



May 20, 2013

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President  
**SUBJECT:** Architect Invoices

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### Item Description

This item requests that the Board approve the architect invoices submitted for the month of April 2013.

### Overview and Background

The College is under contract with three architectural firms. The firm of Clemons Rutherford and Associates provided architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010.

The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

### Past Actions by the Board

The Board authorizes payment of the invoices as presented.

### Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the Design Charettes and Wakulla Master Planning were available in the Capital Improvement fees. Funds for the final design and construction of the Dental Hygiene remodeling and the Science Lab remodeling will be provided by the Foundation for TCC. Funds for the Wakulla Environmental Institute building program and planning were appropriated by the Legislature in the 2012 legislative session.

The individual projects are listed by architectural firm.

<b>Clemons, Rutherford &amp; Associates</b>		
1	Electrical Infrastructure Ph. 5 & 6 base fee	\$31,289.50
	Expenses to date (no change from prior month)	\$18,611.15
<b>DAG Architects</b>		
1	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date (no change from prior month)	\$33,831.00
	Reimbursable expenses to date: (no change)	\$48.26
2	Wakulla Environmental Institute Master Plan and Land Use Amendment base fee (Phase Two)	\$141,490.00
	Professional expenses to date	\$111,932.50
	Approved reimbursable expenses (no change)	\$368.63
3	Wakulla Environmental Institute Building Program And Preliminary Design base fee	\$52,859.00
	Professional expenses to date (no change)	\$21,143.60
<b>Barnette Fronczak Barlowe Architects</b>		
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
2	Dental Hygiene Design Charette base fee	\$13,000.00
	Approved additional services (preparation of detailed as-built drawings to facilitate re-use of existing fixtures and equipment)	\$696.00
	Revised project total	\$13,696.00
	Professional expenses to date (project complete)	\$13,696.00
3	Science Lab Design Charette base fee	\$13,500.00
	Approved additional services (preparation of detailed as-built drawings to facilitate re-use of existing fixtures and equipment)	\$2,512.00
	Revised project total	\$16,012.00
	Professional expenses to date (project complete)	\$16,012.00
4	Science Lab Renovations at TPP – base fee	\$34,700.00
	Professional expenses to date	\$32,090.00

Architect invoices in the amount of \$22,327.80 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	0.00
b	DAG Architects	\$12,601.80
c	Barnette Fronczak Barlowe Architects	\$9,726.00

**Staff Resource**

Teresa Smith

**Recommended Action**

Authorize payment of architectural invoices as presented.



DAG architects  
 AA-C000745  
 1223 airport road  
 destin, florida  
 32541  
 p 850.837.8152  
 f 850.654.4276  
 www.dagarchitects.com

# Invoice

Date	Invoice #
4/22/2013	12045C_0513

Bill To
Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304

Project Description	PO Number
12045C TCC Wakulla Environmental Institute Masterplan	2013 00001923

Description	Qty	Rate	Amount
Architectural and Engineering Services Performed on the Wakulla Environmental Institute Master Plan  Services include: *Completion of Planned Unit Development *Completion of Comprehensive Plan Amendment *Further progress on site analysis and sustainability research *Further progress on building programming, initial design schemes, and the conceptual Masterplan		12,601.80	12,601.80

We appreciate your business. If you have any questions, please call Gail.

*This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.*

**Due This Invoice** **\$12,601.80**



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6391  
FAX 850 561-6978

**INVOICE**

30 April 2013  
Invoice #6043.03  
BFBA #11058

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Dental Hygiene  
Purchase Order No.: 2013 00001216  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 30 APRIL 2013**

Authorized additional service for as-built production due to increased scope of work involving equipment, casework and an additional floor.

**TOTAL AMOUNT DUE = \$ 800.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

**RICHARD R. BARNETT, AIA**

RRB:ag



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6978

■ INVOICE

30 April 2013  
Invoice #6041.03  
BFBA #11057

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Science Lab Renovations  
Purchase Order No.: 2013 00001222  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 30 APRIL 2013**

Authorized additional service for as-built production due to increased scope of work involving equipment, casework and an additional floor.

TOTAL AMOUNT DUE = \$ 2,836.00

BARNETT FRONCZAK BARLOWE ARCHITECTS

RICHARD R. BARNETT, AIA

RRB:ag



225 SOUTH ADAMS STREET  
TALLAHASSEE, FLORIDA 32301  
TEL. 850 224-6301  
FAX 850 561-6976

INVOICE

30 April 2013  
Invoice #6044.03  
BFBA #11059

Tallahassee Community College  
Receiving Department  
444 Appleyard Drive  
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - TPP Renovations for Science  
Physics and Anatomy Labs  
Purchase Order No.: 2013 00001962  
Architectural Services

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**FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES**

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The current status of the account is as follows:

**FEES FOR SERVICES RENDERED THROUGH 30 APRIL 2013**

In order to meet scheduling requirements, the TCC Science Lab Renovation project has been split into two phases. The first phase is the renovation of the existing lab spaces in the TPP building for the new Physics Labs and the new Anatomy and Physiology Labs. The second phase will be the renovation of an existing lab space in the Science and Mathematics building for a new Organic Chemistry Lab.

The current Purchase Order of \$34,700 is for Phase 1 Architectural and Engineering design services for the renovation of the existing lab spaces in the TPP building. At this time, Barnett Fronczak Barlowe Architects has completed 70% of the Construction Administration portion of the contract. The tasks included in this request include site visits, the review of shop drawings, coordination meetings, Architectural Supplemental Instructions, respond to contractor RFI's and Contingency Modifications.

**TOTAL AMOUNT DUE = \$ 6,090.00**

**BARNETT FRONCZAK BARLOWE ARCHITECTS**

  
**DAVID FRONCZAK, AIA**

DF:ag