




August 18, 2014

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Certificate of Final Inspection for TCC Dental Hygiene Phase I Renovation

Item Description

This item requests Board approval of the Certificate of Final Inspection, Office of Educational Facilities (OEF) Form 209, for the Dental Hygiene Phase I Renovation project.

Overview and Background

In support of Board Policy Number 11-12, Reduction of Retainage for Construction, Renovation and Remodeling Projects, TCC staff developed Administrative Procedure 11-12AP. By this Procedure, the College will complete OEF Form 209, Certificate of Final Inspection, for projects with a construction value over \$250,000. The form must be signed by the architect or engineer of record and by the Uniform Building Code Inspector, and then be approved by the Board.

The Construction Manager for the project has completed all close out requirements for the Dental Hygiene Phase I Renovation. TCC staff recommends Board acceptance of the project.

Past Actions by the Board

The Board previously approved the Certificate of Final Inspection for the TCC Organic Chemistry Lab Renovation at the May 19, 2014 Board meeting.

Funding/Financial Implications

Phase I of the construction project is complete. Final payment to the contractor is contingent upon Board approval. Phase II of the project is being constructed by the same contractor under a separate Guaranteed Maximum Price, which was approved by the Board at the April 21, 2014 meeting.

Staff Resource

Teresa Smith

Recommended Action

Approve the Certificate of Final Inspection, OEF Form 209, for the Dental Hygiene Phase I Renovation.

CERTIFICATE OF FINAL INSPECTION (CFI)

8. BUILDING CONTRACT DATE: 1/21/2014 COMPLETION DATE: 6/2/2014

9. CHANGE ORDERS - List of each Change Order and amount:

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10. Date of Occupancy: 6/2/2014

11. Additional Information:

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