipt and review of email from B. Ingerman re Workday public records request (.2); Receipt and review of email from B. Ingerman re Workday public records request estimate to comply with request (.2); Receipt and review of email from A. Moran re cost to comply with Workday public records request (.1); Email to B. Ingerman re invoice information (.2); Receipt and review of emails re Refuge House Collaborative Agreement (.1); Review and analysis of Refuge House Collaborative Agreement (.6); Receipt and review of email from B. Ingerman re TCC invoices (.1);</p>	5.10 hrs.
02/25/2015	WRM	<p>Review TCC PD/ Refuge House Collaborative Agreement (.2); Email to C. Summers/T. Smith re TCC PD/ Refuge House Collaborative Agreement (.1); Receipt and review of email from C. Summers re TCC PD/ Refuge House Collaborative Agreement (.1); Receipt and review of emails (4) from B. Ingerman re Workday record request (.4); Receipt and review of email from T. Mann re Workday record request (.1); Receipt and</p>	5.60 hrs.

review of email from E. Jones re Workday record request (.1); Receipt and review of email from M. Littlefield re Workday record request (.1); Receipt and review of email from A. Moran re Workday record request (.1); Receipt and review of emails (3) from B. Hinson re Workday record request (.3); Conference with B. Ballard, B. Holub re Taylor v. TCC (3.9); Receipt and review of email from A. Moran re Alumni Travel contract (.1); email to A. Moran re Alumni Travel contract (.1);

02/26/2015 JCK Receipt and review of email from B. Ingerman re questions concerning Workday public records request (.1); Email to B. Ingerman re Workday public records request (.2); Receipt and review of email from B. Ingerman re Workday public records request (.1); Receipt and review of email from B. Ingerman re Workday public records request (.1); Receipt and review of emails (3) from M. Littlefield re Workday public records request (.3); Receipt and review of email from B. Ingerman re Workday public records request (.1); Conference call with A. Moran/A. Maxwell re Workday public records request (.4);

1.70 hrs.

Cunningham v. TCC/ Receipt and review of EEOC Notice of Dismissal and Notice of Rights (.2); Preparation of correspondence to T. Smith re Notice of Dismissal (.2);

02/26/2015 WRM Receipt and review of email from D. Wildes re standardized construction contracts (.1); Receipt and review of court order dissolving writ of garnishment (.1); email to J. Chaires-Lacey re court order dissolving writ (.1); Review Oyster aquaculture website video (.2); Receipt and review of EEOC Dismissal and Notice of Rights (.1); email to T. Smith, others re EEOC dismissal of A. Cunningham's charge of discrimination (.1); Receipt and review of email from J. Chaires-Lacey re

2.00 hrs.

EEOC dismissal (.1); Receipt and review of email from T. Smith re EEOC dismissal (.1); Receipt and review of UFF v. FL State Board of Education (.3); email to B. Sloan, others re UFF v. FL State Board of Education (.1); Receipt and review of email from B. Ingerman re Workday record request (.1); Receipt and review of email from A. Maxwell re Taylor v. TCC (.1); Begin review of standardized construction contracts (.5);

03/02/2015

JCK

Receipt and review of email from M. Littlefield re Workday public records request (.1); Receipt and review of emails (2) from B. Ingerman re Workday public records request (.2); Receipt and review of email from B. Ingerman re Workday public records request (.1); Receipt and review of email from E. Jones re Workday public records request (.1); Receipt and review of emails (2) from A. Maxwell re Workday public records request (.2); Receipt and review of email from B. Ingerman re Workday public records request (.1); Receipt and review of email from A. Maxwell re Workday public records request (.1); Conference call with A. Maxwell, B. Ingerman, E. Jones and A. Moran re Workday public records request (.8); Review and analysis of case law re scope of contract information as public record (.8); Email to B. Ingerman re public record request and trade secrets (.3); Receipt and review of inquiry from B. Ingerman re public records request (.1); Review Florida law on trademarks (.7); Email to B. Ingerman re exempt and non-exempt disclosure material in public record request (.2); Receipt and review of email from B. Ingerman re redaction of trade secret information (.1); Receipt and review of email from B. Hinson re redaction of information with trade secret exemption (.1); Receipt and review of email from B. Ingerman re trade secrets (.1); Email to B. Ingerman re

4.40 hrs.

		trade secrets (.1); Receipt and review of email re proposed redaction (.2);	
03/03/2015	JCK	Telephone call from A. Moran re agreement for TCC signage in Gadsden County (.4); Telephone conference with A. Moran re public records request (.4); Receipt and review of proposed invoice from A. Moran re public record request (.2); Email to A. Moran re suggested changes to public record response (.2); Receipt and review of email from A. Moran re change to public record response (.1); Receipt and review of email from B. Ingerman re changes to public record response (.1);	1.40 hrs.
03/03/2015	WRM	Receipt and review of email from B. Sloan re EEOC charge dismissal (.1); Receipt and review of emails (2) from B. Sloan re UFF case (.2); Receipt and review of email from T. Smith re FCSRMC position on armed security (.1); Receipt and review of email from K. Stewart re meeting - Massoudi case (.1); Receipt and review of emails (4) from S. Cushman re Taylor v. TCC (.4); Receipt and review of emails (2) from A. Moran re Go Next agreement (.2); Receipt and review of email from A. Matthews re HR Director position (.1); Receipt and review of emails (2) from T. Smith re handling TCC legal issues (.2); Receipt and review of email from C. Fagler re FCSRMC risk manager (.1); Receipt and review of email from T. Smith re FCSRMC risk manager (.1); Telephone conference with P. Hurley re Capitol Center documents (.1); Dictation and preparation of Litigation Report for J. Murdaugh (.3); Review and analysis of Go Next Agreement (.5); email to A. Moran re Go Next Agreement (.2); Telephone conference with T. Smith re handling of legal matters (.4);	0.10 hrs.
03/04/2015	JCK	Receipt and review of emails from A. Moran re public record request (.3); Receipt and	1.10 hrs.

review of email from B. Ingerman re public record request (.1); Receipt and review of email from A. Moran re public record request (.1); Email to A. Moran re public record request (.2); Receipt and review of email from B. Ingerman re public record request (.1); Email to B. Ingerman re public record request (.1); Receipt and review of email from A. Moran re public records exemption (.2);

03/04/2015	WRM	<p>Receipt and review of emails (2) from T. Smith re HR Director candidate interviews (.2); Receipt and review of email from T. Smith re 202 Kent Street, Quincy (.1); Attend witness interviews in Massoudi v. TCC (3.3); Telephone conference (2) with P. Hurley re Capitol Center documents (.2); Review draft answer in Taylor v. TCC (.5); Email to T. Smith re 202 Kent Street, Quincy (.1); Receipt and review of email from P. Hurley re Capitol Center documents (.1); email to Ki. Moore re Capitol Center documents (.1);</p>	4.60 hrs.
03/05/2015	JCK	<p>Receipt and review of email from E. Jones re public records request (.1); Receipt and review of email from B. Ingerman re public records request (.1); Receipt and review of email from J. Murdaugh re employee dismissal (.1); Receipt and review of email from J. Fowler re amendment to Acceptable Use Policy (.1); Receipt and review of proposed revision to Acceptable Use Policy (.4); Revise/edit proposed revision to Acceptable Use Policy (.9); Email to J. Fowler re revisions to Acceptable Use Policy (.1); Receipt and review of email from R. Frazier re case background and communications with J. Young (.6); Email to R. Frazier re approval of his responses (.2); Receipt and review of email from A. Moran re contract review (.1); Receipt and review of Captiveeyes Group contract (.7); Revise Captiveeyes Group contract (.8); Email to A. Moran re contract review (.4);</p>	4.60 hrs.

03/05/2015	WRM	Receipt and review of email trail re Mann public record request (.2); Receipt and review of email from P. Hurley re Capitol Center documents (.1); email to Ki. Moore re Capitol Center documents (.1); Receipt and review of email from B. Ingerman re Mann public record request (.1); Receipt and review of email from B. Venclauskas re Massoudi v. TCC trial (.1); email to B. Venclauskas re Massoudi v. TCC trial date (.1); email to L. Powell re Capitol Center documents (.1); Receipt and review of email from L. Powell re Capitol Center documents (.1); email to P. Hurley re Capitol Center documents (.1); Conference with L. Powell re Capitol Center documents (.1);	1.10 hrs.
03/06/2015	JCK	Receipt and review of email from J. Fowler re review of all AUP's (.1); Email to J. Fowler re review of all Acceptance of Use Policies (.1); Receipt and review of email from J. Fowler re Acceptance of Use Policies review (.1); Receipt and review of email from A. Moran re reviewed Captiveeyes contract (.1); Receipt and review of revised Captiveeyes contract (.8); Receipt and review of email from A. Moran re public records request funds (.2);	1.40 hrs.
03/09/2015	JCK	Receipt and review of email from A. Moran with Workday public records request response (.1); Receipt and review of email from A. Moran re public records accounting process (.2); Review Public Records Act re accounting process (.1); Email to A. Moran re public records accounting process (.4); Receipt and review of email from A. Moran re public records accounting process (.1);	0.90 hrs.
03/09/2015	WRM	Emails (3) to P. Hurley re Capitol Center proposed lease (.3); Receipt and review of email from D. Wildes re WTXL lease (.1); Receipt and review of email from L. Woodbury re Massoudi v. TCC (.1); Receipt and review of email from S. Prouty re Florida Commission on Ethics (.1); Receipt and	1.70 hrs.

review of email from C. Dominguez re Florida Commission on Ethics (.1); Receipt and review of email from B. Lienback re Florida Commission on Ethics (.1); Receipt and review of email from A. Moran re public record costs (.1); email to D. Wildes re WTXL lease (.1); Receipt and review of email from Ki. Moore re WTXL lease (.1); Analysis - Plaintiff's claims in Taylor v. TCC (.4); Receipt and review of emails (2) from P. Hurley re WTXL lease (.2);

03/10/2015	JCK	Receipt and review of District Board of Trustees Agenda for March 16, 2015 (1.2); Receipt and review of email from T. Smith re Kent Street property (.1); Receipt and review of email from D. Wildes re Kent Street property (.1); Receipt and review of email from T. Smith re Kent Street property (.1);	1.50 hrs.
03/10/2015	WRM	Receipt and review of email from A. Moran re Mann public record request (.1); Receipt and review of emails (2) from D. Wildes re 202 Kent Street, Quincy (.2); Receipt and review of email from T. Smith re 202 Kent Street, Quincy (.1); Telephone conference (2) with D. Wildes re 202 Kent Street, Quincy (.2); Review Federal law elements of case and defense for Massoudi v. TCC (.5); email to T. Smith/D. Wildes re 202 Kent Street, Quincy (.1); Telephone conference with P. Hurley re Capitol Center lease review (.2); email to Ki. Moore re Capitol Center lease review (.1);	1.50 hrs.
03/11/2015	JCK	Receipt and review of email string from B. Ingerman re college encrypted laptops (.4); Receipt and review of email from D. Wildes re draft WEI contract (.2); Review and analysis of draft WEI contract (1.3);	1.90 hrs.
03/11/2015	WRM	Receipt and review of email from P. Hurley re WTXL lease (.1); Receipt and review of emails (4) from Ki. Moore re WTXL lease (.4); email to Ki. Moore re WTXL lease (.1);	2.80 hrs.

Receipt and review of emails (2) from T. Smith re 202 Kent Street, Quincy (.2); Receipt and review of email from D. Wildes re 202 Kent Street, Quincy (.1); Receipt and review of emails (2) from D. Wildes re WEI contract (.2); Receipt and review of email from B. Hunter re WEI contract (.1); Receipt and review of email from B. Ingerman re computer security (.1); emails (2) to P. Hurley re WTXL lease (.2); Telephone conference with P. Hurley re WTXL lease (.3); Review and analysis of draft Motion to Dismiss in Taylor v. TCC (1.0);

03/12/2015	JCK	Receipt and review of emails re WEI contract changes (.4);	0.40 hrs.
03/12/2015	WRM	Receipt and review of email from D. Baker re draft WEI contract (.1); Receipt and review of emails (2) from T. Smith re Taylor v. TCC (.2); Receipt and review of email from D. Fronczak re draft WEI contract (.1); Review proposed WTXL lease and revisions requested by City (.5); Telephone conference with T. Smith re Taylor v. TCC (.5); Email to Ki. Moore re WTXL lease (.2); Review Agenda for 3-16-15 Board Meeting (.3);	1.90 hrs.
03/13/2015	WRM	Receipt and review of email from Ki. Moore re WTXL lease (.1); Receipt and review of email from E. LaCombe re Plaintiff's discovery responses in Massoudi v. TCC (.1); Receipt and review of email from B. Leinback re EMS program (.1); Receipt and review of email from C. Dominguez re EMS program (.1); email to B. Sloan/ A. Nied re EMS program (.1); Review defenses in Taylor v. TCC (.2); Telephone conference with P. Hurley re WTXL lease (.1); email to P. Hurley re WTXL lease (.1);	0.90 hrs.
03/16/2015	JCK	Receipt and review of email from J. Murdaugh re auditor letter (.1); Receipt and review of auditor letter (.4); Receipt and review of email	4.70 hrs.

re Veteran's Preference Law change (.1);
 Receipt and review of email from A. Maxwell
 re Taylor lawsuit (.2); Receipt and review of
 email from A. Maxwell re public record
 request (.1); Telephone conference with A.
 Maxwell re public record request (.4);
 Preparation of email to A. Maxwell re public
 records request (.1); Attend Board Meeting
 and workshop in Gadsden County (3.1);
 Receipt and review of email from D. Wildes re
 legal notice (.1); Receipt and review of legal
 notice for requalification (.1);

03/16/2015	WRM	Receipt and review of emails (2) from Ki. Moore re WTXL lease (.2); Receipt and review of emails (2) from J. Murdaugh re financial audit request (.4); Receipt and review of email from P. Locascio re Veteran's preference (.1); email to Ki. Moore re WTXL lease (.1); email to J. Chaires-Lacey/T. Smith re veteran's preference (.1); Receipt and review of email from T. Smith re veteran's preference (.1); Telephone conference with Ki. Moore re WTXL lease (.1); emails (2) to P. Hurley re WTXL lease (.2); email to Ki. Moore re WTXL lease (.1); email to J. Murdaugh re financial audit request (.2); Receipt and review of email from D. Wildes re contractor prequalification notice (.1); Dictation and preparation of Attorney audit response letter (.4); Attend Board Business Meeting and Workshop (3.1);	5.20 hrs.
03/17/2015	JCK	Telephone conference with D. Wildes re legal notice and WEI contract (.2); Receipt and review of email from D. Wildes re WEI contract (.1); Receipt and review of final revision of WEI ATA contract (.9); Receipt and review of email from A. Moran re TCC Foundation and Public Records Act (.1); Review Public Records Act and AG opinions (.9); Email to A. Moran re applicability of Public Records Act (.2); Receipt and review of email from A. Moran re Public Records Act	3.90 hrs.

(.1); Receipt and review of public records statistical article (.3); Receipt and review of email from J. Chaires-Lacey re personnel issue (.1); Receipt and review of emails related to personnel issue (.6); Telephone conference with J. Chaires-Lacey re personnel issue (.4);

03/17/2015	WRM	Receipt and review of email from Ki. Moore re WTXL lease (.1); Revise audit response letter (.1); Receipt and review of email from D. Wildes re draft WEI contract (.1);	0.30 hrs.
03/18/2015	JCK	Telephone conference with T. Smith and B. Mabile re TCC leave payout practice (.4); Receipt and review of email from D. Wildes re WEI contract (.1); Receipt and review of email from D. Wildes re WEI contract (.1); Receipt and review of email from J. Chaires-Lacey re grievance policy (.1); Review and analysis of grievance policy (.2); Receipt and review of email from B. Ingerman re public records request (.1); Receipt and review of emails from vendors asserting trade secret exemption for Public Records Act (.4); Email to E. Jones re trade secret emails (.1); Telephone conference with T. Smith re employee separation practices (.4); Receipt and review of email from E. Jones re trade secret emails (.1); Email to E. Jones re trade secret emails (.1); Receipt and review of email from J. Chaires-Lacey re J. Steele's unemployment appeal decision (.1); Review and analysis of J. Steele's unemployment appeal decision (.2); Email to J. Chaires-Lacey re J. Steele's appeal of unemployment decision (.1); Receipt and review of email from B. Ingerman re trade secret emails (.2); Receipt and review of email from B. Ingerman re response to request for public records (.1); Email to B. Ingerman re response to request for public records (.1); Receipt, review and analysis of email from D. Wildes re proposed changes to WEI contract (.1); Review and analysis of proposed changes to WEI contract (.2); Email to D. Wildes re my	3.30 hrs.

		opinion on proposed WEI contract changes (.1); Receipt and review of email from A. Moran re response to public records request (.1);	
03/18/2015	WRM	Receipt and review of email from J. Adams re Cushman lawsuits (.2); Receipt and review of email from D. Wildes re Cook Brothers contract (.1); Receipt and review of email from A. Moran re Foundation and public records (.1); Receipt and review of email from R. Batsel re indemnification/additional insured vendor request (.1); Conference with T. Smith re employee issue (.4);	0.90 hrs.
03/19/2015	JCK	Receipt and review of email from D. Wildes re WEI contract finalization (.1); Receipt and review of email from A. Moran re TCC Trademarks (.1); Email to A. Moran re TCC Trademarks (.1); Receipt and review of email from D. Wildes re change of contract for WEI (.1); Receipt and review of email from T. Smith re Myers McRae agreement (.1); Receipt and review of letter of agreement with Myers McCrae, Inc. (.9); Email to T. Smith re Myers McRae, Inc. agreement (.1); Telephone conference with J. Chaires-Lacey re personnel issue (.4); Receipt and review of emails (3) from A. Moran re TCC Trademarks (.3); Receipt and review of email from B. Hollimon re TCC Trademarks (.1); Review and analysis of Tallahassee Community College Trademark documents (.4); Review and analysis of TCC Trademark documents (.1); Review and analysis of Tech@Night Trademark documents (.1); Email to B. Hollimon re Trademark renewals (.1); Receipt and review of email from A. Moran re Trademark renewals (.1);	3.10 hrs.
03/19/2015	WRM	Receipt and review of emails (2) from D. Wildes re Cook Bros. contract (.2); Receipt and review of email from J. Chaires-Lacey re denial of J. Steele unemployment appeal (.1);	0.30 hrs.

03/20/2015	JCK	Receipt and review of email from T. Smith re Trademark renewal (.1); Receipt and review of email from A. Moran re Trademark renewal (.1); Receipt and review of email from B. Mabile re J. Young and complaints to DOE (.2); Receipt and review of email from C. Summers re J. Young (.2);	0.60 hrs.
03/20/2015	WRM	Receipt and review of email from T. Smith re Myers McRae agreement (.1); Receipt and review of email from D. Wildes re Cook Bros. contract (.1); Receipt and review of emails (2) from B. Hollimon re TCC Trademark (.2); email to T. Smith re TCC Trademark (.1); Receipt and review of emails (2) from Ki. Moore re WTXL lease (.2); email to Ki. Moore re WTXL lease (.1); Telephone conference with L. Tepper - DOE - re J. Young (.2); email to B. Hollimon re TCC Trademark (.1); email to R. Frazier, others re J. Young (.1); Receipt and review of email from A. Gaughf re HR Director position (.1); Receipt and review of email from T. Smith re HR Director position (.1);	1.40 hrs.
03/23/2015	JCK	Receipt and review of email from J. Chaires-Lacey re proposed response to request for independent audit (.2); Email to J. Chaires-Lacey re approval of response to employee request for independent leave audit (.1); Receipt and review of email from A. Moran re Captiveeyes Contract (.1); Receipt and review of email from T. Smith re Captiveeyes Contract (.1); Receipt and review of email from B. Sloan re QM Facilitation Agreement (.1); Review and analysis of QM Facilitation Agreement (.8); Email to B. Sloan re QM Facilitation Agreement (.2); Receipt and review of emails from B. Sloan re employee dismissal (.2); Review of proposed employee dismissal letter (.1); Email to B. Sloan re employee dismissal letter (.1); Receipt and review of email from B. Sloan re	4.40 hrs.

QM Facilitation Agreement (.1); Receipt and review of email from B. Sloan re employee dismissal letter (.1); Receipt and review of email from A. Moran re GoNext Contract (.1); Review and analysis of Go Next Contract (.7); Email to A. Moran re issue with Go Next Contract (.2); Receipt and review of emails from J. Chaires-Lacey re leave audit request (.1); Email to J. Chaires-Lacey re leave audit request (.1); Receipt and review of email from B. Sloan re professional leave (.2); Receipt and review of email from T. Smith re public records request (.1); Telephone conference with B. Sloan re professional leave (.4); Receipt and review of email from A. Moran re Go Next Contract (.1); Receipt and review of email from T. Smith re Go Next contract (.1); Review and analysis of proposed revisions to Go Next Contract by T. Smith (.1);

03/23/2015	WRM	Receipt and review of email from T. Smith re meeting - various topics (.1); Receipt and review of email from C. Summers re J. Young (.1); Receipt and review of emails (2) from B. Sloan re Quality Matters contract (.2); Receipt and review of emails (2) from B. Sloan re faculty professional leave (.2); Receipt and review of email from B. Sloan re faculty issue (.2); Receipt and review of email from Ki. Moore re WTXL lease (.1); Telephone conference with P. Hurley re WTXL lease (.2);	1.10 hrs.
03/24/2015	JCK	Receipt and review of email from A. Moran re Captiveyes Contract and billboard contract (.1); Email to A. Moran re Captiveyes Contract (.1); Review and analysis of billboard contract (1.2); Receipt and review of email from A. Moran re Captiveyes Contract (.1); Email to A. Moran re Captiveyes Contract (.1); Telephone conference with A. Moran re J. Young case press inquiry, Captiveyes Contract, billboard contract and GoNext contract (.5); Receipt and review of email from A. Moran re student email addresses removal for directory	2.40 hrs.

information (.2); Preparation of inquiry re removal of directory information (.1);

03/24/2015	WRM	Receipt and review of email from C. Dominguez re audit letter (.1); Receipt and review of email from L. Woodbury re Massoudi v. TCC (.1); Receipt and review of email from B. Babb re audit letter (.1); Receipt and review of email from A. Moran re billboards (.1);	0.40 hrs.
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03/24/2015	WRM	Portion of Monthly Fee;	6,125.00
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03/24/2015	JCK	Portion of Monthly Fee;	8,458.33
		Fees for this matter	\$14,583.33

BILLING SUMMARY

Knox, J. Craig	Partner	52.80 hrs	\$8,458.33
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Mabile, William R	Attorney	38.40 hrs	\$6,125.00
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Fees	91.20 hrs	\$14,583.33
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Disbursements	\$0.00
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TOTAL CHARGES FOR THIS BILL	\$14,583.33
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