




June 20, 2011

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Jim Murdaugh, President   
**SUBJECT:** Capital Improvement Program (CIP) 2012--13 through 2016-17

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### Item Description:

This item describes the annual Capital Improvement Program submittal process and the priority projects for the College. The actual calculations for the funding requests may change but the priority for the projects will remain as approved by the District Board of Trustees.

### Overview:

The College is required to annually submit its Capital Improvement Program (CIP) to the Florida Colleges System office. The submittal becomes part of the Legislative Budget Request for the next year that is submitted by the Commissioner of Education to the House Appropriations Committee, the Senate Appropriations Committee and finally to the Governor for approval. The CIP submittal deadline is August 1, 2011. Since there is no July Board meeting, the CIP is submitted for Board approval this month to ensure that it is received by the August deadline.

### Salient Facts:

The CIP submittal represents the Tallahassee Community College priorities first for renovation, second for remodeling, and third for new construction projects. All projects must be recommended in the Educational Plant Survey for TCC, which was approved by the Board on August 16, 2010.

We are including as a summary of the TCC priorities the CIP-2 form for approval by the Board at this time. This form summarizes the projects and the data presented in the remainder of the document for the individual renovation, remodeling and new construction projects. Once the full Capital Improvement Program document is finalized, it will be provided to the District Board of Trustees as additional information.

By direction of the Florida Colleges division office, all Colleges are required to list "General Renovation/Remodeling, Infrastructure, Site Improvements and Acquisition" as the number one priority. State funding for lower priority projects is expected to be extremely limited in the upcoming year.

### Past Actions:

The District Board of Trustees is required to approve the CIP annually.

**Future Actions:**

The District Board of Trustees will be required to approve the Capital Improvement Program (CIP) document each year and submit it to the Florida College System by the designated deadline.

**Funding/Financial Matters:**

The funding for the CIP is derived from the gross receipts tax collected by the State of Florida. Funds are allocated annually to the school districts, colleges and universities as part of the Public Education Capital Outlay (PECO) Appropriation.

**Staff Resource:**

Teresa Smith

**Recommended Action:**

Approve the 2012-13 through the 2016-17 Capital Improvement Program as represented on the CIP-2 form.





