




November 18, 2013

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Recommendation for Architectural Services for RFQ 2014-01

Item Description

This item requests District Board of Trustees approval of the recommendations of the Board-appointed Architectural Selection Committee for RFQ 2014-01.

Overview and Background

The District Board of Trustees approved a three-member Architectural Selection Committee at the June 17, 2013 Board meeting, consisting of Trustees Callaway, DeFoor and Lamb. The committee met on August 30, 2013 to review the goals and framework of the selection process, and to approve the criteria in the Request for Qualifications document.

The Request for Qualifications document was promulgated on September 6, 2013. Addendum No. One to the document was released on September 27, 2013, with a Proposal Due Date of October 8, 2013. Nine responses to the RFQ were received and distributed to the TCC staff Evaluation Team for initial review. The staff Evaluation Team met on October 25, 2013, and recommended four firms to be interviewed by the Board's Architectural Selection Committee. The four firms were DAG Architects, Inc., Clemons, Rutherford & Associates, Architects Lewis + Whitlock, and Barnett Fronczak Barlowe Architects.

The Architectural Selection Committee interviewed the four firms on October 30, 2013. After the interviews were complete, the Committee's top-ranked firms were DAG Architects, Inc. for projects in Gadsden and Wakulla counties, and Architects Lewis + Whitlock for projects in Leon County and on Main Campus.

After approval by the Board, the College will endeavor to negotiate equitable contracts with the top-ranked firms. If the parties are unable to reach an equitable agreement, the College would then negotiate with the second ranked firms in turn.

Past Actions by the Board

The District Board of Trustees last approved Committee selections for architectural services at the June 17, 2013 Board meeting.

Funding/Financial Implications

The projects will be funded from the annual PECO appropriations, SBE Bonds funds, local funds or grant funding.

Staff Resource

Teresa Smith

Recommended Action

Approve the recommendation of the Board Architectural Selection Committee for continuing services for minor projects.