

**MINUTES**  
**District Board of Trustees**  
**Tallahassee Community College**  
**444 Appleyard Drive**  
**Tallahassee, FL 32304-2815**  
**April 26, 2010**  
**Board Workshop – 2:30 pm**  
**Business Meeting – 4:00 pm**

Chair Moore called the District Board of Trustees workshop and business meeting to order at approximately 2:31 pm.

**Members Present:** Chair Moore, Trustees Callen, DeFoor, Hebrock, Lamb, Messersmith and Moon.

**Absent:** None

**Via phone:** None

**Others Present:** President Bill Law, Lee Kitchen, Renae Tolson, Monte Finkelstein, Russell Doster, Sally Search, Kate Stewart, Marge Banocy-Payne, Karinda Barrett, Brent Miller, Beverly Smith, Bridget Elwell, Bonnie Holub, Carol Easley, EE Eunice, Judy Bentley, Joanne Miller, Jim Murdaugh, Robin Johnston, Susie Hall, John Chapin, Bill Spiers, Sharon Jefferson, Jerry Schilling, Patricia Manning, Curtis Watkins, Bill Mabile, Florence Snyder, Barbara Sloan, Marissa Mainwood, Chip Singletary, Michelle Baragona, Angie Taylor, Megan Simon, Erin Saher, Ed Radigan, Rick Frazier, Harriett Abrams, April White, Bruce Batton, Kristopher Reeves, Rick Murgo, Will Benedicks, Tony Stallworth, Emily Lanham, Renee Maples, Lori Smith, Christopher rich, A Eller, Howard Kessler, Frank Baglione, Val Bahl, John Norris and Lenda Kling

**COMMENTS**

**Board Chair** – Chair Moore asked everyone to stand for a moment of silence and the pledge of allegiance. She indicated this was Dr. Law's last TCC Trustee Board since his presidential term was coming up quite quickly.

**Board Members** – None

**President** – None

## **BOARD WORKSHOP**

### Presidential Transition and Search Processes (Discussion)

Chair Moore stated she would like to do things a little different this time. She indicated the Board has a big job ahead of them with hiring a new President and ensuring we take care of our students, faculty and staff. She asked legal counsel to provide information on the Sunshine Law and how it impacts our processes.

Bill Mabile stated we would be embarking on an important task to find a new President and during the process we would be under the Sunshine Law. He introduced Florence Snyder, an expert who has worked for a number of years with Sunshine Law issues, for an overview of the Sunshine Law.

Florence Snyder provided some information on her background, sharing that she had observed what works and does not work. She stated that people in a decision making process can only talk to each other about it in an open meeting, noticed in accordance with the law, and all paperwork is subject to the public records law. She stressed there will always be questions and we should ask them as they arise.

Chair Moore indicated we had asked staff to produce a website where all the information could be gathered and compiled in one location. She asked Bill Mabile or Florence Snyder to speak about the specifics or logistics about this. Florence Snyder stated this was probably the easiest way to make the information available.

Bill Mabile indicated that even the sub-committees must be held in the open, stressing the entire process must be transparent under the Sunshine Law. He clarified that a meeting can be as casual as one Trustee bumping into another Trustee at a local store, if business is discussed at that time it is subject to the Sunshine Law. In addition, a third party cannot be used as a conduit to share and obtain information.

Trustee Hebrock verified this requirement for items that could potentially come before the Board for vote and is extended to consultants or anyone else assigned to a sub-committee/search committee. Trustee Moon confirmed that the sub-committee meetings were subject to press notice provisions, indicating the President's Office would continue with this task.

Trustee Hebrock asked if the sub-committee makes the recommendation, can said member then voice a personal opinion to other Board Members. Bill Mabile indicated since said member could influence the decision; this communication was subject to the Sunshine Law. Trustee Hebrock inquired if discussions could be held with individuals not on the search committee and Bill Mabile stated he was not aware of any prohibition of this.

Florence Snyder stated that if said conversation was memorialized on paper, then a public record was created subject to the Sunshine Law. Bill Mabile indicated there are differences in

the Public Record Law and the Sunshine Law, but it is better to err and be on the safe side. If you have any doubt, please ask.

Chair Moore indicated staff had been asked to create a website where open discussion could occur. Trustee Hebrock asked if we needed to take the idea of the separate website to the Board for approval. Bill Mabile indicated he did not feel it was required and Florence Snyder stated that the law does not tell each Board how to comply with the law.

Trustee Messersmith indicated he felt it was a good idea to put the website up for everyone to see. Trustee Moon asked if she could then email Karen about information and Bill Mabile indicated it would be posted on the new site for the entire public to view. Trustee Hebrock asked if there was a presumption that all communication is on the website and, if not on the website then was in violation of the Sunshine Law. Bill Mabile indicated the site was a vehicle for communicating out in the open.

Trustee Hebrock asked if we planned to webcast all meetings, including sub-committees. Chair Moore indicated that had not yet been determined. Trustee Hebrock stated that a candidate in the local area may have a distinct advantage over a candidate who cannot travel to all meetings. He expressed concern that communication on the discussion board would be immediately available to people who had no opportunity to attend the referenced meeting and felt the meetings should also be available via webcast.

Chair Moore indicated these were good points and that the Board should develop a protocol reviewed by legal counsel. The facilitator for the presidential search should also understand the will of the trustees. She stated we had limited time today but wanted to lay out some initial thoughts, recognizing this process is to be owned by all Trustees.

Chair Moore stated the process would be open, transparent and vigorously debated conversation, although she asked for Board indulgence while she presented her thoughts outlined in a powerpoint. Immediately following, they would go back and address each item as needed.

Chair Moore stated there is no intent to make deals behind the curtain. She wants the process to be inclusive of representatives from the college, community and entire population we serve. The process she believes should be as fast and as slow as appropriate. What we want is another world class president, sharing this is what she told the Faculty Senate last week.

As Chair, she would like to call a Board of Trustees Retreat where the Board begins the process to identify and quantify the qualifications they want in a new president – recommending the Lodge at Wakulla Springs. The agenda has not yet been determined but it could be ½ to 1 day. She feels it should be facilitated by a professional and has made contact with Steve Evans, if the Board agrees.

Chair Moore indicated Chancellor Holcombe volunteered to come to the retreat and lay out the future for community colleges in the next five years. In addition, they could review the strategic plan and TCC priorities, as outlined by Dr. Law previously. She is asking for open and supportive participation by the Trustees and asked Trustee Moon to join her in coordinating the logistics for the meeting.

Chair Moore would like a subcommittee to work with legal counsel and Dr. Law on his separation agreement. She asked Trustee DeFoor and Trustee Moon to form the subcommittee and bring any recommendations back to the May Board of Trustees meeting.

Chair Moore addressed the recognition of Dr. Law and the tremendous leadership he provided. She feels we should have an opportunity for the faculty, staff, students and community to have a way to publicly say thanks for his service. She stressed this could be done in many different ways, asking Trustee Hebrock and Trustee Callen to identify opportunities and bring to the May Board of Trustees meeting.

Chair Moore stated she knew that moving into the Presidential Search would cost some money, stating the Trustees had an obligation to have a budget that is appropriate, judicial and transparent. She asked Trustee Lamb and Trustee Hebrock to put together a budget to be presented at the May Board of Trustees meeting. Chair Moore asked Dr. Law if there were dollars they could access for this. Dr. Law stated there were funds available in the President's Contingency fund that could be used for this.

Chair Moore stated TCC is a world class institution with world class faculty and staff, with the best students. She feels we deserve the best of the best in a new president. We have focused on student success and meeting the needs of the community. Recognizing this we need to find a pool of applicants from a national search.

Chair Moore shared her desire for a subcommittee of Trustee Lamb and Trustee Messersmith to bring recommendations to the May Board of Trustees meeting for the process of identifying a search firm. Chancellor Holcombe has volunteered to provide any guidance needed on a consulting firm. She would like us to quickly bring someone on board for the position.

Chair Moore shared that she believes the Interim President should not be an applicant for the President's position. She feels it provides either an undue benefit or undue challenge and limits the pool of potential candidates. The Interim should have familiarity with the college, the community and the ability to work with the Trustees.

Chair Moore would like to recommend to the Trustees for discussion that they appoint Dr. Sloan as the Interim President, who has indicated she will not seek the President's position. She would like Trustee DeFoor and Trustee Messersmith to work with Dr. Sloan on a contract and compensation package. Trustee Hebrock indicated he would make a motion in the Board Meeting today to nominate her.

Chair Moore would like to propose that she and Vice-Chair Lamb be the catalyst of the nominations for a search committee. She feels that as Board Chair she should also be Chair of the Search Committee. She wants to make sure that the subcommittee members for the search committee are diverse, indicated she represented Leon County with Trustee Lamb representing Gadsden County and the African-American Community. She would also like Trustee Messersmith, as the longest serving board member, to be on the committee representing Wakulla County.

Chair Moore stated community participation is vital and proposed that each trustee nominate someone to the committee. To represent the College and its interest, she would like a recommendation from the Foundation, Student Government, Classified Staff and the Deans and Faculty Senate.

Chair Moore would like Trustee Moon to be a liaison with the Faculty, Deans and Staff so they know their voice is being shared. She further would like Trustee Callen to be a liaison with the students and community so they know they will be a part of the process. She asked the liaisons to offer their guidance to the Board.

As Chair Moore looked back at her recommendations, she noticed the three proposed members for the Search Committee were those whose terms are probably next to end. It just happened that way. She spoke with the Governor's Office and does not believe there will be a problem with these three serving and that each member will serve until the Governor appoints a replacement.

Chair Moore ended her presentation indicating she wanted to have a candid conversation about the information presented. She stated that the President continues to be the President until the last minute he serves here at TCC.

Trustee Hebrock asked if we would pay Steve Evans as a facilitator and Chair indicated that discussion had not been held, but she felt he might be willing to donate his time as a gift to the college. Trustee Hebrock reminded us that the President can contract up to \$25,000, but the Board does not and we must be mindful of the bidding laws.

Trustee DeFoor indicated the President's Office may be able to contract with Steve Evans. One of the things he felt was of great comfort was the commitment to transparency and the quality of people. He indicated Florence Snyder was one of the best, if not the best, Sunshine Law attorney in the State of Florida. Steve Evans is a very high quality guy and he would be uncomfortable not paying him.

Chair Moore indicated they would adhere to every state law regarding bidding and every board policy in respect to spending dollars. She indicated Trustee Hebrock would be part of the committee putting together a budget and that moving forward those things involving dollars

would be addressed. Trustee Hebrock indicated he too did not like to ask people to donate professional services and requested the Board to allow the Interim President to retain Mr. Evans.

Trustee Callen indicated it had been a pleasure and honor to work with Dr. Law. She felt the Board Planning Retreat should be a full day, since it was important to get everything accomplished. Chair Moore indicated in the Board Meeting each Trustee would be given time to say final words to the President.

Trustee Hebrock asked for further clarification about the posting of all the minutes for the subcommittee meetings to the presidential search site. Bill Mabile indicated the minutes would be posted, along with other Board generated items, and the site would have a discussion board for public view. Trustee Hebrock stated he would like the Board to receive public comments at the Board Planning Retreat.

Chair Moore indicated we have been blessed with a line of visionary Presidents who have brought different skills and expertise to TCC; however we do want to honor the current outgoing President. She indicated staff would be available to assist and they should look to make it as broad and appropriate as possible. Trustee Callen verified that Dr. Law could be consulted about his upcoming recognition.

Trustee Hebrock stated the requirements for the presidential search are more important than where we are searching. Since the Search Committee's job is to bring back recommendations to the Board, he has concern with Chair Moore chairing both the Search Committee and the Board.

Trustee Hebrock outlined that with three Board Members on the Search Committee; it would only take one other member for a majority vote of the Board and diminishes the input of the remaining three members. He feels the Chair of the Board has a lot of influence; therefore he feels one of the other Board Members on the Search Committee should be the Chair.

Trustee Callen wants to ensure that all Board Members have an opportunity and ample time to discuss the qualifications for a new President. Chair Moore indicated this information, along with developing timelines, finalizing and quantifying the process, etc., was the primary purposes of the Wakulla retreat. Trustee DeFoor indicated they did not want anyone interjecting themselves in the search process until the qualifications are determined.

Dr. Law indicated this is the most important work that the Board does and that is what candidates will look at. Trustee Hebrock agreed and indicated the entire Board should set the criteria and the Search Committee looks for people to meet the criteria. After the retreat the Board should have the criteria they want. The Search Committee majority will be community people and stakeholders in the college trying to stay within the guidelines established.

Chair Moore stated she hoped we were in the same position as last time with a unanimous agreement on the new president. She summarized that we will be looking as broadly as needed for our next candidate. Trustee DeFoor believes that the community feels we are pretty much on track. Although he is normally not a status quo guy, he feels this time he may be one and we should just use our filter to capture the right person.

Trustee Hebrock said this is exactly his concern in reference to webcasting meetings. People may be putting their careers on the line to apply for the position and if we do not go real time for everyone, there may be an unfair disadvantage to someone not available to sit in the audience.

Chair Moore stated we had asked Trustee Moon to be part of the development of the logistics and specifics around the retreat. Trustee DeFoor indicated one of the things we might use is to limit the timeframe, such as a 90 day process. Chair Moore asked the Board Members to hold all their ideas until the retreat.

Trustee Hebrock stated he was pleased with our excellent Interim President, but concurred that we needed a short process. He stated we have some very important issues coming up and feels we need to move forward quickly. If we wait until next month's meeting on a recommendation for how to pick a consulting firm, we then have to bid for a consulting firm and the bid process will take at least a couple of weeks.

Chair Moore indicated legal counsel had advised if we stayed under the threshold amount, we could proceed without bid. Bill Mabile indicated that statute allows us to hire a consultant under \$50,000 without going to bid. Chair Moore indicated if the subcommittee during the three weeks prior to the next board meeting could vet through the process and identify a firm, they could present their recommendation to the Board.

Chair Moore stated the information provided for the Search Committee was her thoughts meant to generate Board Member ideas and the discussion should be finalized at the retreat. Trustee Moon asked if prior Board Chair Russell Doster could address the idea of the Board Chair also being the Chair of the Search Committee.

Russell Doster shared that during the Presidential Search when he was Board Chair, he stepped down to Chair the Search Committee. He indicated there was an internal candidate and he felt there would be a conflict. He wanted to ensure the board felt free to make a decision. Chair Moore thanked him and welcomed future comments on his experience. She restated that her comments were just to get the ball rolling and final decisions on the Search Committee, its Chair and other items could be discussed and decided at the retreat.

Trustee Hebrock asked if the three board members on the Search Committee could also appoint one person to the committee. Chair Moore indicated that would be the decision of the Board of Trustees. Trustee Hebrock indicated that the number of donors, students, etc. from Leon County was much more extensive than those from the other two counties.

He feels there should be more equity in the number of representatives for county size and will bring this up again at the retreat. He also does not feel we are coming anywhere near the representation for minorities on the committee, with a third of our students being African American. He is for a lot of community participation to bring in the diversity.

## **BUSINESS MEETING**

Chair Moore called the Board meeting to order at approximately 4:16 pm.

## **COMMENTS**

**Chair** – Chair Moore thanked the Trustees for the candid discussion at the workshop. It is clear we have a lot to do and we have the people at the table with the Trustees to see that it is successful.

**Board Members** – None

**President** –

Dr. Law recognized the Student Government Association Chair & President. Trustee Hebrock verified that both students lived in Tallahassee and would be here over the summer.

Vice President Jefferson introduced Phi Theta Kappa, the Community College's International Honor Society, current President Katie Lovern. A couple of the members introduced themselves, including the future president. Vice President Jefferson indicated the group had been to Orlando for a convention and done a wonderful job of representing TCC.

Rob Chaney gathered the women's basketball team and the coach introduced the players present. Dr. Law congratulated the team on their 20/9 record. The men's basketball team was welcomed next and the players introduced themselves. Coach Eddie Barnes indicated their record was 25/6 and they were runner-up in the conference. Dr. Law thanked the Coach and indicated the young men had represented the school very well.

The women's Softball coach and team members introduced themselves. Their record thus far is 27/18 and they are headed to the state tournament this weekend with winner take all. They won a couple of years ago and expect they can do it again. The men's baseball team members introduced themselves. Dr. Law thanked them for being at the Board Meeting today.

Dean Marge Banocy-Payne brought in the Forensics Team and commented on the dynamite group and how proud she was to stand with them. John Schultz indicated they just came back from hosting the National Tournament with an individual silver metal and overall bronze metal. The students introduced themselves.



Dr. Law introduced Eva Nielsen-Parks who assists with John Schultz with the team, stating she will be one of our full-time faculty next year. He indicated after many invitations from John to visit, watch the team at the national convention this year he and Vice President Sloan made it to New Orleans. It was a pleasure for him to be with the students, who were well received there.

John Schultz stated he was honored to have Dr. Law and Dr. Sloan there. They had a delegation of 24 current and former students, with alum dating back to 1995. The delegation did take note that the President and Vice President was there. Dr. Law offered his congratulations to the team.

The Eyrie publication, TCC literary and art magazine, was presented to board members by Dean Banocy-Payne indicating all the work was done entirely by students. Tao Valentine, Faculty Advisor, indicated she worked closely with and built different relationships with the students. She thanked the Board, Dr. Law and Dean Banocy-Payne for the opportunity to be at this wonderful college. Alyssa Mardirosian, Editor-in-Chief, stated this was very rewarding and different than the designer role she held last year. She said it was a wonderful class, with some real experience that felt more like a real job.

Dr. Law asked Rick Murgu to step forward and comment on the Model United Nations. Dr. Law indicated he had the opportunity to be with these students at their New York competition where they were award winners. Dr. Law shared the list of colleges that competed, with only a few community colleges, and asked Rick to convey the Board's compliments to the students. Rick indicated it was an entirely volunteer program, with the only reward being the benefit of doing this program. He stated he was fortunate to have such good kids in the program and that it was great to have Dr. Law with them in New York. Next year they are going to the Czech Republic.

#### Wakulla County Expo Donation

Dr. Law indicated we had some visitors from Wakulla County – Howard Kessler, Chairman, Wakulla County Board of County Commissioners; Lee Vause and his brother D R (PeeWee) Vause. He indicated Lee had approached us some time ago, that Trustee DeFoor had been working on it for some time and asked Lee to share with everyone why they were here.

Lee indicated D R Vause called him about 10 years ago in reference to an organization they were forming, Wakulla Expo Association, and they wanted to build a civic arena. They bought about 50 acres of land, which they have not been able to develop as they intended. He indicated the original purchase price was \$65,000 and estimates today's value at more than \$1,500,000 and they would like to donate this land to TCC Foundation for academic studies.

PeeWee Vause indicated the paperwork was done but they were waiting on an environmental study before signing everything. He stated it was with mixed emotion because he had worked hard to try to develop the land for community use. He felt the vision was something of which Wakulla County and TCC could be proud. He expressed his disappointment at losing Dr. Law, but wished him the best, indicating he knew the Board would help them achieve this.

Dr. Law thanked PeeWee and asked Howard Kessler to address the Board. Mr. Kessler indicated when you work for twelve years to accomplish a goal; it is really tough to change gears. He does feel this new direction is the right move forward for the education of Wakulla's youth and the opportunity for diversified jobs for the community.

Trustee DeFoor indicated that he sits on PeeWee's Board and feels this is an important step forward. He feels the future of the County is tied to its natural resources and this project has the capacity to be an international level Environmental Center. Trustee Messersmith said we could not really appreciate what this means to the Board of the Wakulla Expo Association. He shared they had gotten via hard work the money in the legislative budget only to have it vetoed twice. He stated he really appreciated what they had been through and thanked them for what they had already done.

Trustee Callen told PeeWee Vause that he was really doing a great thing for kids. Trustee Moon indicated she had watched the Florida Public Safety Institute thrive and assured them we would do our best to make this the same success. Chair Moore thanked them and recognized the tremendous gift, indicating we would continue to make it special for the kids in Wakulla County.

#### Remembrance for Col. Will Jenkins

Dr. Law read and presented a resolution to the family of Will E. Jenkins. We are dedicating the lobby in the Conference Center at the Florida Public Safety Institute as the Col. Will E. Jenkins, Jr. Lobby. Adrian & Marcus Lucas accepted the award.

**MOTION:** Trustee Lamb

**SECOND:** Trustee Moon

Motion passed unanimously.

#### Auditor General

We shared with you at the last meeting that we had responded to the Auditor General and were concerned that some of the accounting had risen to a level of concern by the Auditor. The audit was clean for expenditures although we had a couple of internal accounting issues that have been addressed.

#### FSU Dr. Barron meeting

Dr. Law presented the history over the last eight years of the students transferring to FSU from a community college. It shows that we currently have as many students transferring to FSU as all the other community colleges combined. This is a tribute to our faculty and staff here.

Trustee DeFoor asked about the reaction of Dr. Barron. Dr. Law indicated President Barron was very supportive. This was presented as 6,000 of the FSU students (1/3 of the upper

division) are transfer students that cost them nothing. Dr. Barron indicated everyone with whom he spoke liked this relationship.

Chair Moore indicated this was a credit to the team at TCC and thanked everyone.

### Report to the Community

This is an annual document intended to take the work of everyone here and reach out to the community. The layout of the document was done entirely by one of our students. Trustee Hebrock asked when the newspaper release would occur. Susie Hall indicated it was projected for May 13<sup>th</sup>. Trustee Hebrock asked Susie to send him the cost of inserting the piece and the annual cost of advertising in the Tallahassee Democrat.

### **APPROVAL OF MINUTES**

Chair Moore asked if there were any comments and requested a motion to approve the minutes of the March 15, 2010 Workshop and Board Meeting.

**MOTION:** Trustee DeFoor

**SECOND:** Trustee Lamb

Motion passed unanimously.

### **INFORMATION AND NEWS ITEMS**

Susie Hall presented highlights including Electronic Health Information Specialist certificate program, Pharmacy Technician program, Professor Melissa Soldani's students send packages to troops and International Student Organization Festival. Chair Moore indicated it was always a treat to see the great media coverage of the wonderful things being done on this campus and complimented everyone who participated in the packages to our troops.

### **UNFINISHED BUSINESS**

None

### **PUBLIC COMMENT OR PRESENTATIONS**

None

### **NEW BUSINESS**

#### **Approval of Consent Agenda**

Chair Moore asked if there were any comments or requests for the Consent Agenda.

**MOTION:** Trustee Messersmith

**SECOND:** Trustee Moon

Motion passed unanimously.

## **Academic Affairs**

### Faculty Hires 2010-2011 (Information)

This is an annual report and Dr. Law commended the Deans and the people on the front lines with the quality of the new faculty and the process used. You will see our commitment to College Prep and College Success, where the growth has been.

Trustee Moore indicated she appreciated us bringing to them early. Dr. Sloan indicated that each year in October the Board is good about new money when needed for faculty hire, which keeps us very competitive.

## **Administrative Services**

### Construction Status Report (Information)

Dr. Law talked about the work that was being done on the Advanced Manufacturing Training Center. He took a walking tour recently and it is now completely enclosed. We already have some possibilities for businesses in the space. At the Board's direction there will be a new façade, expected by August 1<sup>st</sup>.

The Ghazvini Center has progressed with almost all the walls completed and classes beginning in the fall of 2011. Trustee Hebrock asked about funding and Dr. Law indicated we believed the money had passed through the legislature. Trustee Hebrock asked about any additional funding the Foundation would be raising. Dr. Law indicated the campaign was to ensure funding, if we did not get the legislative funding.

Trustee Hebrock asked about future funding for the center. Vice President Johnston said their stated goal was for \$4,500,000 million. Trustee Hebrock asked if there would be any health programs remaining on campus and was told Dental would stay.

Trustee Hebrock asked what Dr. Law's vision was for the area that would be vacated. Dr. Law stated he would have liked to see some additional sciences. We are now repurposing the locations of services that moved to the Learning Commons. Trustee Hebrock asked Dr. Law had he remained at TCC, if most of the PECO funds would have been for repurposing.

Dr. Law indicated he would have made the science labs one of the top priorities, with some things also at FPSI. Trustee Hebrock clarified that the next PECO request would be signed in June and go to the state. Dr. Law indicated he had completed this, although they could make some changes under the Interim. There would still be some uncommitted space.

### Fund Analysis – March 2010 (Information)

Dr. Law indicated our budget was in really good shape for this year and solid for next year. We will have completed the buyouts from savings this year, which was an extraordinary thing for the staff to accomplish this. Trustee Hebrock indicated the three colleges would be asked if

they had any funding exposure for Innovation Park and asked Dr. Law to respond before he departed. Dr. Law indicated he knows of no exposure and will confirm in writing.

Quarterly Fund Summaries and Classifications (Information)

Dr. Law stated the information is as presented.

Approved Grants and Contracts – TCC as Provider (Information)

Dr. Law indicated we had some wonderful contracts cross the desk annually. Trustee DeFoor asked about the amount and was told all of the DOT contracts were about \$14,000,000.

Approved Grants and Contracts – TCC as Fiscal Agent (Information)

Dr. Law indicated that at the Board's direction, we do not charge for donation items.

Resolution for Participation in the 2010 State Board of Education Capital Outlay Bond Issue (Action)

Dr. Law stated this is one of the sources of funds we can access. We will request and use the funds for land acquisition. We do not incur the costs, it comes from license plate fees.

The request is for the Board to approve the Resolution to participate in the issuance of \$585,000 State Board of Education Capital Outlay Bonds.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee DeFoor  
Motion passed unanimously.

Annual SREF Fire, Sanitation, and Casualty Inspection (Action)

Dr. Law stated this is an annual presentation and encouraged the Board to look through everything since it was a very thorough audit.

This request is for the Board to approve the Annual Fire Safety, Sanitation, and Casualty Inspection as required by Florida Statutes.

**MOTION:** Trustee Messersmith  
**SECOND:** Trustee Callen  
Motion passed unanimously.

Recommendation for Electrical Infrastructure Upgrades, Project 1 & 2 (Action)

Dr. Law indicated we were recommending the low bidder on a project and this is the first of many projects over a period of time. Some of the infrastructure is very old and some will be a result of new building. Trustee Hebrock asked where the money was coming from. Tony Stallworth indicated the money was coming from the last bond funds. Trustee Hebrock asked if this was a local firm and was advised they were and that the firm had done the work on our parking garage.

This request is for the Board to authorize the staff to contract with Sun Coast Electric for the Electrical Infrastructure Upgrades, Projects 1 & 2.

**MOTION:** Trustee Hebrock  
**SECOND:** Trustee Moon  
Motion passed unanimously.

Disposition of Surplus Property Assets (Action)

Dr. Law indicated there were a variety of property assets, although we do a much better job of bringing you a smaller list more often. These items are made available to our non-profit partners as is.

This request is for the Board to authorize staff to dispose of these surplus and obsolete property items in accordance with the procedures identified in sections 274.05 and 274.06, Florida statutes.

**MOTION:** Trustee Hebrock  
**SECOND:** Trustee Lamb  
Motion passed unanimously.

Transfer of Grant Property Assets (Action)

Dr. Law indicated this happens on a regular basis on behalf of the Dept of Highway Safety who runs a variety of incentive programs to enhance their public outreach. Through the grant we buy the recognition gifts they earn and transfer the assets to them.

This request is for the Board to authorize removal of these property items from TCC property inventory records.

**MOTION:** Trustee Messersmith  
**SECOND:** Trustee Lamb  
Motion passed unanimously.

Professional Services Contract Renewal – Akerman Senterfitt (Action)

Dr. Law indicated that each year we renew our relationship and this is the last of their three year contract. It has been a great relationship and although we had planned an increase, they indicated they were happy to keep the current fee for next year.

This request is for the Board to approve the employment of Akerman Senterfitt for the final year of the three year contract.

**MOTION:** Trustee Moon  
**SECOND:** Trustee Callen  
Motion passed unanimously

Trustee DeFoor asked if they could be directed to look for environmental items. Dr. Law indicated we meet with them annually and walk through what they should look for and where.

## **TCC Foundation**

### TCC Foundation Update (Information)

Vice President Johnston reported on the success of annual campaign and the third annual Capital City Caper. He shared the first five fellows in the Fostering Achievement Fellowship Program will be brought on campus next year, with another 10-12 on campus this August. Although the program is housed on the TCC Campus, it is really a community based initiative.

He stated he was recently given the opportunity to present for five minutes to the Florida Children and Youth Cabinet at their last meeting here in Tallahassee. He reported that after twenty-five minutes when the enthusiasm slowed down, Lt. Governor Kottkamp gave his commitment to the program and offered to write a letter to community college presidents about possibly implementing the program in their college.

Trustee Hebrock stated he recently spoke with Robin in reference to one of the TCC Board Members being on the Foundation Board. Per Foundation by-laws they request a member, but one has not been attending. Trustee Lamb indicated he felt the date/time of the Foundation meetings would work for him and Chair Moore indicated he was appointed.

### TCC Foundation – Quarterly Financial Report (Information)

Vice President Johnston indicated they were happy with their financial results. Chair Moore indicated we appreciated the volunteers they have on the Financial Committee and the Board.

## **Center for Workforce Development**

### Affiliation Agreements-Allied Health Training Programs (Action)

Dr. Law stated these agreements are the first for the work being done in Dr. Chapin's area and will become a part of the regular list in the future.

Trustee Hebrock asked about the growth of the nursing/dental programs and was advised we had tripled the programs in the past eight years. Trustee Hebrock asked how much he thought the program could increase and Dr. Law stated he felt it could grow the same amount in a similar timeframe.

Trustee Hebrock asked about competition and Dr. Sloan indicated it was primarily private. We have challenges getting more clinical space, since everyone has access at the hospitals. Trustee Hebrock feels we may need to discuss some programmatic items that may impact the criteria we need in a new president.

Dr. Law indicated with the commitment to the simulation lab in the new facility we may eliminate some of the restriction for clinicals, since 25% of the clinical time can be done in a simulated environment. Trustee DeFoor asked if we had done an analysis of Keiser and where they are

moving. Trustee Callen stated Keiser has a new president who is interested in adding academic programs. Dr. Law said there was more demand than we can all meet together.

This request is for the Board to authorize the President to sign/renew agreements with these facilities during the period of May 1, 2010 through March 31, 2011 as needed.

**MOTION:** Trustee Hebrock  
**SECOND:** Trustee Moon  
Motion passed unanimously.

Trustee Hebrock asked about a transition audit and was advised it would be right before the new person arrived.

### **NEW ITEMS**

The motion is to appoint Trustee Moore and Trustee Moon to plan the retreat and authorize them to engage the services of Steve Evans.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee DeFoor  
Motion passed unanimously.

The motion is for Trustee DeFoor and Trustee Moon to review the transition matters on the president's contract and bring a recommendation back in May.

**MOTION:** Trustee Messersmith  
**SECOND:** Trustee Lamb  
Motion passed unanimously.

The motion is for Trustee Hebrock and Trustee Callen to determine recognition for the President and bring to the May Board meeting.

**MOTION:** Trustee Lamb  
**SECOND:** Trustee Messersmith  
Motion passed unanimously.

The motion is for Trustee Hebrock and Trustee Lamb to establish the budget amount and procedures for the presidential search process.

**MOTION:** Trustee Moon  
**SECOND:** Trustee Callen  
Motion passed unanimously.



The motion is for Trustee Lamb and Trustee Messersmith to identify a consulting firm appropriate for the presidential search process. Trustee Hebrock amended the motion to reflect the Trustees bring a recommendation for a firm with the contract amount under the \$50,000.

**MOTION:** Trustee Hebrock

**SECOND:** Trustee Moon

Motion passed unanimously.

The motion is for Trustee DeFoor and Trustee Messersmith to identify an Interim President and negotiate the contract.

**MOTION:** Trustee Hebrock amended the motion to appoint Dr Sloan with a term of May 1, 2010 until the first day of the next president and other terms as outlined in the separate document he provided.

**SECOND:** Trustee DeFoor, but amended the amount of compensation by adding the difference between the base of Dr. Law's salary and Dr. Sloan's salary to the current base amount of Dr. Sloan's salary.

**SECOND:** Trustee Lamb for the additional amendment.

Motion, as amended, passed unanimously.

Bill Mabile indicated it would be appropriate for us to approve the motion and the committee work on the details of the contract.

Chair Moore stated after the vote that we have an interim president and will look to the appointed trustees to work with legal counsel and Dr. Sloan to bring further contract recommendations to the Board at the next meeting.

Trustee Moon asked about the compensation for the Deans. Chair Moore asked Dr. Sloan to bring to the May meeting a plan about additional duties and compensation for the Deans.

## **BOARD COMMENTS**

Trustee Lamb stated it had been an honor to work with and know Dr. Law, indicating he was well spoken of in Gadsden County. Trustee Lamb's son in Tampa is waiting on you to come and join his bank. We will miss you and he has confidence this board will do the right thing.

Trustee Messersmith indicated that after Dr. Law interviewed here he knew you understood the meaning of a community college. You brought the community into the college and did a great job of networking. You rose to the top and we will miss you.

Trustee DeFoor shared that although their relationship started rocky, he believes Dr. Law was a messiah (chosen one) for TCC and was the guy that needed to be here at that time.

Trustee Callen believes the universe guides us and she knows she was meant to meet Dr. Law for a purpose. Every time a student comes in she likes Dr. Law's genuineness with them. She feels Dr. Law is a person with a good heart and a man for all seasons.

Trustee Moon indicated she was so grateful for what Dr. Law has done personally for her two sons and their friends as they went through TCC. She is pleased with what he has done for the school and wants only the best for him.

Trustee Hebrock shared that he doesn't have a lot of things but the most gratifying thing in his life has been working on the board. He has learned more from Dr. Wetherall and Dr. Law than he has learned from anyone in his life. He watched the video at St. Pete and knew Dr. Law was a different man who deserved to move forward and St. Pete is lucky to get him.

Dr. Law said that for each board member he has spoken on your behalf in the appointment process and would do it again. Before this board knew there was a Bill Law, the Board knew what it wanted done. He cannot think of anything he has proposed that has been turned down and together we have traveled the journey.

Don Quixote stated on his death bed when he was lucid that in last year's nest there are no eggs this year – in other words you can not go back, but only move forward. He shared that the Board's generosity to him and his family so he would also always be in their debt. Part of the quick exit is to take care of some things with his mother and he appreciates the Board's courtesy.

Chair Moore stated we are going to have hours of time to thank Dr. Law for his leadership, vision and love. She asked everyone to give him a standing ovation, indicating we appreciate him.

#### **2010 Operating Budget Presentation (Information)**

Not addressed at this meeting.

#### **PRESIDENT'S REPORT**

No further items presented.

#### **FUTURE AGENDA ITEMS**

None

#### **NEXT MEETING DATE**

May 17, 2010

#### **ADJOURNMENT**

Meeting adjourned at approximately 6:34 pm.

Minutes approved at regular meeting of the District Board of Trustees on May 17, 2010.

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**Karen B. Moore**  
**Chair**

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**Barbara R. Sloan**  
**President**