



March 28, 2011

MEMORANDUM

TO: District Board of Trustees
FROM: Jim Murdaugh, President
SUBJECT: Human Resources Report

Item Description:

This item requests Board approval for personnel actions.

Overview:

The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:

Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regularly scheduled meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for the days of service performed.

Past Actions:

Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:

No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:

This item is funded by the 2010-2011 Operating Budget.

Staff Resource:

Teresa Smith

Recommended Action:

Approve the report as presented.

Original Appointments - TCC

Caffie Brockman
Custodial Worker (Morning Shift)
Plant Operations
February 14, 2011

Wyntress Patterson
Student Judicial Advisor
Campus Life
February 21, 2011

Anne Hebrock
Staff Assistant II
Disability Support Services
February 21, 2011

Jacquelyn Steele
Human Resources Specialist I
Human Resources
January 31, 2011

Robert Meeks
Intramural Coordinator
Campus Life
February 10, 2011

Marilyn Dickey
Director, Center for Distance Learning
Academic Affairs
February 14, 2011

Separations - TCC

Rachel Ehmke
Counseling Specialist
Enrollment Services
Resigned
March 4, 2011

Evelyn Wasdin
Library Technician Assistant II
Library
Ending DROP
February 28, 2011

Gail Stamey
Staff Assistant I
Academic Support
Retired
February 25, 2011

Original Appointments - Contracts & Grants Funding

Jazmyn Alston
GEAR UP Coach
DOE / GEAR UP
February 1, 2011

Tiani Grumme
Mgr, Library Software Applications
CCLA
March 1, 2011

Patricia Ceci
Social Studies Content Specialist
DOE / Accountability, Research Management
March 1, 2011

Julie Orange
Proj Mgr, Great TCH & Leaders Prep. Prgm
DOE / Public Schools / Race To The Top
February 8, 2011

Scott Earley
Prgm Specialist I
DOE / McKay Scholarship
February 7, 2011

Vincent Verges
PARTN for Ass. of Readiness for College
& Careers (PARCC) Proj Director
DOE / Race To The Top
February 1, 2011

Separations – Contracts & Grants

Robin Spillias
Lead Coordinator for Info/Publication
DOH
Resigned
February 28, 2011

Reappointments (All employees)

Alice Nied
Director of Nursing
Dean of Health Care Prgm
Health Care Prgm
February 1, 2011

Scott Schmucker
Library Service Consultant
eResources Prgm Coordinator
CCLA
February 14, 2011

Drop Retiree Participants - All Employees

Henry Bullard
Custodial Worker
FPSI
March 1, 2011 - December 31, 2015

Carmen Sapp
Sr. Enrollment Clerk
Enrollment Services
March 1, 2011 - February 28, 2016