



October 18, 2010

## MEMORANDUM

**TO:** District Board of Trustees  
**FROM:** Barbara R. Sloan, President *BRS*  
**SUBJECT:** Quarterly Procurement / Bid Update

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### Item Description:

Provide the Board a Quarterly Procurement / Bid Update

### Overview:

The purpose of this memo is to provide the Board a quarterly procurement / bid update for the First Quarter FY 2011 (July – September 2010) and the Second Quarter FY 2011 (October 2010 – December 2010).

### Salient Facts:

Bids Awarded: First Quarter FY 2011 (July – September 2010)

Outdoor Patio Furniture for the Ghazvini Center for Healthcare Education. ITB 2011-1. Bids Due: August 18, 2010. Bids Opened August 18, 2010. A total of seven (7) vendors submitted bids. The bid was awarded to Arcor Inc. for \$31,098.00. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Legal Services for TCC Board of Trustees. RFQ 2011-2. RFQ Due: August 5, 2010. RFQ Opened August 5, 2010. A total of seven (7) firms were interviewed by the Board. The Board selected the firm of Andrews, Crabtree, Knox & Andrews, LLP to enter into a contract with. The Contract Manager is Teresa Smith, V.P. Administrative Services / CFO.

Continuing Architectural Services for the Main Campus & Leon County Sites. RFP 2011-3. RFP Due August 6, 2010. RFP Opened August 6, 2010. A total of four (4) firms were interviewed by the selection committee. The committee recommended and the Board approved awarding this RFP to Barnett Fronczak. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Continuing Architectural Services for the Florida Public Safety Institute and other Gadsden & Wakulla County Sites. RFP Due: August 6, 2010. RFP Opened: August 6, 2010. A total of three (3) firms were interviewed by the selection committee. The committee recommended and the Board approved awarding this RFP to DAG. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Audio Visual Equipment and Installation for the Ghazvini Center for Healthcare Education. ITB 2011-5. ITB Due: August 27, 2010. ITB Opened: August 27, 2010. A total of three (3) vendors submitted bids. The bid was awarded to Professional Communications Systems for \$665,100.01. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Current Closed Bids: Second Quarter FY 2011 (October – December)  
None

Current Open Bids: Second Quarter FY 2011 (October – December)  
None

**Past Actions:**

A Procurement / Bid update is provided to the Board on a quarterly basis.

**Future Actions:**

No future actions are required by the Board for this item.

**Funding/Financial Matters:**

No funding required.

**Staff Resource:**

Teresa Smith

**Recommended Action:**

No action required. Information only.