




November 18, 2013

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Amendment to Lab and Distance Learning Fees 2013-14

Item Description

This item requests an extension of one distance learning fee, a change in a second hybrid course fee, and the addition of a new course lab fee, all to be effective Spring and Summer 2014.

Overview and Background

In May, 2013, we sought approval for a hybrid distance learning fee for educational materials for developmental mathematics courses through December 2013. At that time we indicated that contractual agreement for the materials ended in December and that we would bring back the new fee amount once the new cost was known. The current fee is \$93.75, and the new amount is \$117.25. The materials will be provided electronically and no other materials are required for the course. This fee will be assessed for MAT0018, Developmental Mathematics I, MAT0028, Developmental Mathematics II, and MAT0055, Developmental Mathematics Module.

In June, we presented a distance learning fee for educational materials for web sections of CGS2100 on a pilot basis for one semester. The pilot has been highly successful with positive feedback from both students and faculty. Therefore, we are seeking approval of the fee for web sections of this course through Summer 2014. The fee will remain at \$73.33.

Pending approval of the new curriculum request item in the Board agenda, we are requesting a lab fee of \$297 for PEN2136C, Introduction to Professional Diving to cover supplies and materials required for the course lab.

Past Actions by the Board

The Board approved similar fees in May and June.

Funding/Financial Implications

The collection of these fees will not affect the College budget because the exact fees collected will be paid to the Follett campus bookstore for the products involved for the computer science and developmental math courses. The lab fee collected for the diving course will be used to purchase supplies for the lab portion of the diving course.

Staff Resource

Barbara Sloan, Calandra Stringer

Recommended Action

To approve the distance learning and lab fees for the specified courses for the remainder of the academic year.