




February 18, 2013

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Approved Grants and Contracts - TCC as Fiscal Agent

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### Item Description

The President has previously approved this item per TCC policy 6Hx27:03-04, as amended

### Overview and Background

Overview:

#### I. Receipt, Amendment, Extension of Resources

##### Florida Department of Education – Family Café

TCC will continue to serve as fiscal agent to support the 2012-2013 Family Café program. The amount of this contract is \$137,500, with an indirect cost rate of 5%. The funding period is from 11/1/2012 through 10/31/2013.

##### Florida's Foundation – Staffing and Development

TCC will continue to serve as fiscal agent for the remaining of fiscal year 2012-2013 for Florida's Foundation to provide contracted personnel to carry out the mission of Florida's Foundation. The amount of the contract is \$63,000, with an indirect cost rate of 10%. The funding period is from 1/2/2013 through 6/30/2013.

#### II. Commitments, Expenditures, Contracts for Services

##### FDOE Family Café – Family Café, Inc.

This contractual service agreement will provide support to host the Family Café Annual Conference, as well as provide administrative support for this program. The contract amount is \$130,952. The contract period is from 11/1/2012 through 10/31/2013.

### Past Actions by the Board

There has been no previous action by the Board on this funding.

### Funding/Financial Implications

The above project from the Florida Department of Education will be established in Fund 2, Restricted Account, and the indirect earned from this award will be \$6,548. The above project from Florida's Foundation will be established in Fund 6, Agency Account, and the indirect earned from this award will be \$5,727.

**Staff Resource**

Teresa Smith

**Recommended Action**

Information Only