




February 20, 2012

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Academic Calendar for the 2012-2013 Academic Year - Change

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### Item Description

This item requests that the Board approve a change to the Academic Calendar for the 2012-2013 Academic Year.

### Overview and Background

The proposed change removes Wednesday, November 21, 2012, the day before Thanksgiving, as a class meeting day. The new calendar still complies with all state laws and minimum class days required. The change brings the TCC academic calendar in line with FSU (and the local school district). This past fall with FSU no longer holding class on this day, TCC found attendance dropped to less than 1/3 of all students in most classes. The Academic Planning Committee has approved the change with the stipulation that the effect on the Monday and Tuesday classes of Thanksgiving week will be monitored to assure those remain meaningful class days. The Committee will review attendance information in the Fall for decisions about future calendars.

### Past Actions by the Board

In February 2011, the Board approved the 2012-2013 academic calendar; the rest of the calendar remains as previously approved.

### Funding/Financial Implications

There are no funding or financial matters associated with this item.

### Staff Resource

Barbara Sloan

### Recommended Action

That the Board approve the change to the 2012-2013 academic calendar.

**TALLAHASSEE COMMUNITY COLLEGE  
2012-2013 ACADEMIC CALENDAR**

<b>FALL TERM I (AUGUST 27-DECEMBER 14, 2012)</b>			
2012	Days	Description	No. Days
August 20-24	(M-F)	General Registration	
August 27	(M)	Classes Begin (Main and August Express)	5
September 3	(M)	Labor Day Observed- No Classes	19
September 10	(M)	September Express Classes Begin	
October			23
October 12	(F)	August Express Classes End	
October 15-16	(M-T)	August Express Exams	
October 17	(W)	October Express Classes Begin	
November 12	(M)	Veteran's Day Observed- No Classes	18
November 21-23	(W-F)	Thanksgiving Observed – No Classes <small>(No class on Saturday 11/24)</small>	
December 7	(F)	Classes End (Main, Sept. Exp., Oct. Exp.) <small>(Saturday classes end 12/8)</small>	5
December 10-14	(M-F)	Exams <small>(Saturday exams 12/15)</small>	5
<b>TOTAL DAYS</b>			<b>75</b>

<b>TERM II (JANUARY 7 – MAY 3, 2013)</b>			
2013	Days	Description	No. Days
January 2-4	(W-F)	General Registration	
January 7	(M)	Classes Begin (Main, January Express 1)	
January 21	(M)	Martin Luther King, Jr. Observed – No Classes	
January 22	(T)	January Express 2 Classes Begin	18
February			
February 22	(F)	January Express 1 Classes End	
February 25-26	(M-T)	January Express 1 Exams	
February 27	(W)	February Express Classes Begin	20
March 11-15	(M-F)	Spring Break – No Classes <small>(No classes on 3/16)</small>	16
April 26	(F)	Classes End (Main, Jan. Exp. 2 and Feb. Exp.) <small>(Saturday classes end 4/27)</small>	20
April 29- May 3	(M-F)	Exams <small>(Saturday exams on 5/4)</small>	5
<b>TOTAL DAYS</b>			<b>79</b>

<b>SUMMER TERM III (MAY 8 – AUGUST 9, 2013)</b>			
2013	Days	Description	No. Days
<b>Main (May 8 - July 23, 2013)</b>			
May 6-7	(M-T)	General Registration	
May 8	(W)	Classes Begin	
May 27	(M)	Memorial Day Observed – No Classes	13
June 20	(R)	No Classes (May Express Exams)	15
July 4	(R)	Independence Day Observed – No Classes	
July 18	(R)	Classes End	11
July 22-23	(M-T)	Exams	2
<b>TOTAL DAYS</b>			<b>41</b>
<b>May Express (May 8-June 21, 2013)</b>			
May 6-7	(M-T)	General Registration	
May 8	(W)	Classes Begin	
May 27	(M)	Memorial Day Observed – No Classes	17
June 19	(W)	Classes End	13
June 20-21	(R-F)	Exams	2
<b>TOTAL DAYS</b>			<b>32</b>
<b>June Express (June 26-August 9, 2013)</b>			
June 24-25	(M-T)	General Registration	
June 26	(W)	Classes Begin	3
July 4	(R)	Independence Day Observed – No Classes	
July 22	(M)	No Classes (Main Session Exams)	21
August 7	(W)	Classes End	5
August 8-9	(R-F)	Exams	2
<b>TOTAL DAYS</b>			<b>31</b>