



March 15, 2010

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: 2010-2011 Catalog Revisions

Item Description:
Changes to College Catalog

Overview:
Changes to 2010-2011 Catalog Based on 2009-2010 Catalog are described below.

1. STUDENT AFFAIRS

Updated childcare section to include information for new provider.

2. ENROLLMENT SERVICES AND STUDENT SUCCESS

- Changed department name to reflect new organizational merger of Enrollment Services and Student Success.
- Updated New Student Orientation and Academic Advising Goals.
- Updated Residency Information and Requirements to align with Florida Statute 1009.21.
- Added "academic honors" to Directory Information as allowed by the Family Educational Rights & Privacy Act.

3. FINANCIAL INFORMATION AND FINANCIAL AID

- Updated Bright Futures to include information on repayment for withdrawals.
- Clarified Pell Grant enrollment status.
- Updated cost of attendance and budget information.
- Updated staff information.
- Updated information regarding eligibility for Summer Pell Grant.

- Updated information for Consortium Agreements.
- Other textual and grammatical corrections.

4. AREAS OF STUDY

These changes are recommended for the 2010-2011 catalog year (details attached).

- 14 new courses have been recommended in connection with new and revised programs, degrees or certificates.
- 4 courses are recommended to be deleted in connection with the changes below or because they have not been offered in five years.
- A **Global Gateway designator** (18 hours plus participation in global learning events) has been recommended as an option in the AA degree. The transcript will note this designation. This program will help prepare students who intend to pursue a variety of majors with international components including international affairs, political science, the humanities, business, and the sciences.
- A **Juvenile Justice Officer** certificate (18 credits) has been recommended in the Criminal Justice Department. This certificate provides training for current and future juvenile justice practitioners to work with the youth population. The certificate was developed in response to needs identified by local agencies.
- An Associate in Science degree in **Sports Management and Recreation** (63 credits) has been developed to provide graduates with skills needed for careers in physical education/coaching and sports management/recreation. FSU recently ended their bachelors' program; this degree will meet needs of those interested in entry level positions. TCC is working with the University of West Florida to articulate this AS to a BS in the physical education/sports management/recreation department at UWF.
- A **Child Care Management Track** (12 credits) is proposed as an optional track in the Early Childhood Associate in Applied Science degree. The certificate will benefit childcare directors who wish to receive additional training in management.
- A Certificate in **Health Information Specialist** has been developed. This 21 credit hour certificate will prepare completers for positions in medical records and health information technician positions (an estimated local job need of 465 in the next year.) TCC is working with Workforce Florida, Inc. to prepare and enroll 40 people in this certificate program using grant funding for tuition. TCC expects to expand the certificate to a full AS degree in Health Information Management next year.
- An Associate in Science Degree in Computer **Programming and Analysis—Computer Game Design and Logic** has been proposed. This 63 credit hour degree includes current programming languages and software as well as new courses. New courses in object oriented programming (game design) enhance the preparation for graduates to acquire entry level positions.

- Recommended changes in the Associate in Science in **Respiratory Care** include the inclusion of a humanities course and completion of the required anatomy and physiology and math courses prior to entrance into the program to assure appropriate knowledge prior to taking program courses. Curriculum movement within courses results in the deletion of two courses, but the overall credit hours and curriculum content do not change.
- Recommended changes to the Associate in Applied Science in **Early Childhood** include eliminating a speech course, a children's literature course, and a PE activity course. None of these are required in the state framework, and none are offered online. Since this program attracts many students from throughout the state, having every course available online is essential. Added courses include HSC 1100, Concepts of Positive Living; FIN 1100, Personal Finance; a humanities course, and the newly proposed EEC2008, Children's Literature in Early Childhood Education.
- Recommended changes in the Associate of Science in **Nursing** are designed to phase in a new sequencing of courses to assure knowledge builds sequentially each semester without gaps in sequencing. In addition, the curriculum will be offered in four semesters rather than five. This will result in every nursing course being offered every term which will provide students easier access when returning to the program. It also distributes the course work load more evenly. There will be no changes in total program credit hours, and there will be no change in total lab fees assessed for the program, although some fees will move from old to new course numbers.
- The **Pharmacy Technician** Certificate (1050 Clock Hours) approved at the August 2009 Board of Trustees meeting will also be added to the catalog.

Salient Facts

Changes have been approved by qualified faculty responsible for the specific curriculum and have been reviewed by the Academic Affairs Curriculum Committee.

Past Actions:

Each year the Board approves changes to the catalog.

Future Actions:

If approved, changes will be implemented as stated.

Funding/Financial Matters:

None

Staff Resource:

Barbara Sloan and Sharon Jefferson

Recommended Action:

Approve the changes to the Catalog as presented.

NEW COURSES

PGY 2802C Intermediate Digital Photography (3 credits)
IDS 20xx Global Perspectives (3 credits)
CGS1030 Computer Basics (3 credits)
CAP 2024 Advanced Game Programming (3 credits)
CAP 2204 Portfolio Presentation (3 credits)
GEB 2955 International Business Practices (3 credits)
EEC 2008 Children's Literature in Early Childhood Education (3)
SPM 2020 Introduction to Sports Management (3)
HIM 1000 Introduction to Health Information (3)
HIM 1102 Introduction to Health Informatics (2)
HIM 1002 Healthcare Informatics Project Management (3)
HIM 1433 Pathophysiology (3)
HIM 2102 Legal Aspects of Healthcare (2)
HIM 2211 Health Information Technology (2)

COURSE DELETIONS

RET 2486 Cardiopulmonary Physiology II
RET 2879 Clinical Practice VI
GLY 2100 Not offered in five years
GLY 2100L Not offered in five years

NEW PROGRAMS/DEGREES/CERTIFICATES

Global Gateway Program—New Designator (18 credit hours)

15 credit hours of Global Learning courses (selections from current general education and elective offerings)
3 credit hours, IDS 20xx Global Perspectives—capstone course—new course
Participation in Global Learning events
Designation on Transcript

Juvenile Justice Officer—New Certificate (18 credit hours)

All existing courses
CGS 1600 Deviant Behavior; CJJ2002 Juvenile Justice; CCJ2192 Introduction to Conflict Management; CHD2220 Child Development; CHD2240 Adolescent Development; HSC1171 Stress Management

Associate of Science in Sports Management and Recreation (63 credit hours)

60 hours existing courses
3 credit hours, SPM 2020 Introduction to Sports Management—new course

Child Care Management New Track (12 credit hours)

All existing courses
EEC2521 Management of a Childcare Center; EEC2523 Early Childhood Organizational Leadership and Management; EEX2010 Survey of Disabling Conditions in Young Children; FIN1100, Personal Finance

Health Information Specialist New Certificate (21 credit hours)

3 credit hours current course CGS 1060 Computer and Internet Literacy

3 credit hours current course HSC 2531, Medical Terminology

15 credit hours new courses:

HIM 1000 Introduction to Health Information (2)

HIM 1102 Introduction to Health Informatics (3)

HIM 1002 Healthcare Informatics Project Management (3)

HIM 1433 Pathophysiology (3)

HIM 2102 Legal Aspects of Healthcare (2)

HIM 2211 Health Information Technology (2)

CHANGES IN PROGRAMS/DEGREES/CERTIFICATES

AS Respiratory Care Program—Change Program Courses Remains 76 credit hours

Require prerequisites of BSC2085 and BSC 2085L and college level math

Add humanities courses

Delete RET 2486 Cardiopulmonary Physiology II

Delete RET 2879 Clinical Practice VI

Modification of other course hours

AAS Early Childhood Development and Education

Add: HSC 1100, Concepts of Positive Living; FIN 1100, Personal Finance; ENC or HUM course; EEC2008, Children's Literature in Early Childhood Education (new course);

EME2040, Introduction to Educational Technology

Delete: PEM 1101; SPC 1017; LIT 2330; CGS 1060

Total credit hours not changed; allows all courses to be taught online

AS in Nursing

Total credit hours and curriculum not changed. Courses reworked to improve delivery.