




April 15, 2013

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President 
SUBJECT: Attorney Invoice - Andrews, Crabtree, Knox & Andrews, LLP
March 28, 2013

Item Description

Request for approval to pay the Board's attorney.

Overview and Background

On a monthly basis, the Board's attorney submits an invoice for services provided.

Past Actions by the Board

The Board of Trustees approved the contract at the October 18, 2010 Board meeting and shall be effective through October 31, 2011. The contract may be renewed on an annual basis with four (4) consecutive one (1) year renewals for a total contract period of five (5) years. The Board approved year three (3) of the contract at the September 17, 2012 Board meeting which shall be effective until October 2013. The Board shall be billed on an annual flat fee of \$160,000 for services of the firm.

Funding/Financial Implications

Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is \$14,119.33.

Staff Resource

Teresa Smith

Recommended Action

Authorize payment of invoice as presented.

ANDREWS, CRABTREE, KNOX & ANDREWS, LLP

1558 VILLAGE SQUARE BLVD.

SUITE 1

TALLAHASSEE, FL 32309

TAX ID #59-3621660

March 28, 2013

Teresa Smith
Vice President for Administrative Services and
Chief Financial Officer
Tallahassee Community College
444 Appleyard Drive
Tallahassee, FL 32304

Invoice# 11309 WRM
Our file# T00007 02276
Billing through 03/26/2013

Tallahassee Community College (General)
P.O. Number: 2011 00001580

FOR PROFESSIONAL SERVICES RENDERED

02/28/2013	WT	Telephone conference with Corey Smith, AUSA re: subpoena received for student records;	0.30 hrs.
02/28/2013	WRM	Receipt and review of e-mail from G. Wells re: facility rentals (.1); E-mail to G. Wells re: facility rentals (.1); Receipt and review of e-mail to T. Smith re: facility rentals (.1); Receipt and review of memo D. Wildes re: WEI Architect Selection (.1); E-mail to D. Wildes re: WEI architect selection (.1); E-mail to T. Smith re: former employee issues (.1); Continue interviews re: student complaints (2.0); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); E-mails (3) to S. Search/R. Tolson re: student complaints (.3); Receipt and review of e-mails (2) from J. Moore re: WEI architect selection (.2); Receipt and review of e-mail from B. Hinson re: RICOH agreement (.1); Receipt and review of e-mails (2) from S. Search re: student complaints (.2); Review RICOH letter (.1); E-mail to B. Hinson re: RICOH letter (.1); Receipt and review of e-mails (2) from S. Schroeder re: American Express cards,	6.40 hrs.

FCSRMC agreement, passwords (.3); E-mail to T. Smith re: former employee issues (.1); E-mail to T. Smith re: FCSRMC agreement, passwords (.1); Receipt and review of e-mail from B. Mullooney re: FCSRMC agreement (.1); Receipt and review of e-mail from R. Tolson re: student complaints (.1); Telephone conference with R. Tolson re: former employee last paycheck (.1); Receipt and review of e-mail (3) from R. Green re: subpoena for student records (.3); Telephone conference with C. Brown re: former employee (.1); Review and analysis of subpoena and attachments re: subpoena for student records (.2); E-mails (2) to R. Green re: subpoena for student records (.3); Receipt and review of e-mail from L. Smith re: subpoena for student records (.1); Prepare final interview notes re: student complaints (.8); Receipt and review of e-mail from S. Search re: subpoena for student records (.1);

03/01/2013	WT	Telephone conference with C. Brown re: questions on former employee deductions (.1); Telephone conference with C. Brown re: explanation of deductions (.1);	0.20 hrs.
03/01/2013	WRM	Conference with R. Tolson/S. Search re: resolution of student complaints (1.1); Receipt and review of e-mail from TCC Communication re: Ki. Moore (.1); E-mail to S. Search re: use of campaign facility (.1); Receipt and review of e-mail from D. Hendry re: campus violence presentation grants (.1); E-mail to T. Smith/S. Search re: campus violence presentation grants (.1); E-mail to W. Rabon re: athletic equipment (.1); Receipt and review of e-mail from T. Smith re: campus violence presentation grants (.1); E-mail to Ki. Moore re: new position (.1); E-mails (2) to C. Brown re: former employee issues (.2); Telephone conference with C. Brown re: former student issues (.1); E-mail to S. Search/T. Smith re: former student issues (.1);	5.20 hrs.

Review and analysis of deductions from former employees' pay check (.1); E-mails (4) from R. Tolson re: former employee pay check deductions (.4); Receipt and review of e-mail from T. Smith re: former employee pay check (.1); Receipt and review of e-mails (2) from R. Tolson re: former employee paycheck deduction (.2); E-mail to C. Brown re: final check amount for former employee (.1); Receipt and review of e-mails (2) from C. Brown re: final check deductions (.2); Receipt and review of e-mail from D. Wildes re: IGT lease (.1); Review and analysis of revised IGT lease documents (.2); E-mail to D. Wildes re: IGT lease (revised) (.1); Telephone conference with R. Tolson re: former employee paycheck (.1); Receipt and review of e-mails (2) from D. Wildes re: building lease to FSU (.2); Receipt and review of e-mail from T. Smith re: building lease to FSU (.1); E-mail to D. Wildes re: building lease to FSU (.1); Receipt and review of e-mail from W. Rabon re: possible missing items (.1); E-mails (2) from C. Brown re: final check deductions (.2); Review and analysis of Florida Statutes - architect/construction standards for educational facilities (.7);

03/04/2013	WRM	<p>Receipt and review of e-mail from S. Search re: former employee's personal items (.1); Receipt and review of e-mail to T. Smith re: audit - legal letter (.1); Receipt and review of e-mails (2) from D. Wildes re: building lease to FSU (.2); Receipt and review of e-mail from Ki. Moore re: new position, former student (.1); Receipt and review of e-mail from S. Search re: student complaints resolution (.1); Receipt and review of e-mails (2) from D. Wildes re: Childers Construction contract (.2); E-mail to S. Search re: former employees personal items (.1); Review and analysis of building lease to FSU (.3); E-mail to D. Wildes re: building lease to FSU (.1); Review and</p>	5.30 hrs.
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analysis of Childers Construction contract (.4); E-mail to D. Wildes re: Childers Construction contract (.1); Receipt and review of e-mails (2) from D. Hendry re: former student complaint (.2); E-mails (2) to D. Hendry re: former student complaint (.2); E-mails (2) to Ki. Moore/R. Frazier re: former student complaint (.2); Receipt and review of e-mail from T. Smith (with attachments) re: former student complaint (.2); E-mail to T. Smith re: former student complaint (.1); Receipt and review of e-mail from Ki. Moore re: former student complaint (.1); Receipt and review of e-mails (5) from R. Johnston re: TCCF meeting, Network v. TCCF (.5); E-mails (2) to R. Johnston re: TCCF meeting, Network v. TCCF (.2); Receipt and review of e-mails (2) from K. Richards re: TCCF Board meeting (.2); E-mail to K. Richards re: TCCF Board meeting (.1); Review and analysis of Florida Statutes re: architect selection - WEI (.4); E-mail to D. Wildes re: architect selection - WEI (.1); E-mail to S. Heath re: Avalanche litigation (.1); Receipt and review of e-mail from B. Sloan re: VetSuccess MOU (.1); Review and analysis of VETSuccess MOU and program description, and related statutes (.8);

03/05/2013	BJL	Review and analysis of transcript of hearing announcing court's order to prepare draft final judgment (2.6); Prepare draft proposed final judgment re: hearing announcing court's findings and conclusions (Network v. TCC) (.5);	3.10 hrs.
03/05/2013	WRM	Receipt and review of e-mails (3) from D. Wildes re: WEI architect selection (.3); Continued analysis of VetSuccess MOU (.6); E-mail to B. Sloan re: VetSuccess MOU (.1); Review and analysis of RFQ 2013-03 (.1); E-mail to D. Wildes re: RFQ 2013-03 (.1); Telephone conference with W. Rabon (2) re: property inquiry, former student (.3); Receipt and review of e-mail from B. Sloan re:	5.20 hrs.

VetSuccess MOU (.1); Receipt and review of e-mails (2) from D. Wildes re: WEI architect RFQ (.2); Review and analysis of WEI architect RFQ (.4); Review and analysis of architect styles re: WEI architect RFQ (1.4); Review and analysis of Florida Statutes, 287.055, 287.017 re: WEI architect selection (.6); E-mail to D. Wildes re: WEI architect selection meeting (.1); Telephone conference with C. Brown re: former employee paycheck deductions and personal items (.3); E-mails (2) to T. Smith re; former employee paycheck deductions (.2); Receipt and review of e-mails (2) from T. Smith re: former employee paycheck deductions (.2); E-mail to C. Brown re: former employee paycheck deductions (.1); Receipt and review of e-mail from T. Smith re; rent of campus facilities (.1);

03/07/2013	BJL	Revise and edit proposed final judgment on findings of fact and conclusions of law (Network v. TCCF);	0.90 hrs.
03/07/2013	WRM	Receipt and review of e-mail from S. Heath re: Avalanche litigation (.1); Receipt and review of e-mail from T. Smith re: former student complaint (.1); Receipt and review of e-mail from T. Smith re: former employees expenses (.1); Receipt and review of e-mail from S. Search re: former employee expenses (.1); Receipt and review of e-mails (3) from D. Wildes re: WEI architect services (.3); Receipt and review of e-mail from Ki. Moore re: Teaming Agreement (.1); Receipt and review of e-mail from R. Tolson re: retired employee e-mail (.2); E-mail to D. Wildes re: WEI architect services (.1); Telephone conferences (2) with R. Tolson re: retired employee e-mail, another employee incident (.5); Telephone conference with T. Smith re: retired employee e-mail (.1); Review and analysis of Teaming Agreement and related documents (1.3); E-mail to Ki. Moore re: Teaming Agreement (.1); Brief review of WEI architect services	7.50 hrs.

background information (.2); Review and analysis of draft proposed final judgment in Network v. TCCF (.8); Review and analysis of documents, reports re: employee incident (.8); Conference with R. Tolson re: employee incident (.6); Attend WEI architect selection committee meeting (1.2); Conference with R. Tolson re: S. Search re: employee incident (.2); Conference with R. Tolson re: student incident (.3); Conference with T. Smith re: employee action (.3);

03/08/2013	WT	Revise Final Judgment (Network);	0.30 hrs.
03/08/2013	WRM	<p>Receipt and review of e-mails (2) from C. Brown re: former employee pay check deductions, with attachment (.3); Receipt and review of e-mails (2) from K. Moore re: Teaming Agreement (.2); e-mail to K. Moore re: Teaming Agreement (.1); Review TCC Board Agenda for March 18, 2013 meeting (.6); E-mail to M. Pankowski/R. Johnston re: conclusion of Network v. TCCF (.1); Receipt and review of e-mail from M. Pankowski re: conclusion of Network v. TCCF (.1); E-mail to M. Pankowski re: conclusion of Network v. TCCF (.1); Continued revision of Final Judgment for TCCF to Network v. TCCF (2.5); Receipt and review of e-mail from M. Pankowski re: conclusion of Network v. TCCF (.1); Telephone conference with R. Johnston re: conclusions of Network v. TCCF (.1); Conference with Ki. Moore re: Teaming Agreement (.6); Conference with T. Smith, S. Search, others re: employee incidents (1.1); Receipt and review of e-mail from R. Johnston re: conclusion of Network v. TCCF (.1); E-mail to S. Search/T. Smith re: former employee purchases (.1); Receipt and review of e-mail from D. Wildes re: public notice for WEI architectural committee meeting (.1);</p>	6.20 hrs.
03/11/2013	WRM	<p>Receipt and review of e-mail from T. Smith re: VetSuccess MOU (.1); Receipt and review of</p>	5.80 hrs.

e-mails (2) from B. Ingerman re: VetSuccess MOU (.2); Final review, revision of final judgment in Network v. TCCF (.3); E-mail to S. Fisher re; proposed final judgment in Network v. TCCF (.1); E-mail to M. Pankowski, R. Johnston, re: proposed final judgment in Network v. TCCF (.1); Receipt and review of e-mail from R. Johnston re: proposed final judgment in Network v. TCCF (.1); Dictation and preparation of memo to J. Murdaugh re: current litigation involving TCC (.2); Receipt and review of e-mail from S. Fisher re: proposed final judgment in Network v. TCCF (.1); E-mail to S. Fisher re: costs in Network v. TCCF (.1); Receipt and review of e-mail from S. Fisher re: costs in Network v. TCCF (.1); E-mail to R. Johnston/M. Pankowski re: final judgment status in Network v. TCCF (.1); Receipt and review of e-mail from R. Johnston re: final judgment status in Network v. TCCF (.1); Receipt and review of e-mail from V. Rleicad re: Avalanche litigation (2.1); E-mails (2) to B. Ingerman re: FICA application to VetSuccess (.3); Receipt and review of e-mail from B. Ingerman re: FICA/VetSuccess identity theft (.1); Review and analysis of new case re: public records security plan exemption (.4); Receipt and review of e-mail from B. Fugerman re: FTCA application to VetSuccess (.1); Receipt and review of e-mails (2) from J. Murdaugh re: Rhea v. Santa Fe (.2); Review and analysis of substituted opinion in Rhea v. Santa Fe (.5); E-mail to J. Murdaugh re: Rhea v. Santa Fe (.1); Receipt and review of e-mail from P. Locascio re: Rhea v. Santa Fe (.1); E-mail to TCC VPs re: Rhea v. Santa Fe (.1); E-mail to T. Smith/D. Hendry re; Marion v. University of Florida (.1); Receipt and review of e-mail from B. Sloan re: Rhea v. Santa Fe (.1);

03/12/2013

WT

Receipt, review and analysis of

0.40 hrs.

correspondence from S. Fisher re: proposed final judgment (.1); Preparation of correspondence to Judge Cooper re: proposed final judgment (.3); (both in Network v. TCCF)

03/13/2013	WT	Preparation of correspondence to T. Smith et al re: Rhea v. Santa Fe;	0.10 hrs.
03/14/2013	WRM	Receipt and review of e-mail from D. Hendry re; Marion v. University of Florida (.1); Receipt and review of e-mail from D. Hendry re: Comprehensive Emergency Management Plan (CEMP) (.1); Review WEI RFQ Scoring Criteria and points (.3); Review and analysis of CEMP (2.0); E-mail to D. Hendry re: CEMP (.1);	2.60 hrs.
03/15/2013	WRM	Receipt and review of e-mail from D. Hendry re: CEMP (.1); E-mail to S. Fisher re: Network v. TCCF (.1);	0.20 hrs.
03/18/2013	WRM	Receipt and review of e-mail from S. Fisher re: Network v. TCCF (.1); Receipt and review of e-mail from T. Smith re: DOE IG information request (.1); Receipt and review of e-mails (3) from T. Smith re: phone purchase orders (.3); Receipt and review of e-mails (2) from A. Maxwell re: Mobile Home program (.2); Receipt and review of e-mail from A. Bajoczky re: Mobile Home program (.1); Receipt and review of e-mail from T. Smith re: Mobile Home program (.1); Review purchase orders (3) re: phone for former employee (.1); Review public record request re: Mobile Home program (.1); Receipt and review of e-mail from V. Lawrence re: Mobile Home program (.1); E-mail to T. Smith re: phone purchase for former employee (.1); Receipt and review of e-mail from D. Wildes re: WEI architect selection (.1); Receipt and review of e-mail from T. Smith re: WEI architect selection (.1); E-mail to D. Wildes re: WEI architect selection (.1); Receipt and review of e-mail	7.40 hrs.

from G. Wells re: phone purchase orders - former employee (.1); E-mail to G. Wells re: phone purchase orders - former employee (.1); Receipt, review and analysis of correspondence from C. Brown re: former employee paycheck deductions (.1); Receipt and review of e-mail from D. Wildes re: revised RFQ for WEI architect selection (.1); Receipt and review of e-mail from C. Fagler re: FCSRMC Agreement (.1); Review and analysis of current draft of WEI architect selection RFQ (.5); Analysis: FCSRMC Agreement (.5); E-mail to C. Fagler re: FCSRMC Agreement, clarifying language (.1); E-mail to M. Pankowski re: March 28 TCCF meeting (.1); Receipt and review of e-mail from R. Johnston re: March 28 TCCF meeting (.1); Receipt and review of e-mails (2) from M. Pankowski re: resolution of Network v. TCCF (.2); E-mail to R. Johnston/M. Pankowski re: final judgment in Network v. TCCF (.1); Attend WEI architect selection committee meeting, Board Workshop, Board Business Meeting (3.7);

03/19/2013	WT	Preparation of correspondence to Judge Cooper re: attorney fee issue resolved; (Network v. TCCF)	0.20 hrs.
03/19/2013	WRM	E-mails (2) to T. Smith re: employee interview - p-card use (.2); E-mails to S. Search re: employee interview - p-card use (.3); Receipt and review of e-mail from C. Fagler re: FCSRMC agreement (.1); Receipt and review of e-mails (6) from S. Search re: employee interview - p-card use (.6); Receipt and review of e-mails (9) from College Attorneys re: denial of admission due to violent criminal history (.9); Telephone conference with G. Wells re: employee interview - p-card use (.1); Review e-mail comments re: FCSRMC Agreement (.1); Receipt and review of e-mail from G. Wells re: employee interview - p-card use (.1); E-mail to G. Wells re: employee	7.10 hrs.

interview - p-card use (.1); E-mail to B. Ballard re: Wakula property closing (.1); E-mail to J. Murdaugh re: Brogan lease (.1); E-mail to T. Smith re: Brogan lease (.1); Prepare for employee interview - p-card use (.5); Conference with S.C. re: p-card use (1.5); Receipt and review of e-mail from S.C. re: p-card use (.1); Receipt and review of e-mail from B. Ballard re: Wakulla property closing (.1); Receipt and review of e-mail from T. Smith re: Wakulla property closing (.1); Receipt and review of e-mail from P. Locascio re: denial of student admission (.2); Receipt and review of e-mails (2) from C. Dominguez re: Vulnerable Persons Act (.2); E-mails (2) to D. Hendry re: Vulnerable Persons Act (.2); Receipt and review of e-mails (2) to S. Schroeder re: Vulnerable Persons Act (.3); Receipt and review of e-mail from B. Babb re: Vulnerable Persons Act (.1); Receipt and review of e-mail from D. Hendry re: Vulnerable Persons Act (.1); Receipt and review of e-mail from D. Wilson re: denial of student admission (.1); Review notes re: p-card use (.2); Receipt and review of e-mail from T. Ohern re: Vulnerable Persons Act (.1); E-mail to S. Schroeder re: Vulnerable Persons Act (.1); Receipt and review of e-mail from S. Fisher re: Network v. TCCF Final Judgment (.1); E-mail to S. Fisher re: Network v. TCCF Final Judgment (.1); E-mail to M. Pankowski/R. Johnston re: Final Judgment in Network v. TCCF (.1); Review and sign correspondence to Judge J. Cooper re: Final Judgment in Network v. TCCF (.1);

03/20/2013	WRM	Receipt and review of e-mail from D. Wildes re: Wakulla property closing (.1); Receipt and review of e-mail from T. Smith re: Wakulla property closing (.1); Receipt and review of e-mail from R. Johnston re: Network v. TCCF Final Judgment (.1); Receipt and review of e-mail from M. Pankowski re: Network v.	9.90 hrs.
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TCCF Final Judgment (.1); Receipt and review of e-mails (2) from S. Search re: employee issues (.2); E-mail to S. Search re: employee issues (.1); Receipt and review of e-mail from S. Schroeder re: Vulnerable Person Act Procedure (.1); Review PHCC Vulnerable Persons Act procedure (.2); E-mails (2) to D. Hendry re: PHCC Vulnerable Persons Act procedure (.2); Receipt and review of e-mail from D. Wildes re: RFQ 2013-04 WEI architect services (.1); Receipt and review of e-mail from D. Wildes re: WEI architect selection committee meeting minutes (.1); Receipt and review of e-mails (2) from B. Hinson re: RFQ 2013-04 WEI architect services (.2); Review and analysis of current draft RFQ 2013-04 (.4); E-mails (2) to B. Hinson re: draft RFQ 2013-04 (.2); Receipt and review of e-mail from D. Hendry re: PHCC Vulnerable Persons procedures (.1); Telephone conference with D. Hendry re: trespass warning records (.2); Review and analysis of WEI architect selection committee meeting minutes (.2); E-mails (2) to D. Wildes re: WEI architect selection committee meeting minutes (.2); Receipt and review of e-mail from D. Hendry re: expunction of arrest records (.1); Telephone conference with D. Wildes re: RFQ 2013-04 language, committee meeting language, public notice (.2); Receipt and review of e-mails (2) from D. Wildes re: architect selection committee meeting minutes (.2); Receipt and review of e-mail from D. Wildes re: legal notice of proposed meeting and site visit, WEI architect selection (.1); Receipt and review of criminal records expunction procedures (.3); Review and analysis of Florida Statute and administrative rule on expunction of criminal records (.5); Telephone conference with D. Hendry re: expunction of criminal records and student records (.1); Review suggested language for FCSRMC Agreement (.2); E-mails (2) to T.

Smith re: suggested language for FCSRMC Agreement (.2); Receipt and review of e-mails (2) from D. Hendry re: conviction in identity theft case, TCC cooperation, press release (.3); Receipt and review of e-mails (4) from T. Smith re: identity theft notification (.4); Receipt and review of e-mail from T. Smith re: FCSRMC Agreement (.1); Receipt and review of e-mail from G. Wells re: notification meeting (.1); E-mail to G. Wells re: notification meeting (.1); Review and analysis of Florida and Federal Statutes re: identity theft notification (1.5); Analysis: FCSRMC Agreement (.7); E-mail to C. Fagler re: FCSRMC Agreement (.2); Receipt and review of e-mails (2) from B. Yomes re: administrative expunction records (.2); Receipt and review of e-mail from B. Ingerman re: identity theft notification (.1); Review and analysis of arrest records re: expunction filing (.5); E-mail to D. Hendry re: expunction information (.1); Receipt and review of e-mail from D. Hendry re: expunction information (.1); Receipt and review of e-mail from K. Butler re: emergency notification for state agencies (.1); Receipt and review of e-mail from W. Rabon re: expunction information (.1); Analysis - employee P-card purchases (.5);

03/21/2013	WRM	<p>Conference with S. Search re: former employee (.8); Conference with T. Smith, D. Hendry, R. Tolson re: employee P-card use (.6); Conference with B. Sloan re: student records issue (.3); Conference with R. Tolson re: employee issues (.5); Receipt and review of e-mail from C. Fagler re: FCSRMC Agreement (.1); Receipt and review of e-mail from T. Smith re: student records issue (.2); E-mail to D. Hendry re: Mass Emergency notification systems (.1); Review driving record re: former employee (.1); Dictation and preparation of public records request re:</p>	7.10 hrs.
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former employee records (.3); E-mails (2) to D. Hendry re: criminal record expunction (.2); Dictation and preparation of arrest records expunction documents (.7); Receipt and review of e-mail from C. Brown re: deductions from former employees pay check (.1); E-mail to C. Brown re: deductions from former employee's pay check (.1); Prepare for student records issue notification meeting (.2); Receipt and review of e-mail from T. Smith re: student record notification (.1); Conference with T. Smith, B. Sloan, others re: student record notification (1.2); Receipt and review of e-mail from C. Brown re: deductions from former employee's pay check (.1); Receipt and review of e-mails (4) from R. Chaney re: news release (.4); Receipt and review of e-mail from B. Spiers re: news release (.1); Receipt and review of e-mail from A. Maxwell re: news release (.1); Receipt and review of e-mail from D. Hendry re: criminal records expunction (.1); E-mails (3) to R. Chaney re: news release (.4); Telephone conference with T. Smith re: student record notification (.1); Receipt and review of e-mail from D. Hendry re: news release (.1); Receipt and review of e-mail from B. Sloan re: news release (.1);

03/22/2013	WRM	<p>Telephone conferences (2) with T. Smith re: student information letter (.2); Receipt and review of e-mail from W. Rabon re: criminal record expunction (.1); Receipt and review of e-mail from D. Hendry re: news release (.1); Receipt and review of e-mails (2) from R. Tolson re: probable employee action (.2); Receipt and review of e-mails (3) from S. Search re: probable employee action (.3); Receipt and review of e-mail from R. Chaney re: news release (.1); Receipt and review of e-mails (3) from M. Turnbull re: final judgment in Network v. TCCF (.3); Receipt and review of e-mail from D. Wildes re: Wakulla property first right of refusal (.1);</p>	6.60 hrs.
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E-mail to M. Turnbull re: final judgment in Network v. TCCF (.1); Review and analysis of employee action correspondence (2) (.2); E-mail to R. Tolson re: employee action correspondence (.1); Review and analysis of (3) first right of refusal/option to purchase re: adjacent to Wakulla property (.2); E-mail to D. Wildes re: first right of refusal/option to purchase (.1); E-mail to T. Smith re: student information letter (.2); Review Tallahassee.com article re: student information (.1); Receipt and review of e-mail from R. Tolson re: recommended employee action (.1); Review background documents re: recommended employee action (.4); E-mail to R. Tolson re: recommended employee action (.1); Receipt and review of e-mails (4) from A. Maxwell re: news release, Tallahassee Democrat article (.4); E-mails to A. Maxwell (2) re: news release/Tallahassee Democrat article (.2); Receipt and review of e-mails (2) from K. Allen re: recommended employee action (.2); E-mail to K. Allen re: recommended employee action (.1); Telephone conference with R. Tolson re: recommended employee action (.2); Receipt and review of e-mails (2) from T. Smith re: student information letter (.2); E-mail to T. Smith re: student information letter (.1); Receipt and review of e-mail from T. Smith re: deductions from former employee pay check (.1); E-mail to T. Smith re: deduction from former employee's pay check (.1); Receipt and review of e-mail from D. Hendry re: news release, Tallahassee Democrat article (.1); Conference with T. Smith, D. Hendry, B. Spiers re: student information letter (1.4); Conference with T. Smith re: employee action (.5);

03/24/2013	WRM	Receipt and review of e-mail from K. Allen re: proposed employee actions (.1); Receipt and review of e-mails (4) from T. Smith re: student data breach (.4); Receipt and review of e-mail	2.00 hrs.
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from M. Robech re: student data breach (.1); Receipt and review of e-mail from R. Chaney re: student data breach (.1); Receipt and review of e-mail from A. Maxwell re: student data breach (.1); Receipt and review of e-mails (3) from T. Smith re: data breach letter to students (.3); Receipt and review of e-mail from D. Hendry re: data breach letter to students (.1); Review draft data breach letter to students (2 versions) (.3); Review FAQ's re: website for data breach information (.1); Internet search re: credit reporting agencies (.3); E-mail to T. Smith re: website and letter concerning student data breach (.1);

03/25/2013	WRM	Receipt and review of e-mails (9) from T. Smith re: data breach - student letters (.9); Receipt and review of e-mails (4) from B. Spiers re: data breach - student letter (.4); Receipt and review of e-mail from M. Robeck re: data breach - student letter (.1); Receipt and review of e-mail from A. Maxwell re: data breach - student letter (.1); Receipt and review of e-mail from R. Chaney re: data breach - student letter (.1); Review and analysis of final draft data breach letter, and FAQs (.2); E-mails (5) to T. Smith re: final draft data breach letter (.5); Telephone conference with R. Tolson re: employee action (.1); E-mails to T. Smith re: grievance meeting (.1); Telephone conference with G. Wells re: grievance (.1); Receipt and review of e-mails (4) from B. Ingerman re: data breach - student letter, FAQs (.4); Telephone conference with R. Tolson re: grievance (.1); Receipt and review of e-mails (3) from B. Ingerman re: IT audit request (.4); Receipt and review of e-mail from D. Hendry re: final draft data breach letter (.1); E-mail to D. Hendry, others re: final draft data breach letter (.1); E-mails (2) to B. Ingerman re: IT audit request (.3); Review and analysis of AG request for confidential IT records (.9); Review, revise and expunction records (.3);	7.20 hrs.
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E-mail to D. Hendry re: expunction documents (.1); Receipt and review of e-mail from D. Hendry re: expunction documents (.1); Review and analysis of caselaw re: expunction of criminal records (.3); Review HR file of grievant (1.0); Conference with T. Smith re: grant employee grievance (.5);

03/26/2013	WT	Review docket sheet re: final judgment entered in Network v. TCCF (.2); Preparation of correspondence to TCC Foundation re: final judgment (.1);	0.30 hrs.
03/26/2013	WRM	Receipt and review of e-mails (2) from A. Maxwell re: data breach letter and FAQs (.2); Receipt and review of e-mail from K. Richards re: TCCF March 28 meeting (.1); Receipt and review of e-mail from M. Robeck re: posting of FAQs (.1); Receipt and review of e-mail from D. Hendry re: data breach letter and FAQs (.1); Receipt and review of e-mails (3) from T. Smith re: data breach letter and FAQs (.3); Receipt and review of e-mail from D. Wildes re: Wakulla property purchase (.1); Receipt and review of e-mail from AFC re: legislative activities (.2); Receipt and review of e-mail from B. Spiers re: data breach letter (.1); Receipt and review of e-mail from T. Smith re: first Wakulla lease (.1); Receipt and review of e-mails (4) from D. Wildes re: first Wakulla lease (.4); E-mail to D. Wildes re: first Wakulla lease (.1); Receipt and review of e-mail from D. Hendry credit reporting agencies letter (.1); Review CRA letter re: data breach (.1); Review Wakulla property closing documents (.5); E-mail to D. Wildes re: Wakulla property purchase (.1); E-mails (2) to B. Holub re: first Wakulla lease (.2); E-mail to R. Tolson re: deduction from former employee pay check (.1); Receipt and review of e-mail from J. Murdaugh re: data breach letter and FAQs (.1); Receipt and review of e-mails (2)	6.90 hrs.

from T. Smith re: Comprehensive Emergency Management Plan (CEMP) (.2); E-mails (2) to T. Smith re: CEMP (.2); Receipt and review of e-mail from D. Wildes re: Wakulla RFQ site visit (.1); Receipt and review of e-mail from T. Folsom re: class cancellation form (.1); Review and analysis of (second) CEMP (1.7); Telephone conference with J. Mooshie re: first Wakulla lease (.2); Receipt and review of e-mail from D. Hendry re: CEMP minor revisions (.1); E-mail to T. Smith re: first Wakulla lease (.1); Telephone conferences (2) with R. Tolson re: potential grievance (.2); Receipt and review of e-mail from B. Holob re: first Wakulla lease (.1); Review and analysis of TCC policies re: grievance right, contract termination (.2); Review TCC Enrollment Appeals Form (.2); E-mail to T. Folsom re: Enrollment Appeals Form, student privacy (.1); Receipt and review of final judgment in Network v. TCCF (.1); E-mail to R. Johnston, others re: final judgment in Network v. TCCF (.1); Receipt and review of e-mail from M. Pankowski re: Network v. TCCF judgment (.1); Receipt and review of e-mail from R. Johnston re: Network v. TCCF judgment (.1);

Flat Fee for this matter \$13,333.33

DISBURSEMENTS

03/04/2013 Court Reporting & Transcripts Fee - Appearance Fee -Trial - Network v. TCC - Wilkinson & Associates Certified Court Reporters 786.00

Disbursements for this matter \$786.00

BILLING SUMMARY

Longfellow, B. Joe	Associate	4.00 hrs
Mabile, William R	Attorney	98.60 hrs
Taylor, Winifred	Paralegal	1.80 hrs

Teresa Smith

Invoice# 11309

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Fees

104.40 hrs

\$13,333.33

Disbursements

\$786.00

TOTAL CHARGES FOR THIS BILL

\$14,119.33

