




September 19, 2011

MEMORANDUM

TO: District Board of Trustees

FROM: Jim Murdaugh, President 

SUBJECT: Architect Invoices

Item Description:

This item requests that the Board approve the architect invoices submitted for the month of August 2011.

Overview:

The College is under contract with four architectural firms. The firm of Clemons Rutherford and Associates provides architectural and engineering services for the Ghazvini Center for Healthcare Education and various other projects on the Main Campus initiated through October 2010. The firm of Barnette Fronczak Barlowe provides architectural and engineering services for the Main Campus and other Leon County sites, as of November 2010. The firm of DAG Architects provides architectural and engineering services for the Florida Public Safety Institute and other Gadsden and Wakulla County sites, as of November 2010. The firm of EMO Architects, Inc. provides services related to the campus master plans for both the Main Campus and the Florida Public Safety Institute.

Salient Facts:

Each month the architect firms listed above are required to submit their invoices for Board of Trustee approval before they can be processed for payment.

Past Actions:

The Board authorizes payment of the invoices as presented.

Future Actions:

The Board will be presented with the most current invoices for approval.

Funding/Financial Matters:

Funds for the Ghazvini Center for Healthcare Education were appropriated by the legislature in the 2006-07, 2007-08, 2008-09, and 2009-10 legislative sessions. Funds for the several minor projects (less than \$2,000,000) were provided in the General Renovations/Remodeling PECO funds the College receives each year. Funds for the Electrical Upgrades and HVAC Upgrades were provided as part of the State Board of Education Bond proceeds. Funds for the Master Plans were available in the Capital Improvement fees.

The individual projects are listed by architectural firm.

Clemons, Rutherford & Associates:

| | | |
|---|--|----------------|
| 1 | Ghazvini Center for Healthcare Education fee | \$1,357,777.13 |
| | Expenses to date (no change from prior month) | \$1,344,199.37 |
| | Project Consultants to date (no change) | \$268,193.56 |
| | Reimbursable Expenses to date (no change) | \$8,640.12 |
| | | |
| 2 | Electrical Infrastructure base fee | \$68,645.50 |
| | Approved additional services (revised bid procedure) | \$6,896.70 |
| | Revised project total | \$75,632.40 |
| | Expenses to date (no change from prior month) | \$61,903.31 |
| | | |
| 3 | Pat Thomas Blvd. Lighting base fee | \$22,700.00 |
| | Approved additional services (revised bid procedure) | \$4,966.77 |
| | Revised project total | \$27,666.77 |
| | Expenses to date (no change from prior month) | \$23,126.77 |
| | | |
| 4 | Ghazvini Center Additional Lab design fee | \$14,308.00 |
| | Expenses to date (project complete) | \$14,308.00 |
| | | |

DAG Architects

| | | |
|---|-------------------------------|-------------|
| 1 | FPSI Chiller Replacement fee | \$19,839.00 |
| | Expenses to date | \$17,458.80 |
| | Reimbursable Expenses to date | \$306.83 |

Barnette Fronczak Barlowe

| | | |
|---|--|--------------|
| 1 | Main Campus HVAC Upgrades fee | \$104,147.00 |
| | Expenses to date (no change from prior month) | \$60,375.28 |
| | | |
| 2 | Brogan Museum Rooftop Noise Mitigation Study fee | \$12,000.00 |
| | Expenses to date | \$10,016.00 |

Architect invoices in the amount of \$10,611.05 are recommended for approval as indicated below:

| | | |
|---|----------------------------------|-------------|
| a | Clemons, Rutherford & Associates | n/a |
| b | DAG Architects | \$595.05 |
| c | Barnette Fronczak Barlowe | \$10,016.00 |

Staff Resource:

Teresa Smith

Recommended Action:

Authorize payment of architectural invoices as presented.



DAG architects
 AA-C000745
 1223 airport road
 destin, florida
 32541
 p 850.837.8152
 f 850.654.4276
 www.dagarchitects.com

Invoice

| Date | Invoice # |
|-----------|------------|
| 8/26/2011 | 11011_0911 |

| Bill To |
|---|
| Tallahassee Community College Attn: David Wildes 444 Appleyard Drive Tallahassee, FL 32304 |

| Project Description | PO Number |
|--|---------------|
| 11011 FPSI Admin Bldg Chiller Replacemnt | 2011 00002679 |

| Description | Qty | Rate | Amount |
|--|-----|--------|--------|
| Construction Administration Services for the Administration Building chiller Replacement including submittal review, progress meeting on site, field notes, change order #2, correspondence, and communications. | | 595.05 | 595.05 |
| Total for month of August | | | |

| | | |
|---|-------------------------|-----------------|
| We appreciate your business. If you have any questions, please call Gall. | Due This Invoice | \$595.05 |
| <i>This invoice amount is due and payable within ten (10) days of this invoice. Interest on overdue accounts shall accrue after thirty (30) days at the legal rate prevailing in Destin, Florida.</i> | | |



225 SOUTH ADAMS STREET
TALLAHASSEE, FLORIDA 32301
TEL. 850 224-6301
FAX 850 561-6978

■ INVOICE

26 August 2011
Invoice #5795.01
BFBA #12120

Tallahassee Community College
Receiving Department
444 Appleyard Drive
Tallahassee, Florida 32304-2895

Re: Tallahassee Community College - Mary Brogan Museum
Purchase Order No.: 2011 00003401
Architectural Services

FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES

The current status of the account is as follows:

FEES FOR SERVICES RENDERED THROUGH 31 AUGUST 2011

Roof Top Noise Mitigation Project at Mary Brogan Museum

Investigation of noise from chiller, sound data collection from Plaza Tower and made recommendations for sound mitigation. Measured sound and vibrations of the chiller in various locations.

TOTAL AMOUNT DUE = \$ 10,016.00

BARNETT FRONCZAK BARLOWE ARCHITECTS

RICHARD R. BARNETT, AIA

RRB:ag