



June 17, 2013

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Architect Invoices

Item Description

This item requests that the Board approve the architect invoices submitted for the month of May 2013.

Overview and Background

The College is under contract with three architectural firms. The firm of Clemons Rutherford and Associates provided architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010.

The firm of Barnett Fronczak Barlowe Architects provides architectural and engineering services for the Main Campus and other Leon County sites as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County projects.

Past Actions by the Board

The Board authorizes payment of the invoices as presented.

Funding/Financial Implications

Funds for the several minor projects (less than \$1,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Main Campus Electrical and Mechanical Upgrade projects, as well as the FPSI infrastructure improvements, were provided as part of the State Board of Education Bond proceeds.

Funds for the Design Charettes and Wakulla Master Planning were available in the Capital Improvement fees. Funds for the design and construction of the Dental Hygiene remodeling and the Science Lab remodeling will be provided by the Foundation for TCC. Funds for the Wakulla Environmental Institute building program and planning were appropriated by the Legislature during the 2012 session.

The individual projects are listed by architectural firm:

	Clemons, Rutherford & Associates	
1	Electrical Infrastructure Ph. 5 & 6 base fee	\$31,289.50
	Expenses to date (no change from prior month)	\$18,611.15
	DAG Architects	
1	FPSI Academy Drive Road Realignment fee	\$38,226.00
	Expenses to date (no change from prior month)	\$33,831.00
	Reimbursable expenses to date: (no change)	\$48.26
2	Wakulla Environmental Institute Master Plan and Land Use Amendment base fee (Phase Two)	\$141,490.00
	Professional expenses to date (no change)	\$111,932.50
	Approved reimbursable expenses (no change)	\$368.63
3	Wakulla Environmental Institute Building Program And Preliminary Design base fee	\$52,859.00
	Professional expenses to date (no change)	\$21,143.60
	Barnett Fronczak Barlowe Architects	
1	Brogan Museum Noise Mitigation Study fee	\$12,000.00
	Expenses to date (no change from prior month)	\$10,016.00
2	Science Lab Renovations at TPP (Ph. 1) – base fee	\$34,700.00
	Professional expenses to date (project complete)	\$34,700.00
3	Science Lab Renovations - Organic Chemistry (Ph. 2) base fee	\$66,161.00
	Professional expenses to date	\$40,364.00

Architect invoices in the amount of \$75,064.00 are recommended for approval as indicated below:

a	Clemons, Rutherford & Associates	0.00
b	DAG Architects	0.00
c	Barnett Fronczak Barlowe Architects	\$42,974.00

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of architectural invoices as presented.



225 SOUTH ADAMS STREET
TALLAHASSEE, FLORIDA 32301
TEL. 850 774-6301
FAX 850 561-6928

INVOICE

31 May 2013
Invoice #6057.04
BFBA #11059

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - TPP Renovations for Science
Physics and Anatomy Labs
Purchase Order No.: 2013 00001962
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 MAY 2013

In order to meet scheduling requirements, the TCC Science Lab Renovation project has been split into two phases. The first phase is the renovation of the existing lab spaces in the TPP building for the new Physics Labs and the new Anatomy and Physiology Labs. The second phase will be the renovation of an existing lab space in the Science and Mathematics building for a new Organic Chemistry Lab.

The current Purchase Order of \$34,700 is for Phase 1 Architectural and Engineering design services for the renovation of the existing lab spaces in the TPP building. At this time, Barnett Fronczak Barlowe Architects has completed 100% of the Construction Administration portion of the contract. The tasks included in this request are site visits, the review of shop drawings, coordination meetings, Architectural Supplemental Instructions, respond to contractor RFI's and Contingency Modifications.

TOTAL AMOUNT DUE = \$ 2,610.00

BARNETT FRONCZAK BARLOWE ARCHITECTS


DAVID FRONCZAK, AIA

DF:ag



575 SOUTH ARMS STREET
TALLAHASSEE, FLORIDA 32303
TEL: 904 224-6871
FAX: 904 591-1976

■ INVOICE

31 May 2013
Invoice #6058.01
BFBA #14070

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Science Lab Renovations
Organic Chemistry Labs
Purchase Order No.: 2013-2784
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 MAY 2013

In order to meet scheduling requirements, the TCC Science Lab Renovation project has been split into two phases. The first phase was completed this month. The second phase is the renovation of an existing lab space in the Science and Mathematics building for a new Organic Chemistry Lab.

The current Purchase Order of \$66,161.00 is for Phase 2 Architectural and Engineering design services for the renovation of the existing lab space for a new Organic Chemistry Lab. At this time, Barnett Fronczak Barlowe Architects has completed 100% of the Design portion of the contract. The tasks included in this request are design drawings, site visits, meetings to discuss the design of the space and the production of documents for construction.

TOTAL AMOUNT DUE = \$ 40,364.00

BARNETT FRONCZAK BARLOWE ARCHITECTS

DAVID FRONCZAK, AIA

DF:ag